

Servas International
SI Exco Face-toFace meeting
Final Minutes
Thursday Nov 13 – Sunday Nov 17, 2014
Hosted by Servas Portugal

Version: 6

Participants: **Ann Greenhough (AG); Jonny Sägänger (JS); Mirek Wasilewski (MW); Danielle Serres (DS); Arnoud Philippo (AP),**

Regrets: **Jaime Romero (JR) – will Skype into meeting when possible**

Minutes Recorder: **Penny Pattison (PP)**

NEXT MEETING: To be determined

Actions are identified in Italics and Underline. A summary of action items is at the end of the minutes
Decisions and Motions are in bold

Next SI Exco meetings:

- Second Tues of the month, from 16:00-18:00 GMT/UTC (to be reviewed after spring time change)
- **Next meeting 16:00-18:00 GMT/UTC Dec 9, 2014**
- Subsequent meetings: Jan 13, Feb 10, Mar 10, Apr 14, May 12, Jun 9, Jul 14, Aug 11, Sep 8

Nov 13, 2014: Meeting began at 9:20 am

Focus of meeting is best possible preparation for the 2015 SI Conference

1. Prepared meeting agenda, and Jonny emailed it to EXCO
2. Divided into 2 working groups – one reviewing the funding applications, the other working on the call for motions and formal program
3. **Motion: Neutral Moderators will be used for the 2015 GA sessions. PASSED**
4. Action: JS will ask the NZ organizers if they have Spanish and French speakers to help with translation
5. Action: JS will ask Amir to include a question in the registration form asking participants to indicate if they have language skills to offer during the GA.
Action: AG will work with other 2015 SI Conference organizers to send out a questionnaire on language needs to all registered participants as part of assessing how interpreting and translation should be organized during the GA.
6. Formal program communications and approach: See email from Jonny. Also consider discussions that began at a pre-program meeting including Youth. **The plan was accepted as amended.**

Meeting ended at 8:00 pm

Nov 14, 2014: Meeting began at 9:12 am

7. Action: JS will arrange Skype meetings with Bernard (ServasOnline), NZ and Brazil
8. **Seven Appointment decisions: PASSED**
 - a. Penny Pattison to the ICT
 - b. Stefan Fagerström and Alan Stone to the SI Image and Design Team
 - c. Penny Pattison as convenor of the 2015 SI Conference Agenda Working Group
 - d. Youth Team: After discussion with Heather Mason, the convenor, the Youth Team now consists of Heather, Gonzalo and Janek
 - e. UN Observers
 - i. NYC: Daryl CHINN (Main Rep), Fanny BELLO, Jeanne DEVINE, Anne CROSMAN, Pamela HALE (last 4 are Additional Representatives)
 - ii. Geneva: Catherine BURER LEHMANN (Main Rep), Danielle SERRES (Chief Administrative Officer), Hilda BURER, Magnus ADAMS, Lorette DUBOUT (last 3 are Additional Representatives)
 - iii. Vienna : Angelika HOFMANN (Main Representative), Elke SCHLITZ, Benjamin KAAAN (last 2 are Additional Representatives)
 - f. UN Observer appointments all end on Dec 31, 2014. Accreditation is renewed in Jan 2015. The SI Peace Secretary will coordinate the 2015 accreditation.
 - g. The SI Committees document will be posted on the temporary www.servas.org website
 - h. The link to the SI Committees document in Google Drive is <https://docs.google.com/spreadsheet/ccc?key=0AkN4eemWLSNKdHRncWR2OFQwSXJja2x4M3JTSTYtUUE#gid=0>
9. There was extensive discussion of the 2015 SI conference funding applications. Many decisions were made, and some decisions were deferred pending further information. It appears that the 2015 SI conference budget will be adequate.
10. Oct 28 SI Exco meeting minutes
 - **Motion: V1 of the Oct 28 SI Exco meeting minutes were approved with amendments. PASSED**
 - Action: JS will distribute the final version of the Oct 28, 2014 minutes.
 - **Motion: Future minutes will no longer comment on the use of the external minute recorder. PASSED**
11. Agendas prepared for Skype calls
 - a. ServasOnline Sat Nov 15, 2:00 pm
 - JS reported that the contract for the design phase of ServasOnline has been signed with Oonpos
 - Action: JS will give MW a copy of the signed Oonpos contract
 - JS reported that there is a short list of 2 Indian companies for the development phases, and also the possibility of collaboration with US Servas
 - Action: JS will ask Germany and Israel if they received answers to their questions posed at the Dalesbridge SI meeting in June 2014
 - b. Skype meeting re: 2015 SI Conference with NZ Sat Nov 15 8:00 am
 - c. Skype meeting with Servas Brazil Sat Nov 15 11:30 am

