

Date and Time






UTC, Time Zone Sun, 10 September 2023 at 12:00-14:00
 Social talk starts 11.45.





Ottawa, Canada Sun, 10 September 2023 at 08:00 EDT
 Brisbane, Australia Sun, 10 September 2023 at 22:00 AEST
 New York, USA Sun, 10 September 2023 at 08:00 EST
 Stockholm, Sweden Sun, 10 September 2023 at 14:00 CET
 Lisbon, Portugal Sun, 10 September 2023 at 13:00 WET
 Paris, France Sun, 10 September 2023 at 14:00 CET
 Mexico City, Mexico Sun, 10 September 2023 at 06:00 CST
 Taipei, Taiwan Sun, 10 September 2023 at 20:00 IST
 (Use the [Time Zone Converter](#) to calculate the above times)

Meeting link

meet.google.com/ckb-avze-wwb

Participants & Attendance

Participant	Photo	Position	Present (Y/N)
Radha Radhakrishna (RBR)		SI President (SI P)	Y
Carla Kristensen (CK)		SI Vice President (SI VP)	Y
Jonny Sågänger (JS)		SI General Secretary (SI GS)	Y
Jim Leask (JL)		Co-SI Membership & Technology Secretary (SI Co-MTS)	Y
Paul Nielsen (PN)		SI Membership & Technology Secretary (SI MTS)	Y

Francisco Salomón Luna Aburto (FSLA)		SI Peace Secretary (SI PS)	Y
Hsueh-mei Wang (HW)		Co- SI Peace Secretary (SI Co-PS)	Y
Jon Corrado (JC)		Co- SI Treasurer (SI Co-T)	Y
Richard Cabassut (RC)		SI Treasurer (SI T)	Y

By invitation: None

Agenda and Minutes

Minutes recording: *JS supported by others*
 Time keeper: *JS, FSLA*

Item	Reference, background material & discussion	Motions and Decisions (what, who, when)
1.0 Meeting Initiation		
1.1	Attendance and call to order	Start of meeting: 12.00 UTC (social talk started 11.50)
1.2	Agenda additions and modifications.	
1.2.1	<ul style="list-style-type: none"> 1.2.1 Request from Tys Sniffen, Servas USA to create a SI Reddit channel 	1.2.1: Tabled.

1.2.2	<ul style="list-style-type: none"> 1.2.2 Getting two not-for-profit zoom licenses through Tech Soup Switzerland for CHF 18.00 each. The two licenses will be for (a) SI Exco (will replace the full price license we have), and (b) Development Committee (The DC has approved the purchase of a license for their own use at their last meeting). 	1.2.2: PN will find out and inform SI Exco on September 13.
2.0 SI Exco Monthly Reports		
2.1	<p>SI President Report (SI P) Report</p> <p>On top of my regular day to day administrative work, I worked on the following:</p> <ul style="list-style-type: none"> Worked with the Youth Committee to discussion how to grow youth activities Worked with the Peace Secretaries on planning peace activities for the Servas 75th anniversary year Worked with the SINB production team - contributing articles, photographs and proofreading. Worked with the SI General Secretary on motions for November DV Worked with the Development Committee to facilitate their plans for new activities. Supported the UN team in their activities at various locations 	
2.2	<p>SI Vice President (SI VP) Report</p> <ul style="list-style-type: none"> Volunteer Opportunities- form sent to NSs, so far only 11 requests validated. SINB will include the Google form link, maybe more answers in the coming weeks Meeting with SI DC Meeting with a youth group to develop ideas for the Instagram page Updates on the website (news and events) and facebook+Instagram- almost daily, there is a lot happening Online meetings with Website Content development Team Collected pictures and video links for the 2022 Annual Report, in collaboration with SI GS Updated the Google Excel Sheet "Elected and Appointed Volunteers-2022-2025" Wrote texts for the Website v.2 content, and did some translations 	

2.3	<p>SI Membership and Technology (SI MTS) Report</p> <ul style="list-style-type: none"> • Bianca Meyer is taking over the SINB mailout. Paul will support her if needed. Will someone send Bianca the email that needs to go out to all members and the email that goes to the groups not using the mailout? • We have a DV happening soon. • Servas.Org below 	
2.4	<p>SI General Secretary Report (SI GS)</p> <ul style="list-style-type: none"> • Work on Content for Servas.org V2. • Preparations for November 2023 SI Distant Vote • Worked with the SI President on motions for the Nov 2023 Distant Vote. • Follow up work on SI Annual Report 2022. 	
2.5	<p>SI Peace Secretary Report (SI PS)</p> <ul style="list-style-type: none"> • 8 countries (Argentina, Bolivia, Germany, Iran, Israel, Spain, Taiwan, Tanzania) submitted their peace programs in Sep. • Following up on the activities on the occasion of the peace walk during the month of September. • Join the CSW68 planning meeting on Aug. 26 With Paige. • Collaborating with Javier to organize the meeting in Mendoza. • Collaborating with Neuma for the organization of the meeting in São Paulo. • Participation in the Servas Spain meeting next week. • Discuss peace events for Servas 75 anniversary. Draft 1 and Draft 2. 	
2.6	<p>SI Treasurer Report</p> <ul style="list-style-type: none"> • work going on banking and accounting • investigation on bank card payment: Stripe solution looks problematic; other offers are studied; • follow up of membership fees • investigation on some SI officers' expenses for last year 	

