

2021-10-17 SI Exco Meeting agenda & minutes

Date and Time

UTC Time Zone Sunday October 17 2021 14:00-16.00

Los Angeles, USA October 17 2021 at 07:00 PDT (UTC -7)

Ottawa, Canada October 17 2021 at 10:00 EDT (UTC -4)

New York, USA October 17 2021 at 10:00 EDT (UTC -4)

Stockholm, Sweden October 17 2021 at 16.00 CET (UTC +2)

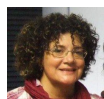
Lisbon, Portugal October 17 2021 at 15:00 WET (UTC +1)

Kuala Lumpur, Malaysia October 17 2021 at 22:00 MYT (UTC +8)

Brisbane, Australia October 18 2021 at 00:00 AEST (UTC +10)

Use the [Time Zone Converter](#) set the date and times.

Participants



Carla Kristensen



Jim Leask



Jonny Sägänger



Kiat Y Tan



Paige LaCombe



Paul Nielsen



Radha Radhakrishna

Participant	Position	Present (Y/N)
Jonny Sägänger (JS)	SI President	Y
Carla Kristensen (CK)	SI Vice President	Y
Kiat Y Tan (KT)	SI General Secretary	Y
Paige LaCombe (PLC)	SI Peace Secretary	Y
Radha Radhakrishna (RBR)	SI Treasurer	N - regrets
Jim Leask (JL)	Co - SI Membership & Technology Secretary (MTS)	Y
Paul Nielsen (PN)	Co - SI Membership & Technology Secretary (MTS)	N - optional

By invitation: None this time.

Pre-announced difficulty to participate: Radha B. Radhakrishna

Goals

Being on track with fulfilling SI GA 2018 decisions and SI Exco tasks according to the SI statutes.

Minutes recording: *Jim Leask (JL) & Kiat Y Tan*

Time keeper: Paige LaCombe (PLC)

Criteria for agenda items

Items are in priority order.

Decision Item (DEI) = needs immediate decisions. Long or short discussion.

Discussion and Decision Item (DDI) = Item that requires discussion & possibly involves decision

Discussion Item (DII) = Item that involves discussion and brainstorming

Update item (UI) = Normally documented in SI Exco members monthly status report; only short discussion

Information item (II) = On brand new ideas or earlier SI Exco decisions. Normally documented in SI Exco members monthly in status report; only short discussion.

Agenda

Item	Time (UTC)	Item subject	Who	Reference & background material	Minutes (Notes, decisions, tasks, who & deadlines):
1.0	13.45-14.00	Chit-chat: "Social round"	optional		
2.0	14.00-14.10	Today's agenda: Any important last minute items for the agenda?	Jonny Sägänger Kiat Y Tan	2.0.1: Appointment of Wolfgang Stapelfeldt as SI Development Committee (SI DC) member 2.0.2: Requirement to upload latest hostlists to Dolphin? 2.0.3: One individual Servas member has asked the SI GS if SI Exco intend to send messages to market Servas events to all individual members via the ServasOnline System.	Minutes: 2.0.1 SI Exco has appointed Wolfgang Stapelfeldt as a SI Development Committee (SI DC) Member. 2.0.2: There is a need for volunteers to help in updating members' data in Servas Online. <input type="checkbox"/> Kiat Y Tan to report back to RD, Dolpin Team, and the rest of SI DC. <input type="checkbox"/> 2.0.3: Jim Leask , Paul Nielsen will answer the individual member about sending messages to all servas members from ServasOnline on behalf of SI Exco. 24 Oct 2021
3.0	14.10-14.30	SIGA2022 / SICOGA2022	Jonny Sägänger Carla Kristensen Kiat Y Tan	Planned SI General Assembly 2022 (SIGA2022)/SI Conference and General Assembly 2022 (SICOGA2022) 3.0.1: General status report on SIGA2022/SICOGA2022 Kiat Y Tan Carla Kristensen Paul Nielsen (program managers for SICOGA2022) 3.0.2: SIGA2022/SICOGA2022 financial status report Radha Radhakrishna (financial manager SICOGA2022) Paul Nielsen's input: I have had discussions with a number of members including the DBTT Team and others regarding the possibility of an in-person conference. The Servas country's offer to host looks good, but the pandemic is still casting a shadow of uncertainty with regard to international travel. The Servas country has extended its ban on commercial international flights to the Servas country until Oct 31. Once flights do resume, we can expect a range of vaccine and quarantine rules. We can also expect the Servas country like many countries will allow flights from countries deemed "safe". I suggest we plan for a fully virtual conference in November 2022. We can suggest that we are hoping to run a hybrid virtual and in person conference but at this point we cannot confirm the in-person element. We will notify members of the in-person element as soon as we have confidence that it will happen. Hopefully by early 2022 the options for international travel will become clearer and we can plan an in-person event.	Minutes: SI Exco is waiting for the Servas country applying to host the SIGA 2022 to obtain registration under Foreign Contributions (Registration) Act 2010. SI Exco decided that the registration should be obtained by December 31st 2021.