12. Servas Start-Up Contacts Plan

- AP described the project and key ideas
- The goal of the plan is to make it possible for people to join Servas even if they live in countries where Servas has no presence or is not active. There will also be support for them by the Development Committee to create a new National Group
- One of the differences between this project and previous distant interviewer projects is that this one addresses both hosts and travelers as Servas members
- Action: AP will execute the plan, e.g. recruit interviewers, an LOI designer and confer with Bernard about the relationship with ServasOnline
- **DECISION: SI Exco supports the plan (including the revised list of countries) with the minor amendments that were discussed**

13. SI 2016 Calendar Project

- 6-person team headed by DS and Alvany plan to gather photos from events, text and quotes related to peace activities and assemble a 2016 calendar
- The idea is to sell the calendar at the SIGA 2015, and to donate the profits to a peace project
- **DECISION: SI Exco supports the idea in principle**
- Action: DS will do a feasibility report on the SI 2016 Calendar project, and identify costs and risks
- Action: DS will ask the 2015 SI conference NZ organizer about rules around selling the calendars at the GA

14. SI Registration of domicile

- JS is researching using Sweden for SI registration; he has contacted an NGO lawyer and the tax authorities, and is looking at the regulatory requirements and related costs
- Action: JS will continue researching Sweden as a country in which to register SI
- Action: SI Exco will look at the results of the Sweden investigation, and then consider whether to pursue getting a Swiss legal opinion about the SI status there, or decide to continue with the current situation
- It was noted that if SI is registered in Sweden, then SI will need to update its UN accreditation

15. Review of the future role of the Area Coordinator. Elections for AC in areas where either vacant or in office more than 3 years over 3 years since last elections. Update on SA AC election

- There were no candidates for South America Area Coordinator
- Action: AG will notify the South American Member Groups that there were no candidates for the SA AC election
- There are now 3 ACs – East Asia (elected 2013), Central America (in office more than 3 years) and Africa (in office more than 3 years)
- Action: AG will prepare a motion to eliminate the Area Coordinator position and replace it with constructive alternatives and funding opportunities

Meeting ended 7:45 pm

Nov 15, 2015: Meeting began 8:00

16. Skype call with Marijke Batenburg and Chris Patterson (NZ) re: SIGA 2015

- NZ website, with 2015 SI conference information, going live in Dec 2014

- There is agreement with the venue to lower the minimum attendance to 100
- Action: Chris P. will follow up with a revised budget for the 2015 SI conference by Nov 30, 2014, responding to the detailed email discussion about the budget
- Keynote speaker arranged (Prof Kevin Clements) – cost approximately 600 Euros
- Other social / cultural ideas – Maori activities (gift of money), also schedule in free time
- Action: Jonny, Penny, NZ discuss GA business activities as they relate to the timetable
- Action: Marijke and AG discuss pre-conference activities with Youth
- Action: Marijke identify someone to build up the youth presence in NZ
- Action: JS will link CISV workshop possibilities with NZ – picture 2 sessions on different days
- Intention of educational sessions is to have participants leave the GA with knowledge and experience that they remember – ideally linked to the keynote speech
- Action: SI Exco and NZ will define a theme or title for the conference
- Action: DS will contact the NZ Peace Secretary for suggestions
- NZ Secretariat (10 people) meeting monthly and each taking a role in the conference preparations
- Action: AG will diagram the roles for the conference by Nov 30, 2014
- **Motion: Registration closes 8 weeks before the start of the conference PASSED**
- Action: Define rules and costs for day attendees
- Registration website expected to be available for a test run by end of Nov 2014
- Action: AP ensure a link to 2015 SI Conference from temporary Servas.org website
- Action: NZ will identify local attendees who could type onto the screen to support the business session
- Action: JS to consult SI Image & Design Team about the NZ-designed 2015 SI conference logo
- Call ended at 9:03 am

