2021-09-19 SI Exco Meeting agenda & minutes

Date and Time

UTC Time Zone Sunday September 19 2021 14:00-17:00

Los Angeles, USA September 19 2021 at 07:00 PDT (UTC -7)
Ottawa, Canada September 19 2021 at 10:00 EDT (UTC -4)
New York, USA September 19 2021 at 10:00 EDT (UTC -4)
Stockholm, Sweden September 19 2021 at 16.00 CET (UTC +2)
Lisbon, Portugal September 19 2021 at 15:00 WET (UTC +1)
Kuala Lumpur, Malaysia September 19 2021 at 22:00 MYT (UTC +8)
Brisbane, Australia September 20 2021 at 00:00 AEST (UTC +10)

Use the Time Zone Converter set the date and times.

Participants

<table>
<thead>
<tr>
<th>Participant</th>
<th>Position</th>
<th>Present (Y/N)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jonny Sågånger (JS)</td>
<td>SI President</td>
<td>Y</td>
</tr>
<tr>
<td>Carla Kristensen (CK)</td>
<td>SI Vice President</td>
<td>Y</td>
</tr>
<tr>
<td>Kiat Y Tan (KT)</td>
<td>SI General Secretary</td>
<td>Y</td>
</tr>
<tr>
<td>Paige LaCombe (PLC)</td>
<td>SI Peace Secretary</td>
<td>Y</td>
</tr>
<tr>
<td>Radha Radhakrishna (RBR)</td>
<td>SI Treasurer</td>
<td>Y</td>
</tr>
<tr>
<td>Jim Leask (JL)</td>
<td>Co - SI Membership &amp; Technology Secretary (MTS)</td>
<td>Y</td>
</tr>
<tr>
<td>Paul Nielsen (PN)</td>
<td>Co - SI Membership &amp; Technology Secretary (MTS)</td>
<td>N - optional</td>
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</tbody>
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By invitation:  None this time.

Pre-announced difficulty to participate:

Goals

Being on track with fulfilling SI GA 2018 decisions and SI Exco tasks according to the SI statutes.

Minutes recording: Jim Leask (JL) & Kiat Y Tan

Time keeper: Paige LaCombe (PLC)

Criteria for agenda items

Items are in priority order.
### Agenda

<table>
<thead>
<tr>
<th>Item</th>
<th>Time</th>
<th>Item subject</th>
<th>Who</th>
<th>Reference &amp; background material</th>
<th>Minutes (Notes, decisions, tasks, who &amp; deadlines):</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0</td>
<td>13:45-14:00</td>
<td>Chit-chat: &quot;Social round&quot;</td>
<td>optional</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.0</td>
<td>14:00-14:10</td>
<td>Today’s agenda: Any last minute items for the agenda?</td>
<td>Jonny Sågänger, Kiat Y Tan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>14:10-14:20</td>
<td>SIGA2022 / SICOGA2022</td>
<td>Jonny Sågänger, Carla Kristensen, Kiat Y Tan</td>
<td>Today’s prolonged meeting is devoted mainly to the planned SI General Assembly 2022 (SIGA2022) which possibly can be extended to a SI Conference and General Assembly 2022 (SICOGA2022). a) What is SI General Assembly 2022 (SIGA2022) and SI Conference and General Assembly 2022 (SICOGA2022)? (JS) b) Status report on SIGA2022 /SICOGA2022 (possible venue et cetera). (KYT, CK)</td>
<td>Minutes: 3.0a) SI EXCO decided that it would do its utmost to arrange and execute the SI General Assembly (SIGA) in 2022, with November 2022 as the possible month. The aim is that it will be in-person. SI EXCO aims to implement a hybrid model that allows people who are not able to travel to participate online if they wish to, so the assembly/conference will be both digital (online) and physical. If a physical assembly proves not to be possible, because of COVID or any other reasons, then SI EXCO will implement an online digital assembly and conference. 3.0b) SI Exco has received three preliminary offers for possible locations for SIGA2022/SICOGA2022. One of the three offers is a tentative offer.</td>
</tr>
<tr>
<td>3.1</td>
<td>14:20-14:50</td>
<td>SIGA2022 / SICOGA2022</td>
<td>Jonny Sågänger, Kiat Y Tan</td>
<td>Evaluation of result/output from: * SIGA 2018 decisions Please go to this Confluence page: <a href="https://confluence.servas.org/display/SEC/Tracking+GA+2018+motions">https://confluence.servas.org/display/SEC/Tracking+GA+2018+motions</a></td>
<td>Minutes: To improve the efficiency of the SI General Assembly (SIGA2022), SI EXCO decided that SIGA Motions should have the aim to: 1. Change SI Statutes. 2. Change a SI policies. 3. Has an impact on the SI financial budget. Only motions that fulfill these conditions will be considered for the SIGA2022. Each SIGA motion should clearly state who is/are responsible for taking action and implementing on the proposal in the motion. Contact information (email, mobile number et cetera) and a timeline for reporting on progress must be provided. Proposals for committees and teams that will address topics of interest to the SI community (and approved by SI EXCO) should include information on active committee/team members, and periodicity of reports to the SI Exco. For reference, see: Tracking GA 2018 motions</td>
</tr>
<tr>
<td>6.0</td>
<td>15:00-15:05</td>
<td>Stretch legs.</td>
<td></td>
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1. Brief verbal descriptions (3 minutes each) of personal experiences from previous SIGAs & SICOGAs (KYT, CK, JS, RBR, PLC).