3.1	14.30-14.50	SIGA2022 / SICOGA2022	Carla Kristensen Kiat Y Tan Paul Nielsen	SICOGA 2022 Preparation Program (CK) https://docs.google.com/document/d/1tQzWQH3IQ-VrKzVUWssLKcZAIU6yCdt-wWiu2bQdOII/edit Paul Nielsen's input: The DBTT Team is working on selecting the tools and resources that will enable the delivery of both a virtual and hybrid conference.	Minutes: ■ Carla presented the SICOGA 2022 preparation program.
3.2	14.50-15.00	SIGA2022 / SICOGA2022	Carla Kristensen Paul Nielsen Jim Leask	SIGA2022/SICOGA2022 IT & tech platform Visit the following: https://servas.org/en/international-conferences https://cisv.org/resources/running-cisv-international/meetings-and-communications/2021-general-meeting-and-motions/ Paul Nielsen's input: Amir Levy has contacted Paul and is keen to be involved in setting up and managing the Conference website. Paul provided technical support for the 2018 conference website. The DBTT Team has been comparing Conference tools: EVALUATION CRITERIA for Digital Conference Tool - SIGA 2022 EVALUATION CRITERIA for Digital Voting Tool - SIGA 2022	Minutes: <input type="checkbox"/> Paul Nielsen Work with tools team to create the pages on servas.org for the upcoming SIGA2022/SICOGA2022. 31 Oct 2021
4.0	15:00-15:05	Stretch legs.			
5.0	15:05-15:15		Paige LaCombe	Discussion: UN Coordinator + other positions (like Archivist) that may need to be filled before the next SICOGA? DS and JD have a document with recommendations that PLC will add to the agenda.	Minutes: <input type="checkbox"/> Paige LaCombe Jim Leask will prepare the motion on appointment of vacant SI positions. 14 Nov 2021
6.0	15.15-15.30	SIGA2022 / SICOGA2022	Jonny Sägänger Kiat Y Tan	Evaluation of result/output from SIGA 2018 decisions Everybody in SI Exco will in time for our October meeting, go through the SIGA2018 decisions . During the October meeting we will present our reflections and decide on further actions. Please go to this Confluence page: https://confluence.servas.org/display/SEC/Tracking+GA+2018+motions	Minutes: ■ deferred until the next meeting.
7.0	15:30-15:35	SI Exco member's verbal and written reports Questions about the reports, anyone?	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristensen Jonny Sägänger Radha Radhakrishna	Please write your written reports and store in Servas Confluence. SI President, SI P SI Membership & Technology Secretary, SI MTS ■ 2021-10-17: MTS Exco Board Report SI Vice President, SI VP SI General Secretary, SI GS SI Treasurer, SI T SI Peace Secretary, SI PS	Minutes: JS will submit the report a s a p.

8.0	15:35–15:45	Open space for SI Exco member's proposed items Items anyone?	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristensen Jonny Sägänger Radha Radhakrishna		Minutes: None.
8.1			Jim Leask	Reminder for motions for changes to the requirements for the PDF host list in Dolpin.	
9.0	15:45–15:50	Next meetings – time and dates		Proposals: (Proposed regular time: third Sunday every month UTC 14.00-16.00 (1 hour later during summer months). The time and/or date gets adjusted if the ServasOnline Team meeting date is adjusted) 2021-12-19 UTC 14.00-16.00 2022-01-16 UTC 14.00-16.00 2022-02-20 UTC 14.00-16.00 2022-03-20 UTC 14.00-16.00 2022-04-17 UTC 14.00-16.00 2022-05-15 UTC 14.00-16.00 2022-06-19 UTC 14.00-16.00 2022-07-17 UTC 14.00-16.00 2022-08-21 UTC 14.00-16.00 2022-09-18 UTC 14.00-16.00 2022-10-16 UTC 14.00-16.00 2022-11-20 UTC 14.00-16.00	Minutes: Next meeting: Decision: 2021-11-21 UTC 14.00-16.00 (or 14.00-17.00?)
10.0	15:50–16:00	Instant minutes	All	Review the minutes so they can be finalized.	
	Time:	End of meeting: 16:00 UTC	Paige LaCombe		

Task Summary

Incomplete Tasks from this meeting

Description	Due date	Assignee	Task appears on
<input type="checkbox"/> 2.0.3: Jim Leask , Paul Nielsen will answer the individual member about sending messages to all servas members from ServasOnline on behalf of SI Exco. 24 Oct 2021	24 Oct 2021	Jim Leask	2021-10-17 SI Exco Meeting agenda & minutes
<input type="checkbox"/> Kiat Y Tan to report back to RD, Dolpin Team, and the rest of SI DC.		Kiat Y Tan	2021-10-17 SI Exco Meeting agenda & minutes

<input type="checkbox"/>	Paige LaCombe Jim Leask will prepare the motion on appointment of vacant SI positions. 14 Nov 2021	14 Nov 2021	Paige LaCombe	2021-10-17 SI Exco Meeting agenda & minutes
<input type="checkbox"/>	Paul Nielsen Work with tools team to create the pages on servas.org for the upcoming SIGA2022/SICOGA2022. 31 Oct 2021	31 Oct 2021	Paul Nielsen	2021-10-17 SI Exco Meeting agenda & minutes

Completed Tasks

Task report

Get going, no tasks completed yet.

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