17. Financial Matters

- **Motion: The President and Vice-president and the Treasurer will sign the 2013 Financial Reports. PASSED**
- **Motion: Pay DS's expenses to go to Geneva in the amount of EUR 139.79. PASSED**
- **Motion: Pay DS's expenses of 234.44 Euros for attendance at the Dalesbridge meeting. PASSED**
- **Motion: Pay JS's travel expenses of 264.21 Euros for attending the SI Meeting at UN Human Rights Council in Geneva. PASSED**
- **Motion: Whenever expenses are anticipated, the person incurring the expenses will:**
 - Raise the discussion at the planning stage, for approval in principle
 - Prepare as complete as possible estimate of costs, including contingency and present it as a motion for approval
 - After the event, prepare a claim form PASSED
- **Motion: Pay 50 CHF for meals for Hilda Burer (retiring long time UN Observer) and Magnus Adams (SI PS Assistant). PASSED**
- **Motion: Pay 2013 Book keeping expenses of USD 500. PASSED**
- **Motion: Pay Servas International Server Services inv. IH1415061, SI EXCO decision Nov 15, 2014, amount CAD 1519.48. PASSED**
- **Motion: Since JR did not attend the Face-to-face meeting, the two sealed envelopes containing banking information will be taken by AP for safe keeping until they can be passed to JR in person. PASSED**
- Internal Audit Requests:
 1. Making the other Exco signatories to the bank account. Done
 2. Ensuring that the money held by the treasurer is deposited in the SI bank account.

Action: MW will transfer the remaining funds from the GA 2012 account to the SI account by Dec 31, 2014

3. Recovering the stamp dues so that these countries do not get barred from voting as per the statutes.

Action: MW is working on recovering stamp dues

4. Give an update about the SOL program , its updated status and when it will become operational.

Action: JS will write and update on the ServasOnline project for the Audit Committee by Nov 30, 2014

5. Give an update about the registration of Servas as to which country is going to take lead for registering Servas NGO in that country so that we are able to function with a proper legal identity.

Action: JS will update the Audit Committee and SI Exco about the status of the SI Registration project by Dec 31, 2014

6. Review of all the committees and their workings and their incurrence of costs which will make the budgeting exercise more effective.

Action: MW will update SI Exco and then the Audit Committee about the expenses for SI Committees by Dec 31, 2014

Action: JS will request that SI Committees and SI Officers send their 2014 Annual Reports by Jan 31, 2015

7. Selection of people to the committees having the right background so they know their role profile well when they are elected.

Action: AG will draft an answer to the Audit Committee related to selection of people to the committees having the right background, to be reviewed by SI Exco, and send it with the Nominations Procedures and job descriptions by Jan 31, 2015

- Travel Expenses for 2015 SI conference
 - **Motion: AG will establish a 2015 SI conference Travel Team based in Britain. The team will determine a maximum travel refund for each funded participant based on an analysis of the return travel costs from their city to Auckland. Note that receipts will be required to get a refund. Budget for the team will be 300 Euros. PASSED**
 - Action: AG will gather the 2015 SI conference Travel Team, based physically in Britain and using appropriate other consultants
 - Action: AG and the team will propose the criteria for determining the maximum to SI Exco
 - Action: AG and the team will prepare guidelines for those receiving travel refunds, and will be available to support them in making their travel arrangements
 - Action: AG and the team anticipate that the maximum travel refunds will be determined in the Spring of 2015, after confirmation by SI Exco
- Consultative budget meeting in China
 - **Motion: A consultative budget meeting will be held in the Spring 2015 in China. Attendees will be the SI Treasurer, a Budget Committee member (Jack Huang), an Internal Audit Committee member and 2 helpers. It will be for 3 working days, and cost up to 3500 Euros from the SI Exco budget. The outcome will be a budget proposal for the General Assembly with at least 2 optional budgets. It will be circulated widely for consultation before the 2015 SI conference. PASSED**
- 2013 Stamps – sent 7018 stamps; 2014 – sent 6954 stamps; numbers are stable
- Action: JS will coordinate producing visual trends in SI from 2014 Annual Reports for the 2015 SI conference

- Action: AG will ask Amir to ensure that age, gender and other appropriate profile information is included in the registration database to allow statistical reporting
- Action: MW will ask SI Committees to notify the SI Treasurer if they want to use their unused 2014 budget in 2015.
- Action: AG will work with DC on a proposal to possibly combine youth, and regional meeting and DC budgets under one budget heading in time for the budget meeting
- The long term SI budget is on track and rational

18. 11:30 am: A Skype meeting was held with Servas Brazil, during their national meeting. Greetings and good wishes were exchanged.

