

2021-06-20 SI Exco Meeting agenda & minutes

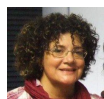
Date and Time

UTC Time Zone Sunday June 20 2021 14:00-16.00

Los Angeles, USA June 20 2021 at 07:00 PDT (UTC -7)
Ottawa, Canada June 20 2021 at 10:00 EDT (UTC -4)
New York, USA June 20 2021 at 10:00 EDT (UTC -4)
Stockholm, Sweden June 20 2021 at 16.00 CET (UTC +2)
Lisbon, Portugal June 20 2021 at 15:00 WET (UTC +1)
Kuala Lumpur, Malaysia June 20 2021 at 22:00 MYT (UTC +8)
Brisbane, Australia June 21 2021 at 00:00 AEST (UTC +10)

Use the [Time Zone Converter](#) set the date and times.

Participants



Carla Kristensen



Jim Leask



Jonny Sägänger



Kiat Y Tan



Paige LaCombe



Paul Nielsen



Radha Radhakrishna

Participant	Position	Present (Y/N)
Jonny Sägänger (JS)	SI President	Y
Carla Kristensen (CK)	SI Vice President	Y
Kiat Y Tan (KT)	SI General Secretary	N
Paige LaCombe (PLC)	SI Peace Secretary	Y
Radha Radhakrishna (RBR)	SI Treasurer	Y
Jim Leask (JL)	Co - SI Membership & Technology Secretary (MTS)	Y
Paul Nielsen (PN)	Co - SI Membership & Technology Secretary (MTS)	N - optional

By invitation: None this time.

Pre-announced difficulty to participate: Kiat Y. Tan

Goals

Being on track with fulfilling SI GA 2018 decisions and SI Exco tasks according to the SI statutes.

Minutes recording: *Jim Leask (JL) & Kiat Y Tan*

Time keeper: Paige LaCombe (PLC)

Criteria for agenda items

Items are in priority order.

Decision Item (DEI) = needs immediate decisions. Long or short discussion.

Discussion and Decision Item (DDI) = Item that requires discussion & possibly involves decision

Discussion Item (DII) = Item that involves discussion and brainstorming

Update item (UI) = Normally documented in SI Exco members monthly status report; only short discussion

Information item (II) = On brand new ideas or earlier SI Exco decisions. Normally documented in SI Exco members monthly in status report; only short discussion.

Agenda

Item	Time (UTC)	Item subject	Who	Reference & background material	Minutes (Notes, decisions, tasks, who & deadlines):
1.0	13.45-14.00	Chit-chat: "Social round"	optional		
2.0	14.00-14.10	Today's agenda: Any important last minute items for the agenda?	Jonny Sägänger Kiat Y Tan		No last minute items.
3.0	14:10–14:30	SI Distant Vote (SI DV) May 2021 (DEI)	Kiat Y Tan Carla Kristensen Jonny Sägänger Radha Radhakrishna		<ul style="list-style-type: none"> 5 SI-DV May 2021 motions passed, with a good margin for each.
3.1			Kiat Y Tan Jonny Sägänger Radha Radhakrishna Carla Kristensen	<p>Result report on SI DV May 2021 on five SI Exco motions:</p> <p>https://servas.org/en/distant-vote</p> <p>EXCO – 01 – May2021 New Funding Model (RBR Radha Radhakrishna)</p> <p>EXCO – 02 – May2021 Approval of 2019-2020 Accounts etc (RBR Radha Radhakrishna)</p> <p>EXCO – 03 – May2021 Tanzania membership status (CKCarla Kristensen)</p> <p>EXCO – 04 – May2021 Authorise holding E-SIGA in 2021 (JS Jonny Sägänger RBR Radha Radhakrishna)</p> <p>EXCO – 05 – May2021 Standing Accounts DV motion each (RBR Radha Radhakrishna)</p> <p>Please note comment from SI DVA Chris Patterson:</p> <p><i>I find it fortuitous that Servas has the ability to make decisions by DV and I find it exciting to be interacting with people around the world - wow!</i></p>	<p>Minutes:</p> <ul style="list-style-type: none"> Each of the SI-DV May 2021 motions have passed and are now in effect.

