

2021-05-16 SI Exco Meeting agenda & minutes

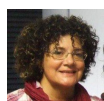
Date and Time

UTC Time Zone Sunday May 16 2021 14:00-16.00

Los Angeles, USA May 16 2021 at 07:00 PDT (UTC -7)
Ottawa, Canada April 18 2021 at 10:00 EDT (UTC -4)
New York, USA April 18 2021 at 10:00 EDT (UTC -4)
Stockholm, Sweden April 18 2021 at 16.00 CET (UTC +2)
Lisbon, Portugal April 18 2021 at 15:00 WET (UTC +1)
Kuala Lumpur, Malaysia April 18 2021 at 22:00 MYT (UTC +8)
Brisbane, Australia April 18 2021 at 00:00 AEST (UTC +10)

Use the [Time Zone Converter](#) set the date and times.

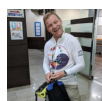
Participants



Carla Kristensen



Jim Leask



Jonny Sägänger



Kiat Y Tan



Paige LaCombe



Paul Nielsen



Radha Radhakrishna

Participant	Position	Present (Y/N)
Jonny Sägänger (JS)	SI President	Y
Carla Kristensen (CK)	SI Vice President	Y
Kiat Y Tan (KT)	SI General Secretary	Y
Paige LaCombe (PLC)	SI Peace Secretary	Y
Radha Radhakrishna (RBR)	SI Treasurer	Y
Jim Leask (JL)	Co - SI Membership & Technology Secretary (MTS)	Y
Paul Nielsen (PN)	Co - SI Membership & Technology Secretary (MTS)	N - optional

By invitation: None this time.

Pre-announced difficulty to participate: None this time.

Goals

Being on track with fulfilling SI GA 2018 decisions and SI Exco tasks according to the SI statutes.

Minutes recording: *Jim Leask (JL) & Kiat Y Tan*

Time keeper: Paige LaCombe (PLC)

Criteria for agenda items

Items are in priority order.

Decision Item (DEI) = needs immediate decisions. Long or short discussion.

Discussion and Decision Item (DDI) = Item that requires discussion & possibly involves decision

Discussion Item (DII) = Item that involves discussion and brainstorming

Update item (UI) = Normally documented in SI Exco members monthly status report; only short discussion

Information item (II) = On brand new ideas or earlier SI Exco decisions. Normally documented in SI Exco members monthly in status report; only short discussion.

Agenda

Item	Time (UTC)	Item subject	Who	Reference & background material	Minutes (Notes, decisions, tasks, who & deadlines):
1.0	13.45-14.00	Chit-chat: "Social round"	optional		
2.0	14.00-14.10	Today's agenda: Any important last minute items for the agenda?	Jonny Sägänger Kiat Y Tan		
2.1		Servas Canada request	Jim Leask	Request for input from Servas Canada: (1) possible ways that Servas members could receive financial assistance in attending future UN events, and also about (2) a possible efficient and fair process by which certain Servas member countries could provide specific financial assistance to other member countries for their programming (e.g. Servas Canada's donation of a prize to Servas Brazil's writing contest this past year). Christine is wondering if SI's Development Committee would be a home for either (or both?) of these matters, and/or if a formal motion via Distant Vote or the next SICOGA would be the route to begin discussion and decision on either.	Minutes: <ul style="list-style-type: none"> ▪ Who would Servas Canada talk with within SI to setup donations or sponsorships like this? ▪ Funds directed to the SI development committee will be earmarked for use by that committee based on donor input. ▪ Funds should be sent to the SI Development committee, who will disburse it. Where earmarked, funds may be spent on UN or other program purposes as directed. <input type="checkbox"/> Jim Leask Report back to Servas Canada how to send financial assistance to the SI-Development committee for UN or other programs. 17 May 2021
3.0	14.10-14.30	Proposed Extraordinary SI General Assembly 2021 (E-SIGA 2021)	Jonny Sägänger Kiat Y Tan	First announcement to SI member groups sent out on March 31. See the announcement here .	
3.1		Proposed amendments to SI Statutes (2018)	Jonny Sägänger Radha Radhakrishna	Report on the dialogue with SI Exco's liaison in Switzerland and the Swiss authorities.	Minutes: <ul style="list-style-type: none"> ▪ 17 of 70 eligible member groups have voted so far at the May 2021 SI Distant Vote. Deadline is May 31. ▪ SI-Exco is working with the Swiss liaison to get the official modified draft English version of the statutes for vote.
3.2		E-conference tools	Jim Leask Paul Nielsen Jonny Sägänger	Working area for managing e-conferencing tools.	Minutes: <input type="checkbox"/> Paul Nielsen will take the lead on e-conferencing tools, and contact relevant people. 23 May 2021
4.0	14.30-15.00	Servas International General Assembly 2022 (SIGA 2022)	Jonny Sägänger Kiat Y Tan Jim Leask		

