

Date and Time

UTC, Time Zone Sun, 19 November 2023 at 13:00-15:00
 Social talk starts 12:45.







Ottawa, Canada	Sun, 19 November 2023 at 08:00 EST
Brisbane, Australia	Sun, 19 November 2023 at 23:00 AEST
New York, USA	Sun, 19 November 2023 at 08:00 EST
Stockholm, Sweden	Sun, 19 November 2023 at 14:00 CET
Lisbon, Portugal	Sun, 19 November 2023 at 13:00 WET
Paris, France	Sun, 19 November 2023 at 14:00 CET
Mexico City, Mexico	Sun, 19 November 2023 at 07:00 CST
Taipei, Taiwan	Sun, 19 November 2023 at 21:00 IST
London	Sun, 19 November 2023 at 13:00 GMT




(Use the [Time Zone Converter](#) to calculate the above times)

Meeting link

meet.google.com/ckb-avze-wwb

Participants & Attendance

Participant	Photo	Position	Present (Y/N)
Radha Radhakrishna (RBR)		SI President (SI P)	Y
Carla Kristensen (CK)		SI Vice President (SI VP)	Y
Jonny Sågänger (JS)		SI General Secretary (SI GS)	Y
Jim Leask (JL)		Co-SI Membership & Technology Secretary (SI Co-MTS)	Y
Paul Nielsen (PN)		SI Membership & Technology Secretary (SI MTS)	Y
Francisco Salomón Luna Aburto (FSLA)		SI Peace Secretary (SI PS)	Y

Hsueh-mei Wang (HW)		Co- SI Peace Secretary (SI Co-PS)	Y
Jon Corrado (JC)		Co- SI Treasurer (SI Co-T)	N
Richard Cabassut (RC)		SI Treasurer (SI T)	Y

By invitation: Nigel Newbery, Servas.org V2 website designer
 Jon did not attend due to a previously announced engagement

Agenda and Minutes

Minutes recording: *JS supported by others*

Time keeper: *JS, FSLA*

Item	Reference, background material & discussion	Motions and Decisions (what, who, when)
1.0 Meeting Initiation		
1.1	Attendance and call to order	Start of meeting: 13.00 UTC (social talk started 12.50)
1.2	Agenda additions and modifications.	
1.2.1	Nigel Newbery joined the meeting UTC 13.15.	Nigel presented the new layouts. See box 3.5.

<p>1.2.2</p>	<p>Next (December) meeting: 2023-12-17 UTC 12.00-14.00? Or UTC 13.00-15.00</p> <p>Looking at https://www.timeanddate.com/worldclock/meeting.html If we move to from Sunday to Saturday, There are two slots the potentially work for all of us:</p> <p>Corresponding UTC (GMT) Saturday 21:00:00 Brisbane, Sunday 7:00:00 am AEST New York/Ottawa, Saturday 4:00:00 pm EST Mexico City, Saturday 3:00:00 pm CST Stockholm/Strasbourg, Saturday 10:00:00 pm CET Taiwan, Sunday 5:00:00 Lisbon, Saturday, 09:00 p.m.</p> <p>or</p> <p>Corresponding UTC (GMT) Saturday, 12:00:00 Brisbane, Saturday, 10:00:00 pm AEST New York/Ottawa, Saturday, 7:00:00 am EST Mexico City, Saturday, 6:00:00 amCST Stockholm/Strasbourg, Saturday, 1:00:00 pm CET Taiwan, Saturday 08:00:00 p.m. Lisbon, Saturday, 12:00:00</p>	<p>Decision: Next meeting (and future meetings) will be at 12:00-14.00 UTC on the third Sunday till further notice.</p>
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2.0 SI Exco Monthly Reports

