

2023-01-15 SI Exco Meeting agenda & minutes

Date and Time

UTC Time Zone Sunday January 15 2023 13:00-15:00

Ottawa (Canada – Ontario) Sunday, 15 January 2023 at 08:00 [EST](#) UTC-5 hours

New York (USA – New York) Sunday, 15 January 2023 at 08:00 [EST](#) UTC-5 hours

Stockholm (Sweden) Sunday, 15 January 2023 at 14:00 [CET](#) UTC +1

Lisbon (Portugal – Lisbon) Sunday, 15 January 2023 at 13:00 [WET](#) UTC+0

Brisbane (Australia – Queensland) Sunday, 15 January 2023 at 23:00 [AEDT](#) UTC+10 hours

Mexico City (Mexico – Ciudad de México) Sunday, 15 January 2023 at 07:00 [CST](#) UTC-6 hours

Delhi (India – Delhi) Sunday, 15 January 2023 at 18:30 [IST](#) UTC+5:30 hours

Corresponding UTC (GMT) Sunday, 15 January 2023 at 13:00 UTC (GMT)

Local times

Use the [Time Zone Converter](#) set the date and times.

We stretch legs after approximately 60 minutes of meeting. Paul will say good night?

Meeting platform

We meet in MS365 Teams. Log in [here](#).

Participants

Participant	Position	Present (Y/N)
Radha Radhakrishna (RBR)	SI President (SI P)	y
Carla Kristensen (CK)	SI Vice President (SI VP)	y
Jonny Sångänger (JS)	SI General Secretary (SI GS)	y
Suresh Jain (SJ)	SI Treasurer (SI T)	No
Jim Leask (JL)	Co-SI Membership & Technology Secretary (SI Co-MTS)	y
Paul Nielsen (PN)	SI Membership & Technology Secretary (SI MTS)	Y
Francisco Salomón Luna Aburto (FSLA)	SI Peace Secretary (SI PS)	Y
Mei Wang (MW)	Co- SI Peace Secretary (SI Co-PS)	y

By invitation: None this time.

Pre-announced difficulty to participate: None

Goals

Being on track with fulfilling SIGA 2022 decisions and SI Exco tasks according to the SI statutes (2022).

Minutes recording: JS, JL

Time keeper: JS

Criteria for agenda items

Items are in priority order.

Decision Item (DEI) = needs immediate decisions. Long or short discussion.

Discussion and Decision Item (DDI) = Item that requires discussion & possibly involves decision

Discussion Item (DII) = Item that involves discussion and brainstorming

Update item (UI) = Normally documented in SI Exco members monthly status report; only short discussion

Information item (II) = On brand new ideas or earlier SI Exco decisions. Normally documented in SI Exco members monthly in status report; only short discussion.

Minutes:

Item	Time (UTC)	Item subject	Who	Reference & background material	Minutes (Notes, decisions, tasks, who & deadlines):
0.0	12.45-13.00	Chit-chat: "Social round"	optional		0.0
1.0	13.00-13.15	Today's agenda: Any important last minute items for the agenda?			
1.1		SI Exco show of appreciation		SI GS and SI Exco letter as show of appreciation and recognition here .	Minutes: SI Exco read the letter and give JS feedback. 17 Jan 2023
1.2		SI Exco members verbal reports		Motion: SI Exco members verbal reports as re-occurring feature in the agenda for the monthly SI Exco meetings. Maximum 2 minutes, more time provided if needed.	Minutes 1.2: SI Exco voted Yes.
1.3		SI Distant Vote May 2023	Jonny Sägänger Radhakrishna	1.3: SI Distant Vote (SI DV) May 2023 1.3.1: Timetable for SI DV May 2023 Source to update: DV Timetable 2018-2021 (servas.org) 1.3.2: Agenda for SI DV May 2023	Minutes 1.3: Jonny Sägänger will contact Paul Nielsen and SI DVA Craig Melrose to iron out the arrangements for the SI DV May 2023. 31 Jan 2023 • Jonny Sägänger will update the SI DV timetable. 31 Jan 2023
1.4		SI Exco to set up meetings with committees		Motion: SI Exco to set up meetings with committees for a meet and greet, to learn about the committee and to provide inputs as the committees are setting up for the new term. Yes, No or Abstain to this proposal?	Minutes 1.4: Unanimous Yes
1.5		Personal annual goals for SI Exco members		Motion: SI Exco members phrase and present personal annual goals for formal annual goals to be achieved. The short and long term should be presented at the February SI Exco meeting. Yes, No or Abstain to this proposal?	Minutes 1.5: Unanimous Yes 19 Feb 2023
2.0		Previous SI Exco Minutes		Previous SI Exco minutes can be found here .	Minutes 2.0: Nothing to be minuted.
3.0		SIGA 2022		Implementing immediate SIGA 2022 decisions	

