

# 2021-04-18 SI Exco Meeting agenda & minutes

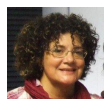
## Date and Time

UTC Time Zone Sunday April 18 2021 14:00-16.00

Los Angeles, USA April 18 2021 at 07:00 PDT (UTC -7)  
Ottawa, Canada April 18 2021 at 10:00 EDT (UTC -4)  
New York, USA April 18 2021 at 10:00 EDT (UTC -4)  
Stockholm, Sweden April 18 2021 at 16.00 CET (UTC +2)  
Lisbon, Portugal April 18 2021 at 15:00 WET (UTC +1)  
Kuala Lumpur, Malaysia April 18 2021 at 22:00 MYT (UTC +8)  
Brisbane, Australia April 18 2021 at 00:00 AEST (UTC +10)

Use the [Time Zone Converter](#) set the date and times.

## Participants



Carla Kristensen



Jim Leask



Jonny Sägänger



Kiat Y Tan



Paige LaCombe



Paul Nielsen



Radha Radhakrishna

Participant	Position	Present (Y/N)
<a href="#">Jonny Sägänger</a> (JS)	SI President	Y
<a href="#">Carla Kristensen</a> (CK)	SI Vice President	Y
<a href="#">Kiat Y Tan</a> (KT)	SI General Secretary	N - Regrets
<a href="#">Paige LaCombe</a> (PLC)	SI Peace Secretary	Y
<a href="#">Radha Radhakrishna</a> (RBR)	SI Treasurer	Y
<a href="#">Jim Leask</a> (JL)	Co - SI Membership & Technology Secretary (MTS)	Y
<a href="#">Paul Nielsen</a> (PN)	Co - SI Membership & Technology Secretary (MTS)	N - optional

**By invitation:** None this time.

**Pre-announced difficulty to participate:** Kiat Y Tan, SI GS

## Goals

Being on track with fulfilling SI GA 2018 decisions and SI Exco tasks according to the SI statutes.

**Minutes recording:** *Jim Leask (JL) & Kiat Y Tan*

**Time keeper:** Paige LaCombe (PLC)

## Criteria for agenda items

**Items are in priority order.**

**Decision Item (DEI)** = needs immediate decisions. Long or short discussion.

**Discussion and Decision Item (DDI)** = Item that requires discussion & possibly involves decision

**Discussion Item (DII)** = Item that involves discussion and brainstorming

**Update item (UI)** = Normally documented in SI Exco members monthly status report; only short discussion

**Information item (II)** = On brand new ideas or earlier SI Exco decisions. Normally documented in SI Exco members monthly in status report; only short discussion.

## Agenda

Item	Time (UTC)	Item subject	Who	Reference & background material	Minutes (Notes, decisions, tasks, who & deadlines):
1.0	13.45-14.00	Chit-chat: "Social round"	optional		
2.0	14.00-14.10	<b>Today's agenda:</b> Any important last minute items for the agenda?	<a href="#">Jonny Sägänger</a>  <a href="#">Kiat Y Tan</a>		
2.1		SI & Hoover Institution	<a href="#">Jonny Sägänger</a>	Please read <a href="#">this document</a> , so that we can make a decision on how to proceed.  Vote: Yes, No or Abstain.	<b>Minutes:</b>  Hoover Institution keep the Servas International archives. Need a signed document that we accept that they keep the documents.  The document has been signed with section 7, option B, which gifts the physical materials, but SI retains the intellectual property rights including copyrights.  Motion: To accept the gift of Servas Archives to the Hoover Institution, option B.  Jonny, Second Paige. All present vote to accept. Approved  <input type="checkbox"/> <a href="#">Jonny Sägänger</a> will find a suitable place on servas.org for the agreement between Hoover Institution and SI. <b>25/04/2021</b>
2.2		DV Funding motion with Servas Latin America	<a href="#">Carla Kristensen</a>	Meeting with representatives from Servas Latin America. Discussion around the DV motion to change the SI funding formula.	<ul style="list-style-type: none"> <li>▪ Summary document of the discussion with Servas Latin America was discussed.</li> <li>▪ Questions on the size of the SI budget were addressed.</li> <li>▪ Question about the country or the member would pay the money to SI was addressed. Answer: it will be the country. Some countries don't have bank accounts. Concerned how to make the payment. This will need to be resolved. The proposal represents a strategic change - and incorporates an expectation that all members will support the funding of Servas.</li> <li>▪ We need a positive message that we will always make the funding formula affordable for member groups.</li> </ul>
2.3		Development Committee Changes	<a href="#">Carla Kristensen</a>	Kiat to inform Rita of the change Lily has resigned from the development committee.  Need to put this into the SI News.	<b>Minutes:</b>  <input type="checkbox"/> <a href="#">Kiat Y Tan</a> will inform Rita D, convenor of SI Membership Committee that LK has resigned from the SI Development Committee. KYT will also ask RD to put this information into the SI News Bulletin. <b>25/04/2021</b>  <input type="checkbox"/> <a href="#">Carla Kristensen</a> will ask HM if she would like to be appointed by SI Exco to be part of SI Development Committee. <b>25/04/2021</b>
3.0	14.10-14.45	Proposed Extraordinary SI General Assembly 2021 (E-SIGA 2021)	<a href="#">Jonny Sägänger</a>  <a href="#">Kiat Y Tan</a>		
3.1		First announcement	<a href="#">Jonny Sägänger</a>  <a href="#">Kiat Y Tan</a>	First announcement to SI member groups sent out on March 31.  See the announcement <a href="#">here</a> .	<b>Minutes:</b>  <ul style="list-style-type: none"> <li>▪ The announcement has been sent out on time</li> <li>▪ proposal for changes to SI Statutes to enable changes to get the registration in Switzerland.</li> </ul>