2.1	SI President Report (SI P) Report <ul style="list-style-type: none">● Participated in the Servas Latin American Regional Meeting in Mendoza, Argentina with Francisco. It was a well attended meeting (42 attendees). The theme of the conference was how to promote peace activities in each of the countries in the region. Francisco and I made presentations about Servas International activities and support that were enthusiastically received. The participants made many plans for new activities - such as a peace school in Argentina, environmental initiatives in Peru and Argentina. more regional meetings, participation in CSW, and much more. The meeting was a great success and I hope it continues the revival of Servas in Latin America. Francisco also presented about Servs.Org V2, which evoked great interest.● Attended a Youth and Families Committee meeting. It was convened by Elena Bogue from Spain, and the meeting was very efficiently conducted. I will be helping them with optimizing some of their processes for better collaboration.● Attended a meeting of the Development Committee. It was conducted on Zoom. As a follow up to the discussions in our last meeting, I worked with Jamie Robertson, and I was able to get them a zoom license for their use.● Finalized two documents, in collaboration with Carla. One of the documents provides a guide on how to conduct an international/regional meeting. The second document provides a guide on how to conduct a SICOGA. The second document was finalized with additional help from Jonny Saganger and Susana Martinez (for the Spanish Version). A copy of the documents were sent to Servas France and Servas Costa Rica who have both shown an interest in organizing SICOGA 2025. A copy of the first document may be found here, and the second document may be found here. Carla, Jonny and I have been corresponding with these two Servas groups.	
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	<ul style="list-style-type: none"> ● I attended a meeting with the SICOGA content development team with Jim and Paul. I agreed to take on the role of “customer” to provide continuity on the development process. Subsequently, I also attended a meeting with Nigel and Jim to go over technical details of the data schema and the data fields that populate different design formats under consideration. Nigel agreed with the data schema and will be producing design formats using them as a basis. 	
2.2	<p>SI Vice President (SI VP) Report</p> <ul style="list-style-type: none"> ● I had 6 meetings related to the ongoing work with the content and design for www.Servas V02 ● I was invited to a meeting with the SI Development Committee ● I was invited to a meeting with the SI Youth & Families Committee ● Recruited Tayezzi to be in charge of the design and content of the SI Y&FC webpage ● Meeting with J.L. (servas.org Team) and a member from Norway, who will be updating Servas Norway members’ database. This member is also very engaged in giving a new impulse to Servas Norway. Him and 2 new people will be the key persons for Servas Norway. Rita has been informed. ● Uploaded news and events on facebook, instagram and on the webpage, most of them related to the Youth Eco Camp in Brazil and the regional meeting in Mendoza, Argentina. ● I participated in an online meeting about the future Servas Peace School in Uganda. Next year there are plans to implement 5 Servas Peace Schools: Turkey (the original one), Georgia (2), Uganda and Argentina. ● Contacts with P. (Kenya) about a possible regional and international meeting in june or july 2024 ● In 2024 Servas International celebrates 75 years of existence. We should create a 75th anniversary commission and I would love to be part of it. 	
2.3	<p>SI Membership and Technology (SI MTS) Report</p> <ul style="list-style-type: none"> ● servas.org V2 taking most of our time (see report below) ● Jim, Paul and David have been having Servas.Org Project Planning meetings. In preparation for the role out of version 2. Paul will be looking to the Servas Youth (especially those who attended SICOGA in India) fo their help to produce short (1- 3 minute) how to videos for Servas.Org version 2. What does EXCO think about this? 	

2.4	<p>SI General Secretary Report (SI GS)</p> <ul style="list-style-type: none"> ● Participated at Servas.org V2 extraordinary meeting with SV2 Design & Content Team members and members of SI Exco on October 28. ● Further development work on content and design for Servas.org V2. ● Worked on November 2023 SI Distant Vote ● Collaborated with RBR and CK on instruction for Servas member groups interested in hosting SICOGAs. Informed about preliminary plans for SICOGA 2025. ● Published SI Annual Report 2022. 	
2.5	<p>SI Peace Secretary Report (SI PS)</p> <ul style="list-style-type: none"> ● Participation in the Servas East Asia Meeting in Taiwán. ● Participation and presentation at the first LatinAmerica meeting in Mendoza. ● Meetings with the CSW organizing team. Applications are now open for registration. ● Online participation in the youth camp in Brazil. ● Organizing next Servas Peace Forum on December 2. The meeting theme is "Partnership with local communities and universities". ● Organizing 3-min silence event on Dec. 10, Human Rights Day ● Next opportunity for Peace School in Argentina. ● Proposal to make regional meeting in Latinoamérica each year. In 2024 will be held by Peru. ● Meetings and dialogues related to Servas Peace posture during wars. ● Support about Servas V2 with LatinAmerica groups. 	
2.6	<p>SI Treasurer Report</p> <p>work on banking and accounting travel committee meeting to prepare a motion to increase SI EXCO budget to travel meeting of finance team to follow up the fees payment</p>	-
3.0 New and Continuing Business		

3.1	SI Travel Policy Proposals (RBR/PN/RC) 3.1: Budget adjustments for current year, and proposal for future years	<p>Decisions:</p> <p>3.1.1: SI Exco decided that they would consider writing a motion to adjust the SI budget. The plan is to put such a motion for a vote at the May 2024 SI DV. RC/RBR will brief the SI Exco on any such motion which may be prepared by January 2024. The reason for this decision is that SI Exco has identified needs for more funds for special projects such as new peace schools coming online and more projects relating to environment, youth and regional meetings.</p> <p>3.1.2: SI Exco has used the Special Projects 2023 budget for SI Exco travel on special projects in Latin America.</p>
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3.2	<p>Update on November 2023 SI Distant Vote (SI DV)</p> <ul style="list-style-type: none"> • <i>Current status.</i> <ul style="list-style-type: none"> - The voting period is between November 15 to November 30. • The Voting is now happening although after 1 week, we only have 10 votes in. <p>The four motions can be found here: https://servas.org/en/distant-vote</p>	JS reported on the ongoing SI DV.
3.3	<p>SI DV process and SI DVA's role</p> <ul style="list-style-type: none"> • Discussion on current status (JS, PN, RBR) 	Decision: Tabled
3.4	<p>Proposal for a new Environment Secretary the SI Exco level</p> <ul style="list-style-type: none"> • Discussion (RBR) 	RBR informed about raising interest in the Servas membership in having a SI key person working specifically on environment and climate change matters. Matter was tabled for further discussion.