3.1	SIGA 2022		<p>Appoint new signatories to replace SI Exco members that are leaving. Currently the four signatories are Carla Kristensen, Jonny Sägänger, Radha Radhakrishna and Kiat Yun Tan. Richard Cabassut represents Radha Radhakrishna as the Bank signatory.</p> <p>Motion: Paul Nielsen will replace Kiat as an authorized signatory for Servas International, including the SI bank accounts.</p>	<p>Minutes 3.1:</p> <p>Unanimous Yes.</p>
3.2	SIGA 2022		<p>3.2 Updated SI Statutes (2022)</p> <p>Please go to SI M365 Teams to retrieve the amended version and the final version for approval.</p> <p>Team to implement it as necessary.</p>	<p>Minutes 3.2:</p> <p>Tabled to the next meeting.</p> <p>19 Feb 2023</p> <p>All members of SI Exco should read the document on the weblink in the column to the left, so that a decision can be made instantly.</p>
3.3	SIGA 2022		<ul style="list-style-type: none"> SI Handbook Carla Kristensen to report to the board on update of SI handbook (as needed) to give effect to decisions made during SIGA. Team to implement it. Members: Kiat Y Tan , Paul Nielsen , Carla Kristensen 	<p>Minutes 3.3:</p> <p>Tabled to the next meeting.</p>
3.4	SIGA 2022		<p>3.4 SI Financial Operating Procedures</p> <p>3.4.1 Suresh Jain (and Finance Team) to report the board on the update of the SI Financial Operating Procedures (as needed)</p>	<p>Minutes 3.4:</p> <p>The item was tabled for the next meeting.</p>
3.5	SIGA 2022		<p>3.5 Plans for elections to elect a SI Nominations Committee (SI NC) for the next term.</p> <p>3.5.1: Report by Radha Radhakrishna</p>	<p>Minutes 3.5:</p> <p>Radha Radhakrishna informed SI Exco about his ongoing dialogue with SI NC.</p>
3.6	SIGA 2022		<p>3.6 Plans for SI Conflict Resolution Team (SI CRT) as per the mandate provided until next SIGA.</p> <p>3.6.1: Report by Radha Radhakrishna</p>	<p>Minutes 3.6:</p> <p>Radha Radhakrishna informed SI Exco about his ongoing dialogue with SI CRT.</p>
4.0	SI Finance Team		<p>4.0 Co-opting the Finance Team</p> <p>Motion: Appoint Richard Cabassut and Jon Corrado as Co-Treasurers assisting Suresh Jain</p>	<p>Minutes 4.0:</p> <p>Unanimous Yes.</p>
4.0.1			<p>It has been noted with concern that Suresh Jain has missed two consecutive SI-Exco meetings. The treasurer is a key role and needs representation at the meetings.</p>	<p>Minutes 4.0.1:</p> <p>Noted and will be discussed with Suresh.</p>
5.0	Servas Spain tech initiative		<p>5.0.1: Report from meeting on January 8 about Servas Spain tech initiative.</p> <p>Carla Kristensen Jim Leask Radha Radhakrishna</p>	<p>Minutes 5.0.1:</p> <p>Carla Kristensen Jim Leask</p> <p>Radha Radhakrishna informed the board about the meeting.</p> <p>SI Exco members were encouraged to read the background material.</p> <p>Many of the Servas Spain proposals are in the pipeline for the ongoing development process for Servas.org 2.0.</p> <ul style="list-style-type: none"> <p>Carla Kristensen Jim Leask Radha Radhakrishna Paul Nielsen will follow up with Servas Spain.</p>
6.0	SI committees coordination with SI Exco		<p>6.0</p> <p>6.0.1: Brief on SI committees coordination with SI Exco Radha Radhakrishna</p>	<p>Minutes 6.0:</p> <p>See item no 1.4.</p>

