



## Abbreviations and definitions used at SICOGA 2022

Servas International Conference and General Assembly 2022 (SICOGA 2022)

AWG	Agenda Working Group – the group who organizes the Subject Working Group (SWG) process
CHF	Swiss Francs currency (this is the currency used for banking by SI)
SI	Servas International
SI DC	Servas International Development Committee (SI DC)
SI DOLPHIN	A computer system for Servas, developed under the direction of the ICT. Key Dolphin is where the Host List Storage Area is located. DOLPHIN is being migrated to Servas.Org.
SI DV	Servas International Distant Vote (SI DV)
SI DVA	Servas International Distant Vote Administrator (SI DVA)
SI Exco	Servas International Executive Committee
SICOGA	Servas International Conference and General Assembly
SIGA	Servas International General Assembly (SIGA is the business meeting of SICOGA)
SI HLC	Host List Coordinator
SI ICT	Information & Communication Team
NGO	Non-governmental organization
Servas NS	Servas National Secretary
re	Regarding
Servas.Org System	Servas.Org System is a global membership administration system and runs on a Content Management System (CMS). The current system has been developed during several decades. The system changed name from ServasOnline System to Servas.Org System in 2022.
SWG	Subject Working Group
<b>In addition to the above listed abbreviations, the following three letter prefixes have been used in the agenda item numbers to identify the originators of the agenda items.</b>	
AUS	Austria
BRI	Britain
CAN	Canada
EXC	Executive Committee of Servas International
FRA	France
GER	Germany

GRE	Greece
ITA	Italy
POL	Poland
RWA	Rwanda
SPA	Spain
USA	United States of America
	Other abbreviations
SI P	Servas International President
SI VP	Servas International Vice President
SI GS	Servas International General Secretary
SI T	Servas International Treasurer
SI MTS	Servas International Membership & Technology Secretary
SI Co-MTS	Servas International Co-Membership & Technology Secretary
SI PS	Servas International Peace Secretary
	Servas International
	Servas International

## Definitions used at SIGA 2022

**Abstention** – If a delegate does not vote for or against a motion, then they are abstaining. Abstentions do not affect whether a motion is passed or not. For example, if there are 40 delegates, 18 vote for the motion, 16 vote against it and 6 abstain, then the motion passes.

**Amendment** – a suggestion to change the motion being discussed. The amendment must be discussed and voted on before the original (or amended) motion can be finalized and voted on.

**Agenda Items** – the submissions from Servas International National Secretaries and SI Exco for the SIGA Agenda, received by the SI President six months before the start of the SIGA.

**Delegate** – a person who is attending the conference representing his/her member group (country), and who has a vote in the SIGA.

**Formal Voting Session** – the SIGA main decision-making sessions, which all delegates must attend, where and motions are voted on.

**Member Group** – a national group which has the right to a vote at the SIGA (through their delegate)

**Motion** – something that can be voted on at the SIGA formal session. A motion provides the text of the decision that is recorded in the minutes. A motion will also include the person responsible for the next steps to carry it out (if applicable) and the budget and other resources required to complete it.

**Servas International National Group** – a group of individuals within a country who represent Servas in that country. They may or may not have voting rights at the SIGA.

**Observer** – a person attending the conference who does not have voting rights.

**Participant/Attendee** – a person who is attending and participating in the conference activities. Attendees are either delegates or non-delegates/observers. Note that some non-delegates (e.g. SI Exco and other SI officers) have speaking rights at the SIGA, but not voting rights.

SI Statute Amendment – a motion that makes a change to the Servas International Statutes. To amend the Statutes the motions must be passed by an affirmative vote of at least two thirds of the eligible voters present, provided that notice of the proposed amendment or replacement is given to the delegates at least three months before the General Assembly at which it will be voted on.

**Subject Working Groups (SWG)** – Subject Working Groups work together on the motions presented by different countries for the General Assembly, before the start of the conference, during the conference, and afterwards.

**Subject Working Group (SWG) Sessions** – the sessions that will occur before the formal SIGA sessions to discuss the topics and create motions which will then be voted on in the formal SIGA sessions. All attendees shall have speaking rights in the sessions. There will be no formal voting in the sessions, although the group may use voting to decide between options.

**Workshops** – will be held to prepare attendees for the SIGA as well as for other discussions and gatherings around certain subjects or activities. There will be no voting in the workshops.

This document was updated by SI P Jonny Sågänger 2022-09-29.