

Date and Time

UTC, Time Zone Sun, 17 December 2023 at 12:00-14:00
 Social talk starts UTC 11:45.







Ottawa, Canada	Sun, 17 December 2023 at 07:00 EST
Brisbane, Australia	Sun, 17 December 2023 at 22:00 AEST
New York, USA	Sun, 17 December 2023 at 07:00 EST
Stockholm, Sweden	Sun, 17 December 2023 at 13:00 CET
Lisbon, Portugal	Sun, 17 December 2023 at 12:00 WET
Paris, France	Sun, 17 December 2023 at 13:00 CET
Mexico City, Mexico	Sun, 17 December 2023 at 07:00 CST
Taipei, Taiwan	Sun, 17 December 2023 at 20:00 IST
Delhi, India	Sun, 17 December 2023 at 17:30 IST




(Use the [Time Zone Converter](#) to calculate the above times)

Meeting link

meet.google.com/ckb-avze-wwb

Participants & Attendance

Participant	Photo	Position	Present (Y/N)
Radha Radhakrishna (RBR)		SI President (SI P)	Y
Carla Kristensen (CK)		SI Vice President (SI VP)	Y
Jonny Sågänger (JS)		SI General Secretary (SI GS)	Y
Jim Leask (JL)		Co-SI Membership & Technology Secretary (SI Co-MTS)	N
Paul Nielsen (PN)		SI Membership & Technology Secretary (SI MTS)	Y
Francisco Salomón Luna Aburto (FSLA)		SI Peace Secretary (SI PS)	Y

Hsueh-mei Wang (HW)		Co- SI Peace Secretary (SI Co-PS)	Y
Jon Corrado (JC)		Co- SI Treasurer (SI Co-T)	Y
Richard Cabassut (RC)		SI Treasurer (SI T)	Y

By invitation: Pramod Kumar, India

Announced absence: None

Agenda and Minutes

Minutes recording: JS supported by others

Time keeper: JS, FSLA

Item	Reference, background material & discussion	Motions and Decisions (what, who, when)
1.0 Meeting Initiation		
1.1	Attendance and call to order	Start of meeting: 12.00 UTC (social talk started 11.45)
1.2	Agenda additions and modifications.	

<p>1.2.1</p>	<p>SI DV process and SI DVA's role</p> <ul style="list-style-type: none"> • Discussion on current status (JS, PN, RBR) <p>Pramod Kumar joined the meeting at UTC 12.00.</p> <p>Craig Melrose has resigned as the SI DVA due to personal reasons. Pramod Kumar has agreed to complete the remainder of Craig's term.</p>	<p>Decision: SI Exco appointed Pramod Kumar of Servas India as SI Distant Vote Administrator (SI DVA). PK agreed to assume the rule as SI DVA. SI Exco thanked Craig Melrose for his work as SI DVA.</p>
<p>1.2.2</p>	<p>SI Exco member's email handling (JL)</p>	<p>Decision: SI Tech Team will explore the possibility to create @servas.org email accounts on the SI Google Workspace platform so that we have only one platform. Deadline: Report to SI Exco Jan 2024 meeting.</p>
<p>2.0 SI Exco Monthly Reports</p>		