Focus on value of the SIGA & SICOGA meeting.

2. Input to a discussion about the value and pros & cons with SIGA2022 /SICOGA2022:

- Minutes:
  - SIGA "puts a face to the people”, shared experience to enhance Servas spirit.
  - better and more productive discussion than just online meeting. Forges relationships and moves things forward.
  - improved relationships.
  - conference information sharing.
  - new volunteers and commitments to projects
  - meet people from all over the world. Like a small United Nations.
  - Share ideas of how different groups work.
  - Good example of democratic decisionmaking.
  - need to ensure delegates come prepared (understand motions in advance)
  - strengthens and widens the network of Servas

Suggested SIGA2022/SICOGA2022 theme & slogan: Servas growth 2022–2025

Definition of growth:
- a) Number of individual Servas members with profiles in the ServasOnline System (SOLSYS).
- b) Revenue for SI and SI member groups.
- c) Donations for SI and SI member groups.

Proposed SICOGA2022 slogans:
- Servas- Shaping the Future in Peace
- Making peace - one conversation at the time.
- Making friends - one peaceful conversation at the time.
- Fostering peace through multicultural dialogue
- Choose peace - one traveler (conversation) at a time

SI Exco’s possible tasks during a SIGA2022/SICOGA2022

Two possible categories:
- Must do (according to the SI Statutes 2021).
- Nice to do (to increase the value of SIGA2022/SICOGA2022 for the participants and SI).

Possible division of areas of responsibilities and tasks among the members of SI Exco.

Important note: Administrative capacity is a possible bottleneck.

1. Budget and financing (RBR, KYT?)

- Minutes:
  - Jonny Sågänger Compile a list of decisions that must be covered during the SIGA2022, according to the SI Statutes 2021.
  - Radha Radhakrishna Create a preliminary budget for SICOGA2022, based on financial information from potential locations.
  - Radha Radhakrishna Provide financial information on previous SICOGA.
Possible division of responsibilities and tasks among the members of SI Exco:

2. SIGA2022/SICOGA2022 meeting agenda (JS, CK, PLC)
3. SIGA2022/SICOGA2022 programme (JS, CK, PLC)
4. SIGA2022/SICOGA2022 timeline, communications of necessary announcements to SI member groups, media et cetera (JS, CK, PLC)
5. Tech: Digital business meeting tools and communication tools:
   * Digi Business Tools Team (SIGA2022 DBTT)
   (PN, JS, JL)
6. SIGA2022 motions handling, formation of working groups to discuss motions (JS, CK)
7. Liaisons with possible hosting SI member groups (CK, KYT)
8. Liaisons with chosen hosting SI member group for monthly meetings starting November 2022 (CK, KT, PN, RR)
9. Liaisons with Nominations committee (PLC, JS)

Resource persons needed for the following functions:
- SIGA2022 moderators
- Digi Business Tools Team (SIGA2022 DBTT)
- Other resource persons needed?

Minutes:
- Kiat Y Tan and Carla Kristensen have volunteered to be the program managers for SICOGA2022
- Radha Radhakrishna has volunteered to be the financial manager for SICOGA2022
- SI Exco will check availability of a face-to-face meeting in the week of March 21st, 2022 to plan and make final decisions for SIGA 2022.

Questions about the reports, anyone?

Please write your written reports and store in Servas Confluence.
- SI President, SI P
- SI Membership & Technology Secretary, SI MTS
  - 2021-09-19: MTS Exco Board Report
- SI Vice President, SI VP
- SI General Secretary, SI GS
- SI Treasurer, SI T
- SI Peace Secretary, SI PS

Minutes: No discussion.

Open space for SI Exco member’s proposed items. Items anyone?

Minutes: No discussion.
### Task Summary

#### Incomplete Tasks from this meeting

<table>
<thead>
<tr>
<th>Description</th>
<th>Due date</th>
<th>Assignee</th>
<th>Task appears on</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Jonny Sågänger</strong> Compile a list of decisions that must be covered during the SIGA2022, according to the SI Statutes 2021.</td>
<td>2021-09-19 SI Exco Meeting agenda &amp; minutes</td>
<td>Jonny Sågänger</td>
<td>2021-09-19 SI Exco Meeting agenda &amp; minutes</td>
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<td><strong>Radha Radhakrishna</strong> Create a preliminary budget for SCOGA2022, based on financial information from potential locations.</td>
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<td>Radha Radhakrishna</td>
<td>2021-09-19 SI Exco Meeting agenda &amp; minutes</td>
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<tr>
<td><strong>Everybody in SI Exco will in time for our October meeting, go through the SIGA2018 decisions. During the October meeting we will present our reflections and decide on further actions.</strong></td>
<td>17 Oct 2021</td>
<td>Radha Radhakrishna</td>
<td>2021-09-19 SI Exco Meeting agenda &amp; minutes</td>
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#### Completed Tasks

**Task report**

Get going, no tasks completed yet.

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