



## **Draft Agenda For Servas International General Assembly (SIGA) Nov 25–26 2022**

(to be used together with the SIGA 2022 timetable)

Servas International General Assembly 2022 (SIGA 2022) at Asia Plateau Centre in Panchgani, India, will handle business according to the agenda below. These items will all be included in the accompanying SIGA 2022 Timetable.

Each SIGA event (SIGA-E) will in the SIGA 2022 minutes be assigned a unique serial number with which it can be referred to. Also the SIGA decision (SIGA-D) will get recorded in the minutes with a unique serial number.

For example, in the SIGA minutes SIGA22-E-003 SIGA22-D-001 is referring to SIGA 2022 Event number 003 and SIGA Decision 001.

### **Agenda items, including SIGA motion**

SIGA22-E-001: Official opening of SIGA 2022 business meeting.

SIGA22-E-002: SI Exco's President hands over SIGA 2022 to the moderators of the meeting.

SIGA22-E-003: Approval of moderators chairing SIGA 2022 (SIGA22PROP\_1)

SIGA22-E-004: Approval of minute recorders in the SIGA 2022 Secretariat (SIGA22PROP\_2)

SIGA22-E-005: Approval of SIGA 2022 Rules of Order and other meeting procedures (SIGA22PROP\_3)

SIGA22-E-006: Introduction to SIGA voting procedures, including elections of SI key persons (elections are handled according to a set timetable not depending on the handling of motions and proposals)

SIGA22-E-007: Election of SI officers Part 1. Election of SI officers for committees and teams for the mandate period from SIGA 2022 to next SIGA.

- Announcement of deadline of nominations from the floor and time of start of elections

SIGA22-E-008:1 Approval of minutes from SIGA 2018 (SIGA22PROP\_4\_1)

SIGA22-E-008:2 Adoption of draft agenda (SIGA22PROP\_4\_2).

SIGA22-E-009: SI Member Groups' status. Approve membership revision and voting rights (SIGA22PROP\_5).

SIGA22-E-010: Review and adopt SI Annual reports since 2018 (SIGA22PROP\_6):

- 2021 SI Annual Report (weblink to be inserted here in the agenda)

- 2020 SI Annual Report

- 2019/2020 SI Annual Report

- 2018 SI Annual Report

SIGA22-E-011: Election of SI officers Part 2. Elections of SI officers for committees and teams for the mandate period from SIGA 2022 to next SIGA.

Elections/SI Nominations Team's items to be fitted in the the timetable 2022-11-25 12.25 local India (Panchgani time):

\* Announcement nominations from the floor have ended (this is early due to technical preparations of the elections)(before the lunch break)

14.30 Announcement of elections open (to be closed the following morning at 08.00)

Elections open window = Friday 14.30 - Saturday 08.00

2022-11-26: 10.30 local India (Panchgani) time Announce results (before the tea break)

In case of reelection:

10.30 Announcement that it will take place

11.00 Announcement of re-election open (to be closed 12.30)

Second tally meeting 14.00 - 15.00

15.30 Announce results

SIGA22-E-012: Presentation and SIGA decision on outgoing SI Exco's recommendation for priorities for incoming SI Exco during the next mandate period 2023–2025, including budget implications. (SIGA22PROP\_7)

SIGA22-E-013: Discussions and voting on SIGA 2022 motions and proposals.

List of motions and proposals:

SIGA22-E-014: Review and vote on the audited SI accounts and the auditor's reports (SIGA22PROP\_8).

SIGA22-E-015: SIGA to empower SI Exco to appoint an external auditor for independent professional auditing with yearly contracts or SIGA to elect an external auditor. The external auditor will be appointed by a SI Distant Vote for the following years.

The external auditor shall verify, annually, the accounts of the SI Treasurer and shall submit a yearly report to the SI Executive Committee (SI Exco). These reports shall be submitted for adoption to the next SIGA. (SIGA22PROP\_9)

SIGA22-E-016: SI Statutes to include human-earth dimension (SIGA22MOT01)

SIGA22-E-017: SI Nominations Committee - not appointed team (SIGA22MOT02)

SIGA22-E-018: Adoption of a procedure for conflict resolution by member groups (SIGA22MOT03)

SIGA22-E-019: Code of ethics and behaviour (SIGA22MOT04)

SIGA22-E-020: Standardized and universal LOI Motion (SIGA22MOT05)

SIGA22-E-021: SI elected CRC – not appointed team (SIGA22MOT06)

SIGA22-E-022: Determine interval before next SIGA (SIGA22PROP\_10)

SIGA22-E-023: Presentation of candidate countries to host a future SI Conference (SIGA22PROP\_11)

Election of SI officers for committees and teams for the mandate period from SIGA 2022 to next SIGA.

### **SI 1 Executive Committee (SI Exco)**

SIGA22-E-024: SI President (SI P) SIGA22PROP\_11 SI President (SI P) election

SIGA22-E-025: SI Vice President (SI VP) SIGA22PROP\_12 SI Vice President (SI VP) election

SIGA22-E-026: SI General Secretary (SI GS) SIGA22PROP\_13 SI General Secretary (SI GS) election

SIGA22-E-027: SI Treasurer (SI T) SIGA22PROP\_14 SI Treasurer (SI T) election

SIGA22-E-028: SI Peace Secretary (SI PS) SIGA22PROP\_15 SI Peace Secretary (SI PS) election

SIGA22-E-029: SI Membership and Technology Secretary (SI MTS) SIGA22PROP\_16 SI Membership and Technology Secretary (SI MTS) election

SI Individual Officers

SIGA22-E-030: SI Distant Vote Administrator (SI DVA) SIGA22PROP\_17 SI Distant Vote Administrator (SI DVA) election

SIGA22-E-031: SI Internal Audit Committee (SI IAC) SIGA22PROP\_18 SI Internal Audit Committee (SI IAC) election

SIGA22-E-032: SI Development Committee (SI DC) SIGA22PROP\_19 SI Development Committee (SI DC) election

SIGA22-E-033: SI Youth and Families Committee (SI YFC) SIGA22PROP\_20 SI Youth and Families Committee (SI YFC) election

SIGA22-E-034: Approval of SI Budget for 2023–2025, or until the next SI General Assembly (SIGA) SIGA22PROP\_21 Approval of SI Budget for 2023–2025 or until the next SI General Assembly (SIGA)

SIGA22-E-035: Signatories on behalf of SI. Determine which members of SI Executive Committee (SI Exco) shall be empowered to sign on behalf of SI, or empower SI Executive Committee (SI Exco) to sign on behalf of SI. Two signatures shall be required.  
SIGA22PROP\_22 Signatories on behalf of SI

SIGA22-E-036: Destruction of ballots after completed elections of SI officers for the coming SI mandate period. A so called housekeeping motion.  
SIGA22PROP\_23

SIGA22-E-037: Approval the SIGA 2022 minutes.  
SIGA22PROP\_24

SIGA22-E-038: Official closing of SIGA 2022.  
SIGA22PROP\_25