<p>2.1</p>	<p>SI President Report (SI P) Report</p> <ul style="list-style-type: none"> ● Attended and participated in the 3 minute silence on Human Rights meeting organized by the peace secretaries, Mei Wang (MW) and Francisco Luna (FSLA). In the lead up to the meeting, I worked with Mei and Carla on various aspects of organising the meeting. ● Collaborated with Jonny Sagander (JS) and Carla Kristensen on the communications with member groups interested in organizing SICOGA 2025. Corresponded with interested Servas member groups. ● Collaborating with Jonny Saganger (JS) on developing a new process and report friendly format for the new annual report that will be submitted by member groups in 2024. ● Continued working with the website content development team. ● Worked with the publications team on the next SINB. 	
<p>2.2</p>	<p>SI Vice President (SI VP) Report</p> <ul style="list-style-type: none"> ● meetings related to the ongoing work with the content and design for www.Servas V02 ● meeting with the SI Development Committee ● meetings with the SI Youth & Families Committee ● Uploaded news and events on facebook, instagram and on the webpage ● I participated in an online meeting about the future Servas Peace Schools in Uganda and Georgia. ● Contacts with P. (Kenya) and others (WA group) about the organization of a Servas International African Meeting in Mombasa, in august 2024 ● Communications with Y. , Servas Cuba, about the revival of its national group ● I invited RR (Italy)/ SI Y&FC to take over the Volunteer Opportunities project, as it fits the spectrum of this Committee ● Closure speech at the Peace Forum, Dec 2, by invitation from Mei ● I wrote an article to SINB focusing on Servas events, past and future ● I taught Jonny how to use Open AI 	

<p>2.3</p>	<p>SI Membership and Technology (SI MTS) Report</p> <ul style="list-style-type: none"> • We are still aiming to release Sevas.org in February. • Our programmer Eliza has been putting significant time working with the Content team to have the pages presented according to the design. • We are working towards getting a production platform up and running and Eliza has completed much of the work for migrating our development work from Drupal 9 to Drupal 10 ... This is important to have a current and supported system platform. • David Hills is working with review and document helpers. Paul is looking to engage the Tech Team form SICOGA for help with reviewing and documentation. 	
<p>2.4</p>	<p>SI General Secretary Report (SI GS)</p> <ul style="list-style-type: none"> • Participated at Servas.org V2 meetings with SV2 Design & Content Team members. • Further development work on content and design for Servas.org V2, for example: I made template and collaboration procedures for linguistic editing and proofreading of texts for the coming website. • Introduced PC of Servas Britain to the media content work for servas.org V2. • Finalized November 2023 SI Distant Vote. • Collaborated with RBR on further development of SI Annual Report, with focus on SI AR 2024. • Attended and participated in the 3 minute silence on Human Rights meeting organized by the peace secretaries, Mei Wang (MW) and Francisco Luna (FSLA). • Participated at a meeting with Servas Sweden to inform about the introduction at SIGA 2022 of a climate change and environment dimension in the SI Statutes. 	

2.5	<p>SI Peace Secretary Report (SI PS)</p> <ul style="list-style-type: none"> • Meetings with the UNCSW organizing team. • Select the members that will participate in person during CSW, the waiting list and the virtual assistance. • Servas Peace Forum - Partnership with local communities & universities. • " The Voice of Servas for Global Peace + 3-min Silence on Human Rights Day". • Contact with Shivu from Bangladesh in order to plan the next Peace Forum for youth and also the possibility to have Peace School in that country. • Meetings with the Peace School team for the edition in Argentina, Georgia and Uganda. 	
2.6	<p>SI Treasurer Report (SI T)</p> <ul style="list-style-type: none"> • Routine work on banking and accounting (RC/JC) • Correspondence with member groups to prepare membership profiles for computing fees for 2023-24 (expected on Dec 22, 2023); correspondence with member groups to pay unpaid fees for 2022-23. (RC/AP) • Meeting with Radha for agenda propositions for Exco meeting (difficulty for some countries to pay the fees, alternative budget, comparison actuals vs budget) (RC/RBR) 	-
3.0 New and Continuing Business		
3.1	<p>Finance Team Proposals (RC/JC/RBR)</p>	
	<p>3.1.1: Accommodation to countries that had difficulty in paying 2022 fees.</p>	<p>Decisions: SI Exco approves that the Finance Team continue to work with the SI member Groups/Countries that require accommodation.</p>

