

2021-09-19 SI Exco Meeting agenda & minutes

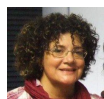
Date and Time

UTC Time Zone Sunday September 19 2021 14:00-17.00

Los Angeles, USA September 19 2021 at 07:00 PDT (UTC -7)
Ottawa, Canada September 19 2021 at 10:00 EDT (UTC -4)
New York, USA September 19 2021 at 10:00 EDT (UTC -4)
Stockholm, Sweden September 19 2021 at 16.00 CET (UTC +2)
Lisbon, Portugal September 19 2021 at 15:00 WET (UTC +1)
Kuala Lumpur, Malaysia September 19 2021 at 22:00 MYT (UTC +8)
Brisbane, Australia September 20 2021 at 00:00 AEST (UTC +10)

Use the [Time Zone Converter](#) set the date and times.

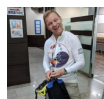
Participants



Carla Kristensen



Jim Leask



Jonny Sägänger



Kiat Y Tan



Paige LaCombe



Paul Nielsen



Radha Radhakrishna

Participant	Position	Present (Y/N)
Jonny Sägänger (JS)	SI President	Y
Carla Kristensen (CK)	SI Vice President	Y
Kiat Y Tan (KT)	SI General Secretary	Y
Paige LaCombe (PLC)	SI Peace Secretary	Y
Radha Radhakrishna (RBR)	SI Treasurer	Y
Jim Leask (JL)	Co - SI Membership & Technology Secretary (MTS)	Y
Paul Nielsen (PN)	Co - SI Membership & Technology Secretary (MTS)	N - optional

By invitation: None this time.

Pre-announced difficulty to participate:

Goals

Being on track with fulfilling SI GA 2018 decisions and SI Exco tasks according to the SI statutes.

Minutes recording: *Jim Leask (JL) & Kiat Y Tan*

Time keeper: Paige LaCombe (PLC)

Criteria for agenda items

Items are in priority order.

Decision Item (DEI) = needs immediate decisions. Long or short discussion.

Discussion and Decision Item (DDI) = Item that requires discussion & possibly involves decision

Discussion Item (DII) = Item that involves discussion and brainstorming

Update item (UI) = Normally documented in SI Exco members monthly status report; only short discussion

Information item (II) = On brand new ideas or earlier SI Exco decisions. Normally documented in SI Exco members monthly in status report; only short discussion.

Agenda

Item	Time (UTC)	Item subject	Who	Reference & background material	Minutes (Notes, decisions, tasks, who & deadlines):
1.0	13.45-14.00	Chit-chat: "Social round"	optional		
2.0	14.00-14.10	Today's agenda: Any important last minute items for the agenda?	Jonny Sägänger Kiat Y Tan		Minutes:
3.0	14.10-14.20	SIGA2022 / SICOGA2022	Jonny Sägänger Carla Kristensen Kiat Y Tan	Today's prolonged meeting is devoted mainly to the planned SI General Assembly 2022 (SIGA2022) which possibly can be extended to a SI Conference and General Assembly 2022 (SICOGA2022). Introduction by JS, KYT & CK. a) What is SI General Assembly 2022 (SIGA2022) and SI Conference and General Assembly 2022 (SICOGA2022)? (JS) b) Status report on SIGA2022 /SICOGA2022 (possible venue et cetera). (KYT, CK)	Minutes: 3.0a) SI EXCO decided that it would do its utmost to arrange and execute the SI General Assembly (SIGA) in 2022, with November 2022 as the possible month. The aim is that it will be in-person. SI EXCO aims to implement a hybrid model that allows people who are not able to travel to participate online if they wish to, so the assembly/conference will be both digital (online) and physical. If a physical assembly proves not to be possible, because of COVID or any other reasons, then SI EXCO will implement an online/digital assembly and conference. 3.0b) SI Exco has received three preliminary offers for possible locations for SIGA2022/SICOGA2022. One of the three offers is a tentative offer.
3.1	14.20-15.00	SIGA2022 / SICOGA2022	Jonny Sägänger Kiat Y Tan	Evaluation of result/output from: * SIGA 2018 decisions Please go to this Confluence page: https://confluence.servas.org/display/SEC/Tracking+GA+2018+motions	Minutes: To improve the efficiency of the SI General Assembly (SIGA2022), SI EXCO decided that SIGA Motions should have the aim to: <ol style="list-style-type: none">1. Change SI Statutes.2. Change a SI policies.3. Has an impact on the SI financial budget. Only motions that fulfill these conditions will be considered for the SIGA2022. Each SIGA motion should clearly state <i>who</i> is/are responsible for taking action and implementing on the proposal in the motion. Contact information (email, mobile number et cetera) and a timeline for reporting on progress must be provided. Proposals for committees and teams that will address topics of interest to the SI community (and approved by SI EXCO) should include information on active committee/team members, and periodicity of reports to the SI Exco. For reference, see: Tracking GA 2018 motions <input type="checkbox"/> Everybody in SI Exco will in time for our October meeting, go through the SIGA2018 decisions . During the October meeting we will present our reflections and decide on further actions. 17 Oct 2021
6.0	15:00–15:05	Stretch legs.			