3.2		Proposed amendments to SI Statutes (2018)	Jonny Sägänger Radha Radhakrishna	Report on the dialogue with SI Exco's liaison in Switzerland and the Swiss authorities.	<b>Minutes:</b> • Jonny has updated SI Exco on the status of cooperation with the Swiss authorities.
3.3		Plan & timetable	Jonny Sägänger Kiat Y Tan	Current timeline and responsibilities for proposed E-SIGA 2021.  Please find the: a) Timeline and responsibilities document <a href="#">here</a> .  b) Report on development project for large scale digital Servas International democratic meetings <a href="#">here</a> .	<b>Minutes:</b> ▪ documents are available for SI Exco members to review.
3.4		E-conference volunteers.	Jonny Sägänger Carla Kristensen	Persons who have come forward to volunteer to help with their knowledge of asynchronous and synchronous e-conferences where decisions and elections take place.  See the names of the volunteers in this <a href="#">document</a> .	<b>Minutes:</b> • documents are available for SI Exco members to review
3.5		E-conference tools	Jim Leask Paul Nielsen	Working area for managing e-conferencing tools.	<b>Minutes:</b> ▪ SI ICT has created a new E-Conferencing team area in Confluence for working through all related issues: <a href="#">E-Conference Team</a> ▪ This new team needs members to work on these issues. ▪ Progress will be reported along with other technical teams by SI-MTS ▪ JS created a Confluence page for large digital SI meetings/conferences like SI General Assemblies.  <input type="checkbox"/> <a href="#">Jim Leask</a> Contact proposed volunteers for the E-Conference team and set them up in the working area. 30/04/2021
4.0	14.45-15.00	Servas at UNCSW65 & UNCSW66	Paige LaCombe		
4.1				Report on UNCSW65 (PL)  The sixty-fifth session of the Commission on the Status of Women (UNCSW65) took place 15 to 26 March 2021.	<b>Minutes:</b> • this was the 3rd year SI attending UNCSW • we had 38 Servas members attend CSW65, with 25 members regularly attending Servas zoom sessions. • youth was more of a presence than previous years. • the Confluence working area worked well as a discussion board and as a place for a collaborative effort • timezones changing (daylight savings) caused some glitches in meeting times for zoom • strong leadership was developed within groups • When asked if the attendees preferred in person or virtual. Suggested that a hybrid model would be ideal. • SI PS and organizers are actively getting feedback from delegates for the SI Bulletin.  Q: Is it hard to make the connection between Servas and gender equality issues? Can we justify SI finances being targeted in the budget for this?  • there is a small budget available, but could use additional funding from SI or member groups. • for future UNCSW, opening it up to regular members to attend in small delegations could be successful.
4.2				Servas at UNCSW66 (2022) - brief about the plans.	<b>Minutes:</b>  Planning is in place for UNCSW66 (2022) including a youth delegation as well as delegations from Servas member groups/ countries.
5.0	15.00–15:05	Stretch Legs			
6.0	15.05–15:15	ServasOnline System version 2 design and development	Jim Leask Paul Nielsen		
6.1				ServasOnline System version 2 design and development - status report	<b>Minutes:</b> Postponed to the May meeting.
6.2				ServasOnline System version 2 design and development - time line	<b>Minutes:</b> Postponed to the May meeting.