	<p>3.1.2: Putting CHF 25,000 from the surplus last year into the General Assembly Reserve</p>	<p>Decisions: SI Exco decides to put CHF 25,000 from the surplus last year into the General Assembly Reserve.</p> <p>Deadline: 31 December 2023</p>
	<p>3.1.3 Comparison of Budget Vs Actuals April 1 - Nov 30, 2023.</p>	<p>RC presented the budgets versus actuals. He also mentioned that he would propose alternate labels for use with the SI budget while presenting at the next meeting/ general assembly for greater comparability.</p>
	<p>3.1.4: Proposed budget for 2024-25</p>	<p>Decisions: SI Exco decided to approve the proposed budget for 2024-2025. As per the FOP, the Treasurer will request the SI Internal Audit team to review it.</p>

3.2	<p>Final report on November 2023 SI Distant Vote (SI DV)</p> <ul style="list-style-type: none"> ● Report (JS) Servas International’s Member Groups earlier this year started to use an online procedure for making decisions between the General Assemblies. It’s been a successful move away from the previous email based process for the Servas International Distant Vote (SI DV) system. At the November 2023 SI Distant Vote there was a participation of 47 SI Member Groups out of the 60 that were eligible to vote. This was a substantial increase compared to the May-June SI Distant Vote when 33 SI MGs out of the then 57 eligible member groups participated. The increased participation of the SI Member Groups strengthens the Servas International system for representative democratic decision making. 	Decision: JS made a verbal report.
3.3	<p>Develop proposal for a new Environment Secretary at the SI Exco level</p> <ul style="list-style-type: none"> ● Discussion (RBR) 	SI Exco discussed the 3.3 item.
3.4	<p>Servas.org V2 content update (JS/CK) Report from the Servas.org V2 Design & Content Team (SV2 DCT)</p> <ul style="list-style-type: none"> ● <i>Current status.</i> <p>Report from Servas.org V2 Design & Content Team (SV2 DCT)</p>	Decision: Tabled.
3.5	<p>Discussion (JS): Servas.org V2 media content maintenance and development plan.</p>	Tabled.
3.6	<p>Servas.org V2 development update (JL/PN)</p> <ul style="list-style-type: none"> ● Timetable Feb 2024 release update <ul style="list-style-type: none"> ○ Dec Beta Production System ○ Dec-Jan - review by all countries their administration roles ○ Dec -Jan - review by all countries their data to be ready for final conversion ○ Jan-Feb 2024 - Final review & pre-production work ○ late Feb 2024 - switch from V1 to V2 	Tabled.

<p>3.7</p>	<p>SI Bank Accounts (update) (JS)</p> <ul style="list-style-type: none"> • <i>Current status.</i> • <i>Paul has used the Credit Suisse sign in and successfully approved a payment.</i> 	<p>PN is now able to approve payments. PN will get more rights for his banking responsibilities.</p>
<p>3.8</p>	<p>Omnibus update (CK/FSLA/JS/RBR)</p> <ul style="list-style-type: none"> • 3.8.1: Current status on SICOGA 2025 • 3.8.2: Current Status on Annual Report 2023 • 3.8.3: SINB Scheduling • 3.8.4: Servas International Volunteer Opportunities Update • 3.8.5: SI Handbook Update Update <p>SI Handbook 2023 - Google Docs</p>	<p>3.8.1: CK/JS/RBR made a report on the current status on SICOGA 2025.</p> <p>3.8.2: Tabled</p> <p>3.8.3: Decision: CK & JS will try to make a SINB 1-2024 with a Youth theme. SI also discussed various options on the scheduling and decided to review options and reconsider them in the next meeting.</p> <p>3.8.4: Tabled 3.8.5: Tabled</p>
<p>4.0 Closing Procedures</p>		

4.1	<p>Future proposed meetings – time and dates</p> <p>2024</p> <p>2024-02-18 2024-03-17 2024-04-21 2024-05-19 2024-06-16 2024-07-21 2024-08-18 2024-09-15 2024-10-20 2024-11-17 2024-12-15</p>	<p>Next meeting:</p> <p>2024-01-21 UTC 12.00-14.00</p>
4.2	<p>Minutes Review and Approval</p> <p>Review the minutes from today's meeting so they can be finalized.</p>	
4.3	<p>End of meeting:</p>	<p>End of meeting:</p> <p>UTC 15:23</p>