3.1	<p>SI Exco Travel Policy</p> <ul style="list-style-type: none"> The draft travel policy may be found here. 	<p>Decision:</p> <p>SI Exco approved the <i>SI Exco Travel Policy of 2023-09-10</i>.</p>
3.2	<p>Request from SI Development Committee (RBR, JS)</p>	
3.2.1	<p>Youth meeting in Brazil.</p>	<p>Motion:</p> <p>SI Exco to approve that <i>the</i> Youth meeting in São Paulo, Brazil, should be supported with a maximum of 3 000 USD.</p> <p>Servas Brazil needs to present a clear plan for financing and agenda for the youth meeting. Deadline: September 30</p> <p>Decision:</p> <p>SI Exco approves the motion.</p> <p>RBR & CK will inform Servas Brazil about the decisions.</p>

<p>3.2.2</p>	<p>Regional meeting in Argentina.</p>	<p>Motion: SI Exco to approve that <i>the</i> Regional meeting in Argentina should be supported with a maximum of 3 000 USD from the SI budget. Servas Argentina and Chile need to present a clear plan for financing and agenda for the regional meeting. Deadline: September 30</p> <p>Decision: SI Exco approves the motion.</p> <p>RBR & CK will inform Servas Argentina and Chile about the decisions.</p>
<p>3.3</p>	<p>Update on November 2023 SI Distant Vote (SI DV)</p> <p><i>Three SI Exco motions were disseminated to the SI Member Groups on August 30. The groups were informed they will receive further instructions.</i></p> <ul style="list-style-type: none"> ● <i>Schedule for Nov 2023 SI DV.</i> ● <i>Need for update of SI DV instructions on servas. org.</i> ● <i>The three motions are here in English and Spanish.</i> ● <i>Servas Peru.</i> 	<p>Motion: JS informed about the SI DV November 2023. JS will confirm with the stakeholders that we plan to create a motion to allow Peru as an SI Member Group. Action: JS will phrase a SI Exco email motion on the status of Servas Peru as a SI Member Group and a motion to be included in the SI DV November 2023. Deadline: September 30.</p>
<p>3.5</p>	<p>SI Handbook Update (CK) Update SI Handbook 2023 - Google Docs</p>	<p>No further advances</p>

<p>3.6</p>	<p>Servas.org development update (JL/PN)</p> <ul style="list-style-type: none"> ● Servas Roles - needs review and finalization for all Servas Groups ● Notifications (emails to members and admins) have been designed. Implementation is well underway with roughly half finished. ● Content <ul style="list-style-type: none"> ○ Would like to see some content entered into the Content Server ... This is where the Content team should be working ○ We urgently need the Sevas.org home page finished. We could put our own home page up soon if required. ○ Content translations appear to be something that needs to happen. We could release without the translations complete if necessary. ● Production Server - has been requested but not built. Need the ICT team to build and configure the server. ● Release Date - It is not realistic to ship to production by the end of September. We will continue to work for a release as soon as possible. ● Upcoming work <ul style="list-style-type: none"> ○ Final review and refinements of all admin processes. ○ Migration of deactivated members, or provide deactivated data to admins in external form. ○ Migration of applications ○ Finalize translations ○ Incorporate content from the content team into the production environment. (If content is not ready, content from V1 will be used) ○ Training for Servas Group admins - Create training videos (need many people with language skills for this) ○ Documentation - help, videos ○ Paul is going to call on Servas youth to get a team creating help videos 	<p>Decision: Servas.org Development Team will meet with SI Servas.org Content Team on September 24 UTC 12.00-13.00. JS will set up the meeting and contact NN to make sure he can attend. JS & JL will write a draft agenda.</p>
<p>3.7</p>	<p>Servas.org content update (JS/CK)</p> <ul style="list-style-type: none"> ● Discussion on plans for launch deadlines <p>Deadline for content: September 15 2023.</p> <p>Request from MTS - Can we have demo of the new content on the Content server (Home Page and Menu)</p>	<p>Servas.org Content Team will not meet the deadline September 15 2023.</p>

3.8	SI Annual Report 2022 (JS) <ul style="list-style-type: none"> Two main items still needed. 	Tabled.
3.9	SI Bank Accounts (update) (JS) <ul style="list-style-type: none"> Ongoing collaboration with Credit Suisse to change persons with admin and signatory rights. 	Tabled.
3.10	SI Credit Card Payment Receipt Update (RC) <ul style="list-style-type: none"> Status report. 	Tabled.
3.11	Follow-up on prior pending items: <ul style="list-style-type: none"> Google Form “ Servas International Volunteer Opportunities” Home swaps (discussion if any decisions are needed) Input to SI communication strategy SERVAS INTERNATIONAL COMMUNICATION POLICY .docx - Google Docs 	Tabled.
3.12	Peace events for Servas 75 anniversary <ul style="list-style-type: none"> Call all NPS develop their own events Main events by SI Draft 1 and Draft 2. 	Decision: SI Exco supported MW’s proposal in general. The plan needs to be further developed.
4.0 Closing Procedures		
4.1	Future proposed meetings – time and dates 2023-11-19 2023-12-17	Next meeting: 2023-10-15 UTC 12.00-14.00
4.2	Minutes Review and Approval Review the minutes from today's meeting so they can be finalized.	
4.3	End of meeting:	End of meeting: UTC 13.39