19. 2:00 pm: ServasOnline Skype call with Bernard

- Status report on contract with Oonops – contracted to be completed Dec 2014
 - 5 key screens prepared and sent to SI Exco for comments
 - Oonops will then develop photoshop and files for developers (specifications and use cases) in the next 2 – 4 weeks
 - design phase now expected to be completed in Jan 2015
- First invoice should be received very soon, and the second before the end of 2014
- Action: Bernard will inform SI Exco how much delay there is in the completion of the design phase for ServasOnline
- Development phase - request for proposal to be sent to 2 Indian companies, US company and Oonops, for estimates of costs and timeframes will be sent in Feb 2015
- Action: Bernard will review the US specifications to see if they are similar to ServasOnline
- Expect V1 of test version in the summer, V2 in Oct 2015 and launch in 2016
- Pilot countries discussed: Sweden, Canada, Germany, Israel, France, Spain
- In March 2014, announce call for testers to test before the V1 test version is made available
- Bernard walked the group through the 5 key screens and explained the thinking
- Action: SI Exco via JS to reply to Bernard by the end of Sunday Nov 16 with comments on the look and feel of the 5 key screens

Meeting ended 3:10 pm

Nov 16, 2014: Meeting began at 9:12

20. Temporary website

- **Motion: SI Exco will delegate responsibility for content for the temporary website to the website team headed by AP. PASSED**
- Action: AP will be the contact person for interaction with Stefan and will confirm the communication lines

21. SI Host List Reliability test

- In the 2014 test, emails were sent (instead of making phone calls) because this gives more reliable information
 - How many emails bounced back as invalid
 - How many emails received a reply within 14 days after sending
 - The email addresses were recorded from the hosts or day-hosts who did not reply within the 14 days

- **Motion: The report (including tables with results for 2010 and 2014), approved by SI Exco, will be sent to all Member Groups, and that email addresses of the hosts or day-hosts who did not reply within 14 days will be sent to their National Secretary. PASSED**
- Action: AP will send the reliability test report.
- Action: AP will also test the host lists of all countries that have delegates with the potential to be funded that have not already been tested, and the host list of countries who had a result of 70% or more in 2010, but have not uploaded a new host list to Dolphin recently.

22. Permanent website

- Action: MW will write a request to be published in SI News asking for photographs that could be used on the Home page of the website and in other Servas publications or internet sites and be treated as Servas photo bank
- **SI Exco decisions re: review of 5 key pages:**
 - Home page – APPROVED
 - Finding Host or Member page – remove “Host or” - APPROVED with this change
 - Results of Search/Public view page – provide ability to print a summary of a chosen set of hosts - APPROVED with this change
 - My Profile – provide 2 fields, to allow for payment amounts for both Servas membership (i.e. host, traveller, supporter, volunteer) and travel (SI Stamp). Both need an expiry date. In both cases, if the payment is free, then the presence of the expiry date indicates that the membership or travel is active. History of these fields will need to be kept. APPROVED with this change
 - Further details from Home page – APPROVED
- **Motion: Add a section under “My Servas” to hold specific pages such as Youth, Family, UN, Peace, SI Committees, Administration, etc. PASSED**
- Action: JS to send comments about 5 key ServasOnline pages to Bernard

23. Logo

- **Motion: The logo text and slogan will be “Peace and understanding through travel and hosting”. The mission title will be “Building peace and understanding across cultures”. PASSED**

24. UN

- Action: DS is planning to have a manual for UN Observers prepared by Oct 2015
- Action: DS will prepare a motion for the SI GA 2015 related to the UN and Peace responsibilities of the SI Peace Secretary
- Discussion of why Servas should be active at the UN:
 - Gives Servas, an international NGO, credibility, enhanced brand recognition and pride to individual Servas members
 - Is uniqueness among other hospitality organizations
 - Allows links to other like-minded organizations
 - Opportunity to make a difference
 - Enriches the individual Servas member’s experience by giving opportunities to link with like-minded organizations in their countries
- There was also a comment that strengthening the Servas network should always be a priority whenever UN activities are planned
- Generic UN business cards have proven to be effective
- Action: DS will write a short report about the UN
- Action: DS will make an effort to link Servas communities and individuals with UN-related activities

25. Palestine

- Action: JS will reply to the email from Naim Daour
- Action: DS will ask Claudia Sagi if Servas Israel is still considering a consultation about a separate host list for Palestine and if so when, and does Servas Israel still want DS to contribute.
- Action: DS will remind Servas Israel that motions for the GA must meet the deadline.