4.0	15:05–15:30	SIGA2022 / SICOGA2022	Jonny Sägänger Radha Radhakrishna Kiat Y Tan Carla Kristensen Paige LaCombe	<p>1. Brief verbal descriptions (3 minutes each) of personal experiences from previous SIGAs & SICOGAs (KYT, CK, JS, RBR, PLC).</p> <p>Focus on value of the SIGA & SICOGA meeting.</p> <p>2. Input to a discussion about the value and pros & cons with SIGA2022 /SICOGA2022:</p> <p>Please go to text critical of previous SICOGAs.</p>	<p>Minutes:</p> <ul style="list-style-type: none"> SIGA "puts a face to the people". shared experience to enhance Servas spirit. better and more productive discussion than just online meeting. Forges relationships and moves things forward. improved relationships. conference information sharing. new volunteers and commitments to projects meet people from all over the world. Like a small United Nations. Share ideas of how different groups work. Good example of democratic decisionmaking. need to ensure delegates come prepared (understand motions in advance) strengthens and widens the network of Servas
5.0	15:30–15:45	SIGA2022 / SICOGA2022	Jonny Sägänger Carla Kristensen	<p>Suggested SIGA2022/SICOGA2022 theme & slogan: Servas growth 2022–2025</p> <p>The proposal is that SIGA2022 /SICOGA2022 should focus on growth oriented discussions and decisions about actions that will be instantly executed and implemented in Servas activities.</p> <p>Definition of growth:</p> <p>a) Number of individual Servas members with profiles in the ServasOnline System (SOLSYS).</p> <p>b) Revenue for SI and SI member groups.</p> <p>c) Donations for SI and SI member groups.</p>	<p>Minutes:</p> <ul style="list-style-type: none"> need to identify key themes as part of growth <ul style="list-style-type: none"> clarify what does the Servas brand stand for what is the peace component of Servas Making connections what matters to our members? etc <p>Proposed SICOGA2022 slogans:</p> <ul style="list-style-type: none"> Servas- Shaping the Future in Peace Making peace - one conversation at the time. Making friends - one peaceful conversation at the time. Fostering peace through multicultural dialogue Choose peace - one traveler (conversation) at a time
	15:45–15:55		Jim Leask Paul Nielsen	Happenings/news to be presented at SIGA2022/SICOGA2022:	Minutes: Tabled to coming meetings.
6.0	15:55–16:00	Stretch legs.			
6.1	16:00–16:05	SIGA2022 / SICOGA2022	Jonny Sägänger Carla Kristensen	<p>SI Exco's possible tasks during a SIGA2022/SICOGA2022</p> <p>Two possible categories:</p> <p>Must do (according to the SI Statutes 2021).</p> <p>Nice to do (to increase the value of SIGA2022/SICOGA2022 for the participants and SI).</p>	<p>Minutes:</p> <p><input type="checkbox"/> Jonny Sägänger Compile a list of decisions that must be covered during the SIGA2022, according to the SI Statutes 2021.</p>
7.0	16:05–16:15	SIGA2022 / SICOGA2022	Jonny Sägänger Radha Radhakrishna	<p>Possible division of areas of responsibilities and tasks among the members of SI Exco.</p> <p>Important note: Administrative capacity is a possible bottleneck.</p> <p>1. Budget and financing (RBR, KYT?)</p> <ul style="list-style-type: none"> Financing SIGA2022 /SICOGA2022. Budget needed. Figures & graphic illustrations needed: What is SI's cost for SIGA2022/SICOGA2022? What is the cost for SIGA2022 /SICOGA2022 for each individual Servas member? Budget implications for 100 % virtual SIGA2022 versus hybrid/digi-physical SIGA2022. Future SI Exco decision needed: Who will have their travels and other costs covered by SI's budget? 	<p>Minutes:</p> <p><input type="checkbox"/> Radha Radhakrishna Create a preliminary budget for SICOGA2022, based on financial information from potential locations.</p> <p><input type="checkbox"/> Radha Radhakrishna Provide financial information on previous SICOGA.</p>

