

Date and Time

UTC, Time Zone Sun, 24 March 2024 at 12:00-14:00
 Social talk starts UTC 11:45.






Ottawa, Canada	Sun, 24 March 2024 at 08:00 EDT
Brisbane, Australia	Sun, 24 March 2024 at 22:00 AEST
New York, USA	Sun, 24 March 2024 at 08:00 EDT
Stockholm, Sweden	Sun, 24 March 2024 at 13:00 CET
Lisbon, Portugal	Sun, 24 March 2024 at 12:00 WET
Paris, France	Sun, 24 March 2024 at 13:00 CET
Mexico City, Mexico	Sun, 24 March 2024 at 06:00 CST
Taipei, Taiwan	Sun, 24 March 2024 at 20:00 IST




(Use the [Time Zone Converter](#) to calculate the above times)

Meeting link

meet.google.com/ckb-avze-wwb

Participants & Attendance

Participant	Photo	Position	Present (Y/N)
Radha Radhakrishna (RBR)		SI President (SI P)	Y
Carla Kristensen (CK)		SI Vice President (SI VP)	Y
Jonny Sågänger (JS)		SI General Secretary (SI GS)	Y
Jim Leask (JL)		Co-SI Membership & Technology Secretary (SI Co-MTS)	Y
Paul Nielsen (PN)		SI Membership & Technology Secretary (SI MTS)	Y

Francisco Salomón Luna Aburto (FSLA)		SI Peace Secretary (SI PS)	Y
Hsueh-mei Wang (HW)		Co- SI Peace Secretary (SI Co-PS)	Y
Jon Corrado (JC)		Co- SI Treasurer (SI Co-T)	N
Richard Cabassut (RC)		SI Treasurer (SI T)	Y

By invitation: Hannah Sundqvist member of Servas.org V2 Design & Content Team (SV2 DCT)

Announced absence: Jon Corrado

Agenda and Minutes

Minutes recording: JS supported by others

Time keeper: JS, FSLA

Item	Reference, background material & discussion	Motions and Decisions (what, who, when)
1.0 Meeting Initiation		
1.1	Attendance and call to order	Start of meeting: 12.03
1.2	Agenda additions and modifications.	
2.0 SI Exco Monthly Reports		

<p>2.1</p>	<p>SI President Report (SI P) Report</p> <ul style="list-style-type: none"> ● Visited Costa Rica and met with members. Listened to their presentations and made a presentation on behalf of SI. ● Wrote to select Servas member groups to continue with the spring tradition of setting up meetings between Servas International and Servas member groups. ● Collaborated with Paul Nielsen and the technology team to work on PostFix (Servas.Org) Email system. ● Collaborated with the Finance Team on routine business. ● Worked with the travel committee to review requests. ● Met with the SI UN CSW team and attended some sessions during the conference in New York. ● Worked with the Youth and Families Team. ● Corresponded with various Servas member groups. 	
<p>2.2</p>	<p>SI Vice President (SI VP) Report</p> <ul style="list-style-type: none"> ● meetings related to the ongoing work with the content and design for www.Servas V02- Design & Content Team ● meeting with the SI Development Committee ● Uploaded news and events on facebook, instagram and on the webpage (both on servas.V01 and V02) ● Follow up with contacts with young members for the making of SINB 01-2024 (Dakshit, Elena, Anna, Diego, Igina, Sayan). It will be a special edition, made by youth to youth (and all ages) ● Helped P.O. and D.O. with the preparation of the Servas Africa Conference in August 2024 ● Message to Servas Russia showing solidarity re:terrorist attack in Moscow ● Communication with Servas Argentina ● Collaboration with RR who will continue the Volunteer Opportunities project. 	