7.0	SICOGA 2022		<p>7.0 Team to be created in order to prepare for the next SICOGA and start planning immediately.</p> <p>7.0.1: Report by Paul Nielsen</p>	<p>Minutes 7.0:</p> <ul style="list-style-type: none"> Paul Nielsen will continue the preparations for future Servas conferences and SIGA. PN to report to SI Exco at next board meeting. 19 Feb 2023
8.0	Peace Forum Meetings.	Peace Secretary	<p>8.0 Proposals Francisco Salomón Luna Aburto</p> <ol style="list-style-type: none"> Make virtual meeting with a guest in order to spread peace ideas each 4 months. Proposed topics: SYLE, PEACE SCHOOL, FAMILY CAMPS, UN representation. Platform: Zoom with SI's account. 	<p>Minutes 8.0:</p> <p>Francisco Salomón Luna Aburto and SI Co-Peace Secretary @mei wang informed SI Exco about the planned activities.</p> <p>First meeting planned for 2023-04-22.</p> <p>22 Apr 2023</p>
9.0	Servas.Org		<p>Update on Servas.Org (JL, PN)</p> <ol style="list-style-type: none"> Planned launch date. Prioritized tech human resources needed: a)? b)? How to announce the need in order to find the people needed? ? Tips from SI Exco? 	<p>Minutes 9.0:</p> <p>Tabled for next meeting.</p> <p>19 Feb 2023</p>
9.1	Servas.Org		<p>This is the result of SI Exco subgroup meeting on December 11 2022:</p> <p>A group will work on Servas.Org v. 2.0 content and update it for V2.</p> <p>This will be done on a dedicated server, and will become the source for the new system</p> <ul style="list-style-type: none"> Jonny Sägänger will help lead this team to create the public content, and the content only accessible from behind the member login. Jonny Sägänger will approach members from SI Media & Communications Tems (SI MCT) and ask them if they would like to work on the content on the public servas.org space. 	<p>Minutes 9.1:</p> <p>Tabled for next meeting.</p> <p>19 Feb 2023</p>
1 0.0	Business cards	Radha Radhakrishna	<p>SI Business Cards</p> <p>Motion:</p> <p>SI will provide business cards on request to SI officers who need it. All business cards should have Servas.Org email addresses for the person getting the business card.</p>	<p>Minutes 10.0:</p> <p>Unanimous Yes.</p>
1 1.0	SIGA 2022		<p>Implementation of other SIGA 2022 decisions</p> <p>Priority, action chart and time plan for implementation of SIGA 2022 decisions</p> <p>Tracking SIGA 2022 decisions</p> <p>Weblink to the SIGA 2022 a) minutes and b) extracted SIGA 2022 decisions:</p> <p>https://servas.org/en/community/board-and-management/administration</p>	<p>Minutes 11.0:</p> <p>Tabled for next meeting.</p> <p>19 Feb 2023</p>

1 2.0		Next meetings – time and dates		Proposals: (Proposed regular time: third Sunday every month UTC 13.00-15.00 (1 hour later during summer months). The time and/or date gets adjusted if the ServasOnline Team meeting date is adjusted) 2023-03-19 2023-04-16 2023-05-21 2023-06-18 2023-07-16 2023-08-20 2023-09-17 2023-10-15 2023-11-19 2023-12-17	Minutes: Next meeting: Proposal: 2023-02-19 UTC 13.00-15.00
1 3.0		Instant minutes	All	Review the minutes from today's meeting so they can be finalized.	Minutes 13.0: SI Exco approved the minutes of this board meeting.
1 4.0	Time	End of meeting: 15:30 UTC	RBR		

Task Summary

Incomplete Tasks from this meeting

Description	Due date	Assignee	Task appears on
<ul style="list-style-type: none"> Jonny Sägänger will update the SI DV timetable. 		Jonny Sägänger	2023-01-15 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> Jonny Sägänger will help lead this team to create the public content, and the content only accessible from behind the member login. 		Jonny Sägänger	2023-01-15 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> Jonny Sägänger will approach members from SI Media & Communications Terns (SI MCT) and ask them if they would like to work on the content on the public servas.org space. 		Jonny Sägänger	2023-01-15 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> Paul Nielsen will continue the preparations for future Servas conferences and SIGA. PN to report to SI Exco at next board meeting. 19 Feb 2023 	19 Feb 2023	Paul Nielsen	2023-01-15 SI Exco Meeting agenda & minutes

Completed Tasks

Task report

Get going, no tasks completed yet.

NoteDeeport in NextcloudAcs



Carla Kristensen



Jim Leask



Jonny Sägänger



Kiat Y Tan



Paige LaCombe



Paul Nielsen



Radha Radhakrishna



Francisco Salomón Luna Aburto



Suresh Jain