8.0	16:15–16:25	SIGA2022 / SICOGA2022	Jonny Sägänger Radha Radhakrishna Kiat Y Tan Carla Kristensen Paige LaCombe Jim Leask	Possible division of responsibilities and tasks among the members of SI Exco: 2. SIGA2022/SICOGA2022 meeting agenda (JS, CK, PLC) 3. SIGA2022/SICOGA2022 programme (JS, CK, PLC) 4. SIGA2022/SICOGA2022 timeline, communications of necessary announcements to SI member groups, media et cetera (JS, CK, PLC) 5. Tech: Digital business meeting tools and communication tools: * Digi Business Tools Team (SIGA2022 DBTT) (PN, JS, JL) 6. SIGA2022 motions handling, formation of working groups to discuss motions (JS, CK) 7. Liaisons with possible hosting SI member groups (CK, KYT) 8. Liaisons with chosen hosting SI member group for monthly meetings starting November 2022 (CK, KT, PN, RR) 9. Liaison with Nominations committee (PLC, JS) Resource persons needed for the following functions: <ul style="list-style-type: none"> • SIGA2022 moderators • Digi Business Tools Team (SIGA2022 DBTT) • Other resource persons needed? 	Minutes: <ul style="list-style-type: none"> • Kiat Y Tan and Carla Kristensen Paul Nielsen have volunteered to be the program managers for SICOGA2022 • Radha Radhakrishna has volunteered to be the financial manager for SICOGA2022 • SI Exco will check availability of a face-to-face meeting in the week of March 21st, 2022 to plan and make final decisions for SIGA 2022.
9.0	16:25–16:35	SI Exco member's verbal and written reports Questions about the reports, anyone?	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristensen Jonny Sägänger Radha Radhakrishna	Please write your written reports and store in Servas Confluence. SI President, SI P SI Membership & Technology Secretary, SI MTS <ul style="list-style-type: none"> ■ 2021-09-19: MTS Exco Board Report SI Vice President, SI VP SI General Secretary, SI GS SI Treasurer, SI T SI Peace Secretary, SI PS	Minutes: No discussion.
10.0	16:35–16:45	Open space for SI Exco member's proposed items Items anyone?	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristensen Jonny Sägänger Radha Radhakrishna		Minutes: No discussion.

11.0	16:45–16:50	Next meetings – time and dates		Proposals: (Proposed regular time: third Sunday every month UTC 14.00-16.00 (1 hour later during summer months). The time and/or date gets adjusted if the ServasOnline Team meeting date is adjusted) 2021-11-21 UTC 14.00-16.00 2021-12-19 UTC 14.00-16.00	Minutes: Next meeting: Decision: 2021-10-17 UTC 14.00-16.00 (or 14.00-17.00?)
12.0	16:50–17:00	Instant minutes	All	Review the minutes so they can be finalized.	
	Time:	End of meeting: 17:21 UTC	Paige LaCombe		

Task Summary

Incomplete Tasks from this meeting

Description	Due date	Assignee	Task appears on
<input type="checkbox"/> Jonny Sägänger Compile a list of decisions that must be covered during the SIGA2022, according to the SI Statutes 2021.		Jonny Sägänger	2021-09-19 SI Exco Meeting agenda & minutes
<input type="checkbox"/> Radha Radhakrishna Create a preliminary budget for SCOGA2022, based on financial information from potential locations.		Radha Radhakrishna	2021-09-19 SI Exco Meeting agenda & minutes
<input type="checkbox"/> Radha Radhakrishna Provide financial information on previous SICOGA.		Radha Radhakrishna	2021-09-19 SI Exco Meeting agenda & minutes
<input type="checkbox"/> Everybody in SI Exco will in time for our October meeting, go through the SIGA2018 decisions . During the October meeting we will present our reflections and decide on further actions. 17 Oct 2021	17 Oct 2021		2021-09-19 SI Exco Meeting agenda & minutes

Completed Tasks

Task report

Get going, no tasks completed yet.

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