26. Nominations Committee documents

- The Nominations Committee has requested feedback on their procedures and nomination form
- **Motion: Nominations should open by Jan 31, 2015. PASSED**
- **Motion: AG will inform the Nom Comm that the 17-page Procedures manual is an internal document for their use. For use by potential nominees, the Nom Comm should prepare simple and complete instructions for general publication. PASSED**
- **2 Motions re: Nominations Form: PASSED**
 - **Page 2: remove last sentence under "Recommendations. 'In case the nominee is an NS or MC then the recommendation will be written by an EXCO member'.**
 - **Page 4: remove Declaration and replace with wording such as "I confirm that I have accurately presented myself, will fulfill the requirements of the position if elected, write annual reports and follow the Financial Operating Procedures"**

27. Skype meeting with Amir

- **Motion: Hide the Spanish wording of the registration form. PASSED**
- **Motion: Registration will open Jan 1, 2015. PASSED**
- **Motion: A new field will be added called "Funding from SI". PASSED**
- **Motion: Reserve 80 places for key people. PASSED**
- **Motion: The cancellation fee will be 50 Euros. PASSED**
- **Motion: All food-related discussion will be handled by the NZ organizers. PASSED**

28. Dalesbridge recommendations

- Key areas for discussion at Dalesbridge focused on: mechanisms for promoting in depth travel experiences, ethical travel, special interest networks and preparing for the transition to SOL.
- The following discussion was based on the document "WHERE NEXT FOR SERVAS? Summary of discussions at the Servas International meeting held at the Dalesbridge Centre, Yorkshire, UK in June 2014". Only items discussed are included.

1. IN-DEPTH AND LONGER-STAY EXPERIENCES (Resource Exchange Group)

- **Motion: Extended stays and in-depth experiences (remove All stays of more than 2 days) will be promoted under one umbrella. PASSED**
- **Motion: Although SYLE could be promoted alongside other sorts of extended stays it should be retained as a specific project for people under 30 years old. PASSED**
- Action: AG will work with AP to post Resource Exchange Information on the Temporary website
- Action: AG will contact all National Groups inviting them to identify a member of their group to promote in-depth experiences/ extended stays in their country and to link with the resource exchange mechanism to be managed by SI on the SI website.

2. SPECIAL INTEREST NETWORKS

- Action: AG will support a pilot special interest group, the Environment Network (Woodlands group)
- Action: With the Woodland group AG will look into linking UN Trees for Peace project (planting on UN international peace day Sep 21, 2015) with the 2015 SI conference

3. ETHICAL TRAVEL

- **Motion: SI Exco support the following statement: "As Servas members we should be aware of the social and environmental impact of our travels. We should respect and protect the vulnerable communities and fragile environments we may visit as essential elements of peaceful travel." PASSED**

8. SERVAS AND PEACE, SERVAS AT THE UNITED NATIONS.

- Action: DS will find out the status of the translation of the Peace Posters.
- Action: DS will ask the NZ Peace Secretary to organize printing and display of some of the Peace Posters in different languages (paper or digital) at the 2015 SI conference

9. SERVAS INTERNATIONAL YOUTH FUND

- There is expected to be enough money in the SI Youth Fund to fund 2 young people to attend the 2015 SI conference.
- Action: AG will publicize a call for applications to the fund with criteria for young people to attend the 2015 SI conference by Dec 31, 2014

10. PREPARING FOR SIGA 2015

- Action AG will prepare draft motions for the 2015 GA based on the recommendations of the Dalesbridge meeting and present them to Exco for discussion by February 28th 2015

29. 2015 SI Conference (continuation)

- **Motion: Use the term "2015 SI Conference" when referring to the complete 6-day SI meeting in NZ. PASSED**
- Definitions:
 - 2015 SI Conference – full conference
 - Conference Timetable – one page summary of what happens when
 - SI General Assembly Agenda – the business part of the conference, for delegates
- **Motion: Theme for the conference: Servas in Transition. PASSED**
- Action: JS and PP will continue working on the 2015 SI conference timetable
- Action: AG will email applicants for funding to tell them the status of their funding application. If approved, she will say that the exact SI contribution for travel is not known yet. This will be done by Dec 15, 2014
- **Motion: The conference fee will be stated in Euros. PASSED**
- Communications
 - Action: AG will send monthly emails called News from SI Exco, starting in Dec 2014
 - Action: JS will officially announce the Temporary website by email by Nov 20, 2014
 - Action: AP will tell SI Exco whenever the Temporary website is changed
 - Action: JS will consider how to approach the communications strategy for the 2015 SI conference
 - Action: JS's first priority will be to communicate with the Servas members in NZ
 - Action: JS will prepare 1 to 3 press releases
- Action: JS will ask Amir and Derek for a status report on the broadcasting project for the 2015 SI conference

