Date and Time

UTC Time Zone Sunday December 19 2021 14:00-15:00

Los Angeles, USA December 19 2021 at 06:00 PDT (UTC -8)
Ottawa, Canada December 19 2021 at 09:00 EDT (UTC -5)
New York, USA December 19 2021 at 09:00 EDT (UTC -5)
Stockholm, Sweden December 19 2021 at 15:00 CET (UTC +1)
Lisbon, Portugal December 19 2021 at 14:00 WET (UTC +0)
Kuala Lumpur, Malaysia December 19 2021 at 22:00 MYT (UTC +8)
Brisbane, Australia December 20 2021 at 00:00 AEST (UTC +10)

Use the Time Zone Converter set the date and times.

Participants

<table>
<thead>
<tr>
<th>Participant</th>
<th>Position</th>
<th>Present (Y/N)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jonny Sågängen (JS)</td>
<td>SI President</td>
<td>Y</td>
</tr>
<tr>
<td>Carla Kristensen (CK)</td>
<td>SI Vice President</td>
<td>Y</td>
</tr>
<tr>
<td>Kiat Y Tan (KT)</td>
<td>SI General Secretary</td>
<td>N</td>
</tr>
<tr>
<td>Paige LaCombe (PLC)</td>
<td>SI Peace Secretary</td>
<td>N</td>
</tr>
<tr>
<td>Radha Radhakrishna (RBR)</td>
<td>SI Treasurer</td>
<td>Y</td>
</tr>
<tr>
<td>Jim Leask (JL)</td>
<td>Co - SI Membership &amp; Technology Secretary (MTS)</td>
<td>Y</td>
</tr>
<tr>
<td>Paul Nielsen (PN)</td>
<td>Co - SI Membership &amp; Technology Secretary (MTS)</td>
<td>Y</td>
</tr>
</tbody>
</table>

By invitation: None this time.

Pre-announced difficulty to participate: Kiat Y Tan and Paige LaCombe

Goals

Being on track with fulfilling SI GA 2018 decisions and SI Exco tasks according to the SI statutes.

Minutes recording: Jim Leask (JL) & Kiat Y Tan

Time keeper: Paige LaCombe (PLC)

Criteria for agenda items

Items are in priority order.
**Decision Item (DEI)** = needs immediate decisions. Long or short discussion.

**Discussion and Decision Item (DDI)** = Item that requires discussion & possibly involves decision

**Discussion Item (DII)** = Item that involves discussion and brainstorming

**Update item (UI)** = Normally documented in SI Exco members monthly status report; only short discussion

**Information item (II)** = On brand new ideas or earlier SI Exco decisions. Normally documented in SI Exco members monthly in status report; only short discussion.

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**Agenda (to be edited. /Jonny)**

From PAUL:

**Paul Nielsen’s comment:**

If these meeting were 2 or 3 hours earlier, I could attend. Or if they were on a Friday or Saturday I would consider staying up late for the meeting.

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<table>
<thead>
<tr>
<th>Item</th>
<th>Time (UTC)</th>
<th>Item subject</th>
<th>Who</th>
<th>Reference &amp; background material</th>
<th>Minutes (Notes, decisions, tasks, who &amp; deadlines):</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0</td>
<td>13.45-14.00</td>
<td>Chit-chat: “Social round”</td>
<td>optional</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.0</td>
<td>14.00-14.05</td>
<td>Today’s agenda: Any important last minute items for the agenda?</td>
<td>Jonny Sågånger, Kiat Y Tan</td>
<td>2.0.1: Motion for Volunteer Vacancies (JL)</td>
<td>Minutes: 2.0.1: See item 6.1.</td>
</tr>
<tr>
<td>3.0</td>
<td>14.05-14.15</td>
<td>SI registration</td>
<td>Everybody</td>
<td>Status report on SI registration as INGO</td>
<td>Minutes: 3.0.1: SI Registration document is on route to Paul in Australia. It has already been signed by Jonny, Carla and Kiat. 3.0.2: Rene has received signature documents from Jonny, Carla and Radha. He is waiting for Kiat’s signature documents to arrive. Kiat is getting her document certified in Bangkok December 20 or 21. Kiat will mail the document to Rene in Switzerland.</td>
</tr>
<tr>
<td>4.0</td>
<td>14.15-14.25</td>
<td>SIGA/SICOGA2022 announcement and timeline</td>
<td>Jonny Sågånger, Carla Kristensen</td>
<td>Announcements and timeline for SI General Assembly 2022 (SIGA2022)</td>
<td>Minutes: 4.0.1: SI Exco approved an announcement with a timeline for SI General Assembly 2022 (SIGA2022), including possible SICOGA2022 info. 21 Dec 2021 Jonny Sågånger to distribute #SIGA2022mailout1 to the SI member groups.</td>
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</tbody>
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To be disseminated on December 21.
4.1 14:25–14:35 SICOGA2022 / SIGA2022