<p>3.5</p>	<p>Servas.org V2 content update (JS/CK) Report from the Servas.org V2 Design & Content Team (SV2 DCT)</p> <ul style="list-style-type: none"> • <i>Current status.</i> <p>Report from Servas.org V2 Design & Content Team (SV2 DCT)</p> <ul style="list-style-type: none"> • Nigel Newbery, responsible for the servas.org V2 design, presents an updated mockup/dummy version of the current home page. • CK and JS describes current work on media content for the website. <p>The main message will be to show what Servas offer, in accordance with what SI Exco decided at a board meeting in May (see below, search for an asterisk *)</p> <ul style="list-style-type: none"> • Development projects: <ul style="list-style-type: none"> - making two manuals <ol style="list-style-type: none"> a) Servas.org V2 for Dummies (description of terminology, et cetera).a b) How to upload new media content on servas.org V2. - to develop a network of persons who can share photos, videos and texts that can be published on Servas.org V2. <p>*Main message on servas.org V2: Servas – connecting people for a more peaceful and sustainable world.</p> <ul style="list-style-type: none"> • Global network of hosts and travellers offering unique opportunities for interpersonal meetings and intercultural experiences. • International peace activities • Social events & group gatherings <p>We're connecting people both in real life and virtually in a borderless world.</p>	<p>Nigel Newbery presented the servas.org V2 website design.</p> <p>Decision: RBR, JL, NN, CK and JS will meet on November 20 at UTC 16.00 to discuss follow up questions.</p>
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3.6	<p>Servas.org V2 development update (JL/PN)</p> <ul style="list-style-type: none"> ● simplify the Application admin process based on feedback ● simplifying the Membership status and renewal workflow based on feedback ● Working with ICT team to setup a production environment. ● Working on translations for Spanish ● Supporting translations for other languages. ● Timetable for release in Feb 2024 is our target <ul style="list-style-type: none"> ○ November 2023 - a “production beta” for all countries to work on. ○ November 2023 - content team will provide home page, content menu, and content for other pages (such as the Application form) ○ Nov-Dec 2023 - review by all countries their administration roles ○ Nov-Dec 2023 - review by all countries their data to be ready for final conversion ○ Jan 2024 - Final review & pre-production work ○ Feb 2024 - switch from V1 to V2 	
3.7	<p>SI Annual Report (SI AR) 2022 (JS)</p> <ul style="list-style-type: none"> ● SI AR has been uploaded on servas.org the coming week. 	The SI Annual Report (SI AR) 2022 is publicly available on servas.org.
3.8	<p>SI Annual Report (SI AR) 2023 (JS/RBR/CK/PN)</p> <ul style="list-style-type: none"> ● Jonny and Radha to work on updating the annual report information form and will survey SI Exco on information needed. The form will be designed in a new format for easier collection of data into actionable reports. <p>Deadlines: New format design for Servas Member Groups will be done now. (date: xxxx-xx-xx) SI Officers and Key persons forms will be done later.</p>	RBR and JS work on developing the SI Annual Report.
3.9	<p>SI Bank Accounts (update) (JS)</p> <ul style="list-style-type: none"> ● <i>Current status.</i> ● <i>Has PN received an electronic key?</i> 	Tabled

3.10	<p>Omnibus update (CK/FSLA/JS/RBR)</p> <ul style="list-style-type: none"> • Current status on SICOGA 2025 • Articles for last SINB of the year deadline: December 1 • Servas International Volunteer Opportunities Google Form "Servas International Volunteer Opportunities" • SI Handbook Update (CK) Update SI Handbook 2023 - Google Docs 	Tabled.
4.0 Closing Procedures		
4.1	<p>Future proposed meetings – time and dates</p> <p>2024</p> <p>2024-01-21 2024-02-18 2024-03-17 2024-04-21 2024-05-19 2024-06-16 2024-07-21 2024-08-18 2024-09-15 2024-10-20 2024-11-17 2024-12-15</p>	<p>Next meeting: 2023-12-17 UTC 12.00-14.00</p>
4.2	<p>Minutes Review and Approval Review the minutes from today's meeting so they can be finalized.</p>	
4.3	<p>End of meeting:</p>	<p>End of meeting: UTC 15:20</p>