7.0	15:15– 15:20	SI Annual Report 2020  Update  <b>(UI)</b>	Kiat Y Tan  Jonny Sägänger	SI Annual Report 2020:  A) Servas countries. Status report. (Deadline was March 31).  B) SI officers and other key persons. Status report. (Deadline was March 31)	<b>Minutes:</b>  Ongoing work with SI Annual Report.
8.0	15:20– 15:30	SI Distant Vote (SI DV) May 2021  <b>(DEI)</b>	Kiat Y Tan  Carla Kristensen  Jonny Sägänger  Radha Radhakrishna		<b>Minutes:</b>  Ongoing work with SI Annual Report.
8.1			Kiat Y Tan	Status report SI DV May 2021 (KYT)	<b>Minutes:</b>  SI DV is going on.
8.2			Carla Kristensen  Radha Radhakrishna	Zoom meetings & Q&A	<b>Minutes:</b>  See item 2.2.
9.0	15:30– 15:35	<b>SI Exco member's verbal and written reports</b>  Questions about the reports, anyone?	Kiat Y Tan  Paige LaCombe  Jim Leask  Carla Kristensen  Jonny Sägänger  Radha Radhakrishna	Please upload your written reports in Nextcloud, 24 hours before the meeting starts. Insert the weblink to your report in <a href="#">Nextcloud</a> (accessible via Nextcloud with appropriate sharing permissions).	<b>Minutes:</b>  No questions about writtens reports.
10.0	15:35– 15:45	<b>Open space for SI Exco member's proposed items</b>  Items anyone?	Kiat Y Tan  Paige LaCombe  Jim Leask  Carla Kristensen  Jonny Sägänger  Radha Radhakrishna		<b>Minutes:</b>

11.0	15:45–15:50	Next meetings – time and dates		<p>Proposals:</p> <p>(Proposed regular time: third Sunday every month UTC 14.00-16.00 (1 hour later during summer months). The time and/or date gets adjusted if the ServasOnline Team meeting date is adjusted)</p> <p>2021-05-16 UTC 14.00-16.00</p> <p>2021-06-20 UTC 14.00-16.00</p> <p>2021-07-18 UTC 14.00-16.00</p> <p>2021-08-15 UTC 14.00-16.00</p> <p>2021-09-19 UTC 14.00-16.00</p> <p>2021-10-17 UTC 14.00-16.00</p> <p>2021-11-21 UTC 14.00-16.00</p> <p>2021-12-19 UTC 14.00-16.00</p>	<p><b>Minutes:</b></p> <p>Next meeting:</p> <p>Decision: 2021-05-16 UTC 14.00-16.00</p>
12.0	15:50–16:00	Instant minutes	All	Review the minutes so they can be finalized.	
13.0	Time:	<b>End of meeting:</b> 16:30 UTC	<a href="#">Paige LaCombe</a>		

## Task Summary

### Incomplete Tasks from this meeting

Descrição	Data de conclusão	Atribuído	AS tarefa aparece em
<input type="checkbox"/> <a href="#">Carla Kristensen</a> will ask HM if she would like to be appointed by SI Exco to be part of SI Development Committee. <b>25/04/2021</b>	25/04 /2021	<a href="#">Carla Kristensen</a>	2021-04-18 SI Exco Meeting agenda & minutes
<input type="checkbox"/> <a href="#">Jim Leask</a> Contact proposed volunteers for the E-Conference team and set them up in the working area. 30/04/2021	30/04 /2021	<a href="#">Jim Leask</a>	2021-04-18 SI Exco Meeting agenda & minutes
<input type="checkbox"/> <a href="#">Jonny Sägänger</a> will find a suitable place on servas.org for the agreement between Hoover Institution and SI. <b>25/04/2021</b>	25/04 /2021	<a href="#">Jonny Sägänger</a>	2021-04-18 SI Exco Meeting agenda & minutes
<input type="checkbox"/> <a href="#">Kiat Y Tan</a> will inform Rita D, convenor of SI Membership Committee that LK has resigned from the SI Development Committee. KYT will also ask RD to put this information into the SI News Bulletin. <b>25/04/2021</b>	25/04 /2021	<a href="#">Kiat Y Tan</a>	2021-04-18 SI Exco Meeting agenda & minutes

### Completed Tasks

## Relatório de tarefas

Continue, ainda não foram terminadas quaisquer tarefas.

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