

Subject: **minutes Servas International EXCO Skype-Teleconference**

Version: **19 Jan 2013, version 5**

Date: **Saturday 19 January 2013**

Time: **16.00 – 19.10 GMT**

Participants: **Ann Greenhough (AG); Arnoud Philippo (AP); Jonny Sågänger (JS); Jaime Romero (JR); Mirek Wasilewski (MW); Danielle Serres (DS)**

Absent: **-**

Main Focus: Being on track with fulfilling GA 2012 decisions, current issues etc.

Minutes recorded by: **JR**

1. Agenda (review and agreement)

Decision: approved JR

2. Review and adoption of minutes from meeting of December 15, 2012

- Servas Planning Group SPG Ann will send some mail to the candidates
- JS will adopt a new name for Google group
- JR has drop box account too

Decision: minutes approved as presented

Action: The minutes are to be published by JR

3. New, critical situation for SOL project. Interim solution for SOLWG

Facts and Discussion: the group never was a real group until the GA and for a couple of week, there were conflicts in the group that became obvious between them. Any way Is missing information on this internal situation. Proposals for arranging this situation will be send by exco members

Conclusion: Any decision will be taken by distant exco vote.

4. Reports & updates

4a) Stefan Fagerström resigns from appointment as project leader for the project to find a web designer to create a *unified design standard* for all Servas International web sites. (GA decision no 6 2012-08-23). JS will try to arrange a new proposal for this project leadership.

4b) EXCO answer to Eric Ferguson's message about meeting in Israel (Proposed draft sent in separate e-mail by Danielle) the draft proposal from Danielle has been approved after AP read the new proposal. DS will send the answer as soon as possible.

4c) Encouraging message from Exco to the the 8-person Youth Committee (Ann) The DV motion will be sent for working together

4d) E-mail EXCO decisions made since last meeting

Decision taken by mail about motion of Pramoud Kumar computer CHF 13

MOTION: SI EXCO decide to write off the laptop computer used by Pramod Kumar and delivered to him on 19.10.2006; the depreciated book value of this laptop computer as of Dec 31, 2012 is CHF 13.

Moved by the treasurer of EXCO SI, Mr Mirek Wasileski

Seconded by the peace secretary of EXCO SI, Ms Danielle Serres

The motion was approved.

4e) GA 2015

It is necessary to agree on the requirements and criteria for selecting the next host country of the 2015 General Assembly.

4f) Facebook Servas International closed group policy. What has happened to the policy?

it is difficult to check the membership of people in the closed facegroup servas international, AP is implementing that each candidate for the group will have a confirmation from his membership, AP will send to exco a short report of what he is doing.

4g) Update of the Servas International Handbook. What's happening with this?
JR circulate the draft version SI handbook, each person has 1 week one after the other.

4h) Has Mohammed Naseem (Pakistan) fulfilled his requirements for previous claims. MW stated that it is not possible to reconcile his expenses without all of the necessary receipts. It is unacceptable to have this situation. MW will ask him again for the receipts from the last meeting.

4i) Register Servas International to gain status as an international non-governmental organization, NGO (Mirek). There is an initiative of Servas Denmark that will be updated. Pramoud Kumar is asking for some help with this but it is difficult because of his country circumstances. There are extensive material about legal registration in Switzerland. We need to vote on the legal status in Switzerland because there are inconveniences as an international organization. Conclusion: MW will work with a small group in order (Pramoud...and other members) to develop a proposal, MW will contact Susan from Denmark to clarify the proposal., A decision in this matter will be taken at a face-to-face EXCO meeting.

5. Proposal for improvement of Exco minutes and the publishing
Using the form from Penny, there will be a working group with some Servas members that offer their help, JR will work with a team considering complementary skills, timing of sending will be before 5 days after the meeting. AP will think about his help on the minutes review.
6. Discussion about policy for expense claims
MW the procedure is easy first present the budget, proposal and approval of exco.
7. Suggestion for Exco face-to-face meeting summer 2013.
Maybe in April and June, JS will send a proposal for goals and agenda. AG will see with help of DS in order to agree the final date by means of doodle tool (The system suggested by DS for putting the possible dates for having the meeting.
8. Resignation of Jaime Romero as the area coordinator of South America region and beginning of the distant vote process for the election of the new Area Coordinator: This process will be informed by mail in the following days.
9. Time and date for the next meeting: 18.00 GMT on the 23th of February 2013.