

Servas International
SI Exco Teleconference
Minutes
Tuesday June 2, 2015 17.00 – 19.00 GMT/UTC
Over Skype

Version: Final

Participants: **Ann Greenhough (AG); Jonny Sågänger (JS); Danielle Serres (DS); Mirek Wasilewski (MW); Arnoud Philippo (AP); Jaime Romero (JR)**

Announced absence:

Minutes Recorder: **David Asher (DA)**

NEXT MEETING: To be arranged

Actions are identified in Italics and Underline. A summary of action items is at the end of the minutes
Decisions and Motions are in bold

Meeting began at 17.10 GMT/UTC.

1. Chit-chat

- JR confirmed that Gonzalo Forrero (GF) would be assisting him during the meeting with interpreting when required. JR confirmed that Gonzalo understood that the content of the Exco meeting was confidential.

2. Today's agenda

- Agreed that the agenda was the continuation of unfinished agenda 21.05.15

3. Matters arising from minutes of 21.05.15

- Absence of AP and JR not pre-announced.
- AP confirmed he had been unable to attend the meeting. He had not received any message about meeting being held on 21.05.15, so was unable to pre-announce his absence. AP gave his apologies for this. JR said he had announced he was unable to attend the meeting by email. JS requested that JR forward his email confirmation of non-attendance to him.
Action: JR to forward to JS his email confirmation of non-attendance at meeting of 21.05.15
- JR considers the system used for communication in Exco is poor, even though JS is pro-active in his communications. JR has to look at many emails during the week. It is very confusing for Exco to work in this way. Misunderstandings can therefore arise about meeting times. JR is disappointed how meetings function. The meeting date was changed, and JR didn't appreciate the new date (of 21.05.15). Sometimes JR cannot participate due to this confusion. It is not an effective system for a worldwide organization. JS confirms he has tried to modernize the use of software for communications.
- Re Item 2: DS talked with Jean-Marc Eyot who said it was easy for him to provide a solutions for having EXCO minutes available only to Servas members. DS was in favor of such a solution. DS suggested they could be accessed through a password question. JS confirms this matter was about having minutes only accessed by user name or password, however, currently they are accessible to everyone. Suggestion by JS that Stephan and ICT be asked to provide a solution. JR suggests minutes should be open as EXCO has nothing to hide.

- **Motion: SI Exco minutes to remain publically available on the intermediary Servas.org website. Motion passed.**
 - **Action: SI Exco minutes to remain publically available on intermediary website**
4. Minutes of meeting 21.05.15.
- Revised version of minutes agreed as accurate.
5. Item 8 from 21.05.15 (AG) -
- Amir (AL) has confirmed that numbers are now heading towards 190 delegates. Currently further registrations are on hold pending checking on numbers. Small waiting list been created.
 - Visas: Christina from Russia approved in 5 days. Fidele from Rwanda also approved. More problems with South American visas applications. Until clearer information received about visa outcomes, cannot be clear about numbers.
 - AL keen to send out a message to delegates. Things are falling into place. DS confirms she will be discussing translation with Aneris. Unclear who can type Spanish minutes directly onto screen. Unclear who else can do English minutes on screen other than DA.
 - Motion for discussion sent out immediately before meeting today by AG regarding Youth Fund grants. Confirmed that Exco members had read the motion except for JR.
 - In Portugal, AG asked for SI budget pay to YP registration fees. Now enough donations in fund to cover travel costs for 4 young people. JS summarized that EXCO was being asked to fund conference fees for 4 young people @ total of 1820 Euros.
 - MW queried who is involved in the decision making about the EXCO Youth budget. AG confirmed she has consulted with the Youth Team that they have no alternative plans for the remaining funds in the budget. It was last used for the Kyrgyzstan event. There is still money to cover GF's costs for the conference. JS clarifies that the motion is not requesting additional money, but is for use of money currently within the Youth budget.
 - JR said he would like to propose a further young person from Mexico. AG confirms this person was over the agreed age limit. And closing date was in March. .
 - **Motion: Exco approves the funding of the conference fees of four young people who are to attend the SI conference with the support of Servas Youth Fund grants. The names of the individual young people will be made known following final decisions by the advisory panel as to who is to be offered grants. Each conference fee is 455 euros. Total funding agreed is therefore 455 x 4 = 1820 euros
Should any additional funding become available then Exco will consider funding additional registration fees for young people who are able to finance their own travel costs.
Vote taken. Passed.**
6. Agenda Working Group (DS)
- DS confirms PP away for some time, and concerned that motions are late in being sent to the Group.
 - Minutes from May 14 Agenda Working Group sent to EXCO.
 - Need for final versions of Exco motions to be provided as soon as possible – title and summary.
 - If countries have not sent motions using correct template, they have been asked to redo motion using the template.
 - 58 motions were received by closing date for submissions.
 - DS confirms that May 28 version is latest Summary sheet of motions. This is circulated again to EXCO members during the meeting.
 - DS confirms that title of EXC 009 remains the same as PP version