Carla Kristensen
Kiat Y Tan
Paul Nielsen

4.1.1 SICOGA 2022 Preparation Program (OK)
https://docs.google.com/document/d/1tQzwQH3Q-VKcIUWissLkC2AIL6yCdr-wWIU2bBdS0f/edit

General status report on SIGA2022/SICOGA2022 Kiat Y Tan Carla Kristensen Paul Nielsen (program managers for SICOGA2022)
4.1.2: SICOGA2022/SICOGA2022 financial status report
4.1.3: Recruitment of financial manager for SIGA/SICOGA2022.
Radha Radhakrishna

Minutes:
Tabled to the January meeting.

4.2 14:35–14:40 SICOGA2022 / SIGA2022

Jonny Sågäng er
Paul Nielsen

SICOGA2022/SICOGA2022 IT & tech platform
4.2.1: reports information from Jonny Sågäng er Paul Nielsen about internet connection and bandwidth on tentative venue for hybrid virtual-physical SIGA/SICOGA 2022.

Minutes:
Siddharth from the event centre in India has replied to Paul's internet requirements with a good response. We can have a reasonable level of confidence that the venue will have the technology that we require for the virtual part of the virtual/in-person event.

5.0 14:40–14:45 SI Annual Report 2022

Kiat Y Tan
Jonny Sågäng er

SI Annual Report 2022 status report
5.0.1: SI AR status report Kiat Y Tan Jonny Sågäng er

Minutes:
Request from SI member groups and SI officers reports for 2021 has been disseminated on December 19.

6.0 14:45–14:50 SI Exco member’s verbal and written reports

Kiat Y Tan
Paige Lalcombe
Jim Leask
Carla Kristensen
Jonny Sågäng er
Radha Radhakrishna

Please write your written reports and store in Servas Confluence.
SI President, SI P
- 2021-12-18 SI President Activity report
SI Membership & Technology Secretary, SI MTS
- 2021-12-19: MTS Exco Board Report
SI Vice President, SI VP
SI General Secretary, SI GS
SI Treasurer, SI T
SI Peace Secretary, SI PS

Minutes:
No questions.

7.0 14:50–15:00 Next meetings – time and dates

Proposals:
(Proposed regular time: third Sunday every month UTC 14.00-16.00 (1 hour later during summer months). The time and/or date gets adjusted if the ServasOnline Team meeting date is adjusted)
- 2022-02-20 UTC 14.00-16.00
- 2022-03-20 UTC 14.00-16.00
- 2022-04-17 UTC 14.00-16.00
- 2022-05-15 UTC 14.00-16.00
- 2022-06-19 UTC 14.00-16.00
- 2022-07-17 UTC 14.00-16.00
- 2022-08-21 UTC 14.00-16.00
- 2022-09-18 UTC 14.00-16.00
- 2022-10-16 UTC 14.00-16.00
- 2022-11-20 UTC 14.00-16.00

Minutes:
Next meeting:
Decision: 2022-01-16 UTC 14.00-16.00
Task Summary

Incomplete Tasks from this meeting

Task report
Looking good, no incomplete tasks.

Completed Tasks

Task report
Get going, no tasks completed yet.

NoteDeeport in NextcloudAcs