2.3	SI Membership and Technology (SI MTS) Report <ul style="list-style-type: none">● Focus on finalizing servas.org V2 (see report below)● Moving all email lists for Committees and Teams from Dolphin to our email Postfix system ... All done except for the Group@Servas.Org addresses ... Steve will complete this week.<ul style="list-style-type: none">○ cleaning up team data from Dolphin○ preparing to close the Dolphin system● Moving all Servas Group information from Dolphin to servas.org, allowing the roles to be migrated to V2● Preparing to close the Dolphin system● Have emailed all Groups Main Contacts re the pending release of Servas.org. Asking them to confirm key people, test and establish and their Servas.Org admin team. Email CC's to Exco<ul style="list-style-type: none">○ Have created an email address help@servas.org for the purpose of receiving responses to the email.○ Have created an email address training@servas.org for the purpose of receiving Servas.org admin training requests.● Have established a Servas.Org version 2 support team.● The Support Team will be processing responses to email and update a roles spreadsheet.● We are developing a long term support team for Servas/Servas.Org● Amir and Rita preparing to move their Key List work from Dolphin to Servas.Org version 2	
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2.4	<p>SI General Secretary Report (SI GS)</p> <p>Servas.org V2</p> <ul style="list-style-type: none">● Introduction of Hannah S of Servas Sweden as member of servas.org V2 Design & Content Team (SV2 DCT).● Further development work on content and design for Servas.org V2.<ul style="list-style-type: none">- Made agendas for - and convened - eight Servas.org V2 meetings with servas.org V2 Design & Content Team since February 20.● Follow-up on the document "Servas.org V2 content maintenance requests" (volunteers requests and wishes for modifications on current servas.org V2 version)● Researched and wrote texts on the theme "Caring for the planet" for servas.org V2.● Collaboration English linguistic and proofreading volunteer PC of Servas Britain. <p>Other work</p> <ul style="list-style-type: none">● Collected SI Member Groups' reports for SI Annual Report 2023 and did development work for the SI AR 2024.● Worked on EO SIGA (May) 2024 and November 2024 SI Distant Vote (SI DV).● Collaborated with SI Distant Vote Administrator PK of Servas India.	
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2.5	<p>SI Peace Secretary Report (SI PS)</p> <p>This month we focus on the participation of Servas International in the CSW event in NY. 15 Participants in person attended the meeting for a week in person from India, Mexico, Bolivia, Brazil, Chile, Argentina, USA, Canada, Taiwan, Kazajistan, Austria and Australia.</p> <p>Our Activities in New York:</p> <ul style="list-style-type: none"> a) UN CSW68 Official Meetings (on the UN grounds). b) UN CSW68 Side Events (on the UN grounds). c) NGO-CSW68 Forum In-person Parallel Events (locations near the UN). d) Gatherings of Servas members. e) Peace Meeting at the Millennium Hilton Hotel. f) Servas Materials: Bookmarks and Business Cards. <p>3 zoom meetings</p> <p>a) <i>Saturday, March 9</i></p> <ul style="list-style-type: none"> · Further details and answering your questions about UN CSW68 and the NGO-CSW68 Forum · Sharing the specific gender-equality topics that are of special interest. <p>b) <i>Saturday, March 16</i></p> <ul style="list-style-type: none"> · Sharing our experiences and learning from the first week of CSW · Continue directly to Servas’ first virtual parallel event, being offered by Servas Taiwan (10:30 a.m. to 12:30 p.m. New York time). More information below. <p>c) <i>Saturday, March 23</i></p> <ul style="list-style-type: none"> · Sharing our experiences and learning from the entire CSW · Discussing follow-up reports and activities <p>Three parallel events were held within the event.</p> <ol style="list-style-type: none"> 1. Saturday, March 16 (10:30 a.m. New York time): <i>Empowering Taiwan Women’s Independent Economic Abilities through Lifelong Learning</i> 2. Monday, March 18 (12:30 p.m. New York time): <i>Indigenous Nations US and Canada: Poverty Sources, Solutions and Collective</i> 3. Tuesday, March 19 (8:30 a.m. New York time): <i>Women, Poverty and Discrimination: The Story of Nomadic Women of Rajasthan and the Indigenous</i> <p>Peace Schools</p> <ul style="list-style-type: none"> ● Collaboration in the promotion of the Peace Schools participation. <p>SI Peace Forum</p> <ul style="list-style-type: none"> ● Organize the agenda for the next 3 Peace forum during the year. <p>Others</p>	
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	<ul style="list-style-type: none"> ● Collaboration with the organizing team of the Servas international meeting in Kenya. ● Collaboration with the organizing team for the next Latin American regional meeting. 	
2.6	<p>SI Treasurer Report (SI T)</p> <ul style="list-style-type: none"> ● Routine work on banking and accounting, collection of fees, disbursement of funds and managing budgets. ● Correspondence with member groups responding to queries as and when required. ● Participation in Travel Committee meeting 	-
3.0 New and Continuing Business		
3.0.1	<p>SI Exco approved a motion for a vote of thanks to the UN team and all those who worked for the successful Servas participation in CSW.</p>	The motion was approved unanimously.

<p>3.1</p>	<p>Servas.org V2 development update (JL/PN)</p> <ul style="list-style-type: none"> ● servas.org Version 2 (V2) is in beta <ul style="list-style-type: none"> ○ Servas Group key people, and members, may log in to test the system ● Extract data from V1 and migrate to the new V2 server <ul style="list-style-type: none"> ○ done roughly every week ● Work to clarify and polish many features <ul style="list-style-type: none"> ○ receiving feedback from David Hills and the reviewer team ● Work on the content and design with the design team ● Refine the Servas Titles and Roles <ul style="list-style-type: none"> ○ working with ServasGroups to provide the roles they need ● Refine the Servas Group names and hierarchy <ul style="list-style-type: none"> ○ based on feedback from Groups ● Implementing Help on most screens <ul style="list-style-type: none"> ○ started a “Help Team” to provide the help text ● Working with the team providing training on the new system ● Working with the team providing translations ● Have emailed all Groups Main Contacts re the pending release of Servas.org. Asking them to confirm key people, test and establish and their Servas.Org admin team. Email CC’s to Exco <ul style="list-style-type: none"> ○ Have created an email address help@servas.org for the purpose of receiving responses to the email. ○ Have created and email address training@servas.org for the purpose of receiving Servas.org admin training requests. ● Have established a Servas.Org version 2 support team. ● The Support Team will be processing responses to email and update a roles spreadsheet. ● We are developing a long term support team for Servas/Servas.Org ● Amir and Rita preparing to move their Key List work from Dolphin to Servas.Org version 2 ● <p><u>Timeline:</u></p> <p>The timeline is dependent on many groups as there is work to do other than just development. We still are planning a release in April, but need confirmation that everyone is ready.</p>	<p>JL/PN provided an update.</p>
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3.2	<p>SICOGA 2025 Update (RBR/CK/JS)</p> <p>SICOGA 2025 in Dijon, France: October 3 (Friday) to October 9 (Thursday)</p>	<p>RBR gave a status update. A steering committee is being set up. Volunteers will be invited for the steering committee.</p>
3.3	<p>Meeting with Servas Member Group Boards - Update (RBR)</p> <ul style="list-style-type: none"> ● Meeting with Servas Italy on 6 April ● More meetings to come 	<p>RBR gave the current status</p>