- DS confirms that she will update summary with AG's amendments. MW notes that AG's amendments are more precise. AG confirms that she made amendments to help clarify meaning. JS proposes to vote for posting of summary to include updating from AG.
- **Motion: Posting of summary of motions should include all those updated by AG. Motion passed.**

7. Subject Working Groups (DS)

- Proposal is that there should be 7 Subject Working Groups. DS has sent this to Dropbox.
- AG refers to discussion between PP and DS of having Working Groups under 2 umbrella headings. Will provide proposal on this for meeting in Stockholm.
- JS proposes vote on whether conveners of Working Groups should be posted today. DS confirms that this is not posted.
- **Motion: That details of Conveners of Working Groups are not posted at present. Passed.**

8. EXCO motions (DS)

- DS check whether EXCO motions have been agreed by EXCO.
- AG confirms that EXCO in Portugal agreed that the recommendation from Dalesbridge would be made into EXCO motions.
- DS suggests that all EXCO motions are currently presented by individual members of EXCO. Would like the time to look at each motion in order to agree them, or make changes.
- JS proposes that motions are discussed as a package.
- MW confirms it is not possible for individual members to present motion so need to be agreed by all of Exco.
- DS confirms there is a column for 'EXCO owner' on the form.
- AS deadline for posting motions is 10 June AG suggests that this task is completed by during the Stockholm meeting.
- DS suggests need to post asap as deadline is 31 May. MW suggests that everyone gives their vote by email. DS confirms that material for motions on template and in dropbox.
- JS confirms his motions are already in in template. AG able to do work on her motions into template by end of the week..
- **Action: AG to complete her amendments to her motions within the next few days.**
- DS needs to send summary to Janek shortly.

9. JR leaves meeting at 18.55

10. Motion presented by DS about funding printer cartridge for MW. Passed

11. Thanks given by JS to DS for working hard with PP and Pramod in undertaking the work on the motions.

12. Arrangements for next week's SICOGA planning meeting in Stockholm discussed:

- Meeting starts after lunch on Friday 12 May
- Dinner out on Friday. Dinner at apartment on Saturday and Sunday.
- AP leaves Sunday afternoon
- AG has changed flight to arrive Thursday night.
- Lodging to be sorted for Thursday.
- JS would like all travel plans to be sent again to him. JS has commitment on Thursday evening.

- Broadband available but no printing.
- No offer of minute taking, so note taking will be shared by the group
- JS will create an agenda to include MW's items, focusing on NZ.
- DS has received some information about proposals pre-conference, and will circulate tomorrow.

Meeting closes at 19.10

Actions:

Action: JR to forward to JS his email confirmation of non-attendance at meeting of 21.05.15

Action: AG to complete her amendments to her motions within the next few days.