- Action: AP will do a feasibility study for production of the redesign of the Servas International business card (which was made for the UN-activity) to be totally generic. It will include cost, design, where to print (Poland?), how to distribute (with SI stamps?), to whom, quantity. By Dec 15, 2014
- Action: Ann will send the list of proposed funded people to Marijke so that the NZ team can begin to work with them for visas
- **Motion: SI Exco will plan to be in Auckland 3 days before the start of the 2015 SI conference, will plan a 1-day meeting on Oct 8, and reserve Oct 9 to do necessary action items from the meeting. PASSED**

30. Next SI Exco meetings:

- Second Tues of the month, from 16:00-18:00 GMT/UTC (to be reviewed after spring time change)
- Next meeting 16:00-18:00 GMT/UTC Dec 9, 2014
- Subsequent meetings: Jan13, Feb 10, Mar 10, Apr 14, May 12, Jun 9, Jul 14, Aug 11, Sep 8
- Discussion about possible face-to-face meeting April or May 2015 : **EXCO will consider an additional f-t-f meeting before the 2015 SI conference if required; a limited formula of such a meeting (only some EXCO members participating) is considered possible, if rational in a given situation, depending on current needs and requirements.**

31. SI Exco comments about the meeting

- Worthwhile, achieved a lot
- Moved forward on financial issues
- Good to split up and work in smaller groups sometimes
- Good for team-building
- Good to have Penny present to consult on the 2015 SI conference as well as do minutes
- Gained energy from the meeting
- Meeting in person is more effective
- Very effective to handle the 2015 SI conference funding applications face-to-face

Meeting ended 19:20

See next page for action items

Action items:

4. Action: JS will ask the NZ organizers if they have Spanish and French speakers to help with translation
5. Action: JS will ask Amir to include a question in the registration form asking participants to indicate if they have language skills to offer during the GA.
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13. Action: DS Action: DS will do a feasibility report on the SI 2016 Calendar project, and identify costs and risks
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Action: NZ will identify local attendees who could type onto the screen to support the business session

Action: JS to consult SI Image & Design Team about the NZ-designed 2015 SI conference logo

17. Action: MW will transfer the remaining funds from the GA 2012 account to the SI account by Dec 31, 2014

Action: MW is working on recovering stamp dues

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Action: JS will update the Audit Committee and SI Exco about the status of the SI Registration project by Dec 31, 2014

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19. Action: Bernard will inform SI Exco how much delay there is in the completion of the design phase for ServasOnline

Action: Bernard will review the US specifications to see if they are similar to ServasOnline

Action: SI Exco via JS to reply to Bernard by the end of Sunday Nov 16 with comments on the look and feel of the 5 key screens

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Action: AP will also test the host lists of all countries that have delegates with the potential to be funded that have not already been tested, and the host list of countries who had a result of 70% or more in 2010, but have not uploaded a new host list to Dolphin recently

22. Action: MW will write a request to be published in SI News asking for photographs that could be used on the Home page of the website and in other Servas publications or internet sites and be treated as Servas photo bank

Action: JS to send comments about 5 key ServasOnline pages to Bernard

24. Action: DS is planning to have a manual for UN Observers prepared by Oct 2015

Action: DS will prepare a motion for the SI GA 2015 related to the UN and Peace responsibilities of the SI Peace Secretary

Action: DS will write a short report about the UN

Action: DS will make an effort to link Servas communities and individuals with UN-related activities

25. Action: JS will reply to the email from Naim Daour

Action: DS will ask Claudia Saqi if Servas Israel is still considering a consultation about a separate host list for Palestine and if so when, and does Servas Israel still want DS to contribute

Action: DS will remind Servas Israel that motions for the GA must meet the deadline

28. Action: AG will work with AP to post Resource Exchange Information on the Temporary website

Action: AG will contact all National Groups inviting them to identify a member of their group to promote in-depth experiences/ extended stays in their country and to link with the resource exchange mechanism to be managed by SI on the SI website

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Action: With the Woodland group AG will look into linking UN Trees for Peace project (planting on UN international peace day Sep 21, 2015) with the 2015 SI conference

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Action AG will prepare draft motions for the 2015 GA based on the recommendations of the Dalesbridge meeting and present them to Exco for discussion by February 28th 2015

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