3.4	<p>Extraordinary SIGA 2024</p> <p>Announcement#3 Extraordinary SI General Assembly (EO-SIGA 2024)</p> <p>https://docs.google.com/document/d/1huPVDEKNmUq9JhptoiD0PcUp-JaCXvd9p3Q3UCtQB2s/edit</p> <p>Q&A sessions via Zoom</p> <p>1. Europe, Africa, Middle East April 13 UTC 12.00-13.00 Join Zoom Meeting</p> <p>Available for Q&A: JS, CK, RC, FSLA (JL)</p> <p>2. North/South America April 13 UTC 16.00-17.00 Available for Q&A: JS, CK, RC, FSLA, (JL)</p> <p>3. East & SE Asia, Australia, New Zealand April 14 UTC 07.00-08.00 Join Zoom Meeting Available for Q&A: JS, PN, CK, MW</p>	<p>SI Exco members came forward and accepted invitations to participate at the Q&A sessions.</p>
3.5	<p>Update on onboarding of SI DVA (JS, PN)</p>	<p>JS & PN gave a status update on the onboarding.</p>
3.6	<p>Develop proposal for a new Environment Secretary at the SI Exco level</p> <ul style="list-style-type: none"> ● Discussion (RBR) ● Please review draft motion here 	<p>SI Exco discussed the motion.</p>

3.7	<p>SINB-Y Update (CK) Presentation of SINB-Youth under production</p>	CK gave a status update. SINB-Y is close to completion.
3.8	<p>Annual Report Update (JS)</p> <ul style="list-style-type: none"> ● Current Status on Annual Report 2023. 	Decision: JS gave an update. Almost all SI MGs and SI Officers have submitted their annual reports.
3.9	<p>Email Updates</p> <ul style="list-style-type: none"> ● Have emailed all Groups Main Contacts re the pending release of Servas.org. Asking them to confirm key people, test and establish and their Servas.Org admin team. Email CC's to Exco <ul style="list-style-type: none"> ○ Have created an email address help@servas.org for the purpose of receiving responses to the email. ○ Have created an email address training@servas.org for the purpose of receiving Servas.org admin training requests. ● Have established a Servas.Org version 2 support team. ● The Support Team will be processing responses to email and update a roles spreadsheet. ● We are developing a long term support team for Servas/Servas.Org ● Amir and Rita preparing to move their Key List work from Dolphin to Servas.Org version 2 ● The Contact Us and the Servas Group Page email addresses will be the basis for the Group@servas.org email addresses 	Decision: Tabled.

3.10	<p>Servas.org V2 Design & Content Team (SV2 DCT)</p> <ul style="list-style-type: none"> - Servas.org V2 Design & Content Team describe the current design and content on the website. - Presentation of new SV2 DCT member HNS (UTC 12.30). - Discussion and decision about the front page text. Please read the proposal here. - Some outstanding work: <ul style="list-style-type: none"> • Donations 	<p>Decision: SI Exco gave SV2 DCT some suggestions and agreed that they would leave it in the capable hands of the DCT to make a final choice.</p>
3.11	<ul style="list-style-type: none"> • 3.10.1: Servas International Volunteer Opportunities Update (CK) • 3.10.2: SI Handbook Update Update (CK) SI Handbook 2023 - Google Docs 	<p>Decision: Tabled.</p>
4.0 Closing Procedures		
4.1	<p>Future proposed meetings – time and dates</p> <p>2024</p> <p>2024-05-19 2024-06-16 2024-07-21 2024-08-18 2024-09-15 2024-10-20 2024-11-17 2024-12-15</p>	<p>Next meeting: 2024-04-21 UTC 12.00-14.00</p>
4.2	<p>Minutes Review and Approval Review the minutes from today's meeting so they can be finalized.</p>	
4.3	<p>End of meeting:</p>	<p>End of meeting: UTC 14.53</p>