4.1		SIGA 2022 digital business meeting tools.	Jonny Sägänger Radha Radhakrishna ? Jim Leask ?	Demo of digital business meeting tool Possible digital business meeting tool for SIGA 2022, and possibly also for E-SIGA 2021. Presentation by Jonny Sägänger Jim Leask ? Download documents before the meeting on this weblink .	Minutes: <ul style="list-style-type: none"> a demo and live experiments of the Suffra business meeting tool for managing motions. It is worth exploring. Paige provided information about another tool - Meeting Pulse Scalable Live Polling and Results Analysis Carla suggested that SI EXCO could invite 3 experienced Servas Spain members to present their thoughts and experiences about digital assemblies and voting. <input type="checkbox"/> Jonny Sägänger, Kiat Y Tan will send an invitation to the Servas Spain reps after this meeting. 17 May 2021 <input type="checkbox"/> Paul Nielsen Investigate the business meeting tools on this weblink . Add to possible tools in the e-conference section. 23 May 2021 <input type="checkbox"/> Jonny Sägänger, Paul Nielsen to present proposed setup for GA 2022. Include how motions will be discussed and voted. Asynchronous vs synchronous sessions etc. 13 Jun 2021
4.2		Financials 2020-21 General Assembly Reserve motion	Jonny Sägänger Radha Radhakrishna Jonny Sägänger	SI General Assembly Reserve motion. A draft motion can be downloaded on this weblink .	Minutes: Motion: SI Exco decides to transfer CHF 40,000 to the General Assembly Expenses Reserve. Moved by Radha, Seconded by Paige Approved unanimously
5.0	15.00–15:05	Stretch Legs			
6.0	15.05–15:15	ServasOnline System version 2 design and development	Jim Leask Paul Nielsen		
6.1				ServasOnline System version 2 design and development - status report	Minutes: no report
6.2				ServasOnline System version 2 design and development - time line	Minutes: no report
7.0	15:15–15:20	SI Annual Report 2020 Update (UI)	Kiat Y Tan Jonny Sägänger	SI Annual Report 2020: A) Servas countries. Status report. (Deadline was March 31). B) SI officers and other key persons. Status report. (Deadline was March 31) C) Deadline for SI GS delivery of SI AR to SI P?	Minutes: SI GS has received> 37 annual reports out of 77. 8 officers and key persons reports out of 17. <input type="checkbox"/> Kiat Y Tan Deadline for SI GS delivery of SI AR to SI P? 30 Jun 2021
8.0	15:20–15:30	SI Distant Vote (SI DV) May 2021 (DEI)	Kiat Y Tan Carla Kristensen Jonny Sägänger Radha Radhakrishna		
8.1			Kiat Y Tan	Status report SI DV May 2021 (KYT)	Minutes: <ul style="list-style-type: none"> Voting papers have been sent. Voting should be completed by 30th May. Results will be announced by the DV administrator by June 30th.

8.2			Carla Kristensen Radha Radhakrishna Jonny Sägänger	Zoom meetings & Q&A (Africa)	Minutes: <input type="checkbox"/> Kiat Y Tan , Carla Kristensen Setup meeting with East and S.E Asia to discuss DV details. 23 May 2021 <ul style="list-style-type: none"> Members of EXCO had a meeting on April 25 with representatives from Africa to discuss the DV. It was an engaging discussion.
9.0	15:30–15:35	SI Exco members verbal and written reports Questions about the reports, anyone?	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristensen Jonny Sägänger Radha Radhakrishna	Please upload your written reports in Nextcloud, 24 hours before the meeting starts. Insert the weblink to your report in Nextcloud (accessible via Nextcloud with appropriate sharing permissions).	Minutes: <ul style="list-style-type: none"> Jonny participated in HospEx summit - hospitality exchange.
10.0	15:35–15:45	Open space for SI Exco members proposed items Items anyone?	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristensen Jonny Sägänger Radha Radhakrishna		Minutes:
11.0	15:45–15:50	Next meetings – time and dates		Proposals: (Proposed regular time: third Sunday every month UTC 14.00-16.00 (1 hour later during summer months). The time and/or date gets adjusted if the ServasOnline Team meeting date is adjusted) 2021-06-20 UTC 14.00-16.00 2021-07-18 UTC 14.00-16.00 2021-08-15 UTC 14.00-16.00 2021-09-19 UTC 14.00-16.00 2021-10-17 UTC 14.00-16.00 2021-11-21 UTC 14.00-16.00 2021-12-19 UTC 14.00-16.00	Minutes: Next meeting: Decision: 2021-06-20 UTC 14.00-16.00
12.0	15:50–16:00	Instant minutes	All	Review the minutes so they can be finalized.	
13.0	Time:	End of meeting: 16:07 UTC	Paige LaCombe		

Task Summary

[Incomplete Tasks from this meeting](#)

Description	Due date	Assignee	Task appears on
<input type="checkbox"/> Jim Leask Report back to Servas Canada how to send financial assistance to the SI-Development committee for UN or other programs. 17 May 2021	17 May 2021	Jim Leask	2021-05-16 SI Exco Meeting agenda & minutes
<input type="checkbox"/> Jonny Sägänger , Kiat Y Tan will send an invitation to the Servas Spain reps after this meeting. 17 May 2021	17 May 2021	Jonny Sägänger	2021-05-16 SI Exco Meeting agenda & minutes
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<input type="checkbox"/> Paul Nielsen Investigate the business meeting tools on this weblink . Add to possible tools in the e-conference section. 23 May 2021	23 May 2021	Paul Nielsen	2021-05-16 SI Exco Meeting agenda & minutes

Completed Tasks

Task report

Get going, no tasks completed yet.

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