4.0	14.30-15.20	Extraordinary SI General Assembly 2021 (E-SIGA 2021)	Jonny Sägänger Radha Radhakrishna Kiat Y Tan		
4.1			Jonny Sägänger Radha Radhakrishna	Summary of upcoming E-SIGA 2021 (JS & RBR)	Minutes: <ul style="list-style-type: none"> ■ Through the SI-DV May 2021, the e-SIGA (virtual general assembly) is approved and will go ahead.
4.2		Proposed amendments to SI Statutes (2018)	Jonny Sägänger Radha Radhakrishna	SI Exco vote on draft SI Exco "package" for Extraordinary SI General Assembly 2021 (E-SIGA 2021) Draft SI Exco E-SIGA 2021 motion, including: <ol style="list-style-type: none"> 1. SI Exco motion about SI Statutes (2018) amendments for SI registration (please download the document here). 2. Draft SI Statutes (2021) in English (please download the document here). 3. Translation agency document Draft SI Statutes (2021) in English and German (please download the document here). 4. SI Statutes (2018) with proposed amendments and explanatory comments (JS & RBR) (please download the document here). 	Minutes: <ul style="list-style-type: none"> ■ This list of documents 1-4 will be sent to the member groups for the E-SIGA 2021 via email. SI-Exco vote: Is this package of documents appropriate for sending to member groups. <p style="text-align: center;">Approved: This package can be sent via SI DVA to the member groups</p> <input type="checkbox"/> Jonny Sägänger, Radha Radhakrishna Send package of E_SIGA(2021) documents to SI-DVA 23 Jun 2021
4.3		To-do E-SIGA 2021	Jonny Sägänger Radha Radhakrishna	Action: Send out reminder to the SI member groups about the upcoming E-SIGA, preliminary timeline et cetera. The e-mail message should have "E-SIGA mailout #1" in subject line Who? JS Deadline: 2021-06-23	Minutes: <input type="checkbox"/> Jonny Sägänger Send out reminder to the SI member groups about the upcoming E-SIGA, preliminary timeline et cetera. The e-mail message should have "E-SIGA mailout #1" in subject line 23 Jun 2021
4.4		To-do E-SIGA 2021	Jonny Sägänger Radha Radhakrishna	SI Exco's motion, proposed amended SI Statutes and other related documents to be sent to SI Distant Vote Administrator (SI DVA) Chris Patterson (CP). SI DVA CP will send the documents to the SI member groups. Who? JS, RBR Deadline: 2021-06-23	Minutes: Already considered in 4.2
4.5		To-do E-SIGA 2021	Kiat Y Tan	Check which SI member groups are eligible for voting at E-SIGA. CK to provide final list of members in collaboration with Rita Dessauage. Who? KYT, RBR Deadline: 2021-06-23	Minutes: <input type="checkbox"/> Kiat Y Tan, Radha Radhakrishna Verify member group eligibility to vote in E-SIGA 2021. 23 Jun 2021 <ul style="list-style-type: none"> ■ Carla Kristensen has provided a final list of member groups.
4.6		To-do E-SIGA 2021		Action: To send out an email to collect the names and email addresses of the persons who will be voting delegates during the E-SIGA 2021. The assumption is that the same persons who were the voting delegates at the May 2021 SI DV will also be the voting delegates for E-SIGA 2021. SI DVA CP offers to assist.	Minutes: <input type="checkbox"/> Radha Radhakrishna With help from SI-DVA, contact member groups to verify who will be the voting delegate for the upcoming E-SIGA 2021. 25 Jun 2021 , <input type="checkbox"/>
4.7		To-do E-SIGA 2021	Jim Leask Paul Nielsen	Action: To set up the email address for E-SIGA 2021.	Minutes: <input type="checkbox"/> Jim Leask , Paul Nielsen Contact SI-DVA to ask how the email for E-SIGA 2021 will be used. Is it a mailing list of participants, or an email to receive the results of the votes? 22 Jun 2021

4.8		To-do E-SIGA 2021	Jonny Sägänger Radha Radhakrishna	<p>Questions & Answers about E-SIGA 2021 to be:</p> <ul style="list-style-type: none"> • posted on servas.org and communicated (Q&A) (JS & RBR) • disseminated to SI member groups (JS & RBR) 	<p>Minutes:</p> <ul style="list-style-type: none"> ▪ Radha Radhakrishna , Jonny Sägänger are working on a FAQ document for the upcoming E-SIGA 2021.
4.9		To-do E-SIGA 2021	Jonny Sägänger Radha Radhakrishna Carla Kristensen Kiat Y Tan Paige LaCombe Jim Leask	<p>Live information sessions via Zoom.</p> <p>Overall responsible: RBR, CK</p> <p>Dates and time for meeting in the following time zones:</p> <ul style="list-style-type: none"> • Americas • Africa, Middle East & Europe • South & East Asia and Australia/New Zealand <p>Action item: Decide time and dates for zoom Q&A sessions.</p> <p>Please note:</p> <p>SI DVA suggests that there should be an open invitation to all three zoom meetings to increase participation.</p>	<p>Minutes:</p> <ul style="list-style-type: none"> ▪ Radha Radhakrishna , Carla Kristensen Setup zoom meetings for E-SIGA 2021 information sessions. 30 Jun 2021 ▪ Propose voting from August 1st to August 15th, with results presented on August 17th. ▪ The SI-Exco meeting will be moved to August 22nd, so it is after results of the E-SIGA 2021 are known.
4.10		To-do E-SIGA 2021	Jonny Sägänger Radha Radhakrishna	<p>Timeline for E-SIGA 2021.</p> <p>The timeline can be found here.</p>	<p>Minutes:</p> <p>Jonny Sägänger has updated the timeline.</p> <p>22 Jun 2021</p>
5.0	15.20-15.25	Servas International General Assembly 2022 (SIGA 2022) E-conference tools	Jonny Sägänger Kiat Y Tan Jim Leask Paul Nielsen	<p>Jonny Sägänger & Kiat Y Tan report on May meeting with volunteers from Servas Spain and Servas Brazil.</p>	<p>Minutes:</p> <ul style="list-style-type: none"> ▪ Paul Nielsen has been in contact with Election Buddy about using their software. A meeting is planned to explore the options we need and what they can offer.
6.0	15.25-15.30	SI Annual Report 2020 Update (UI)	Kiat Y Tan Jonny Sägänger	<p>SI Annual Report 2020:</p> <p>A) Servas countries. Status report. (Deadline was March 31).</p> <p>B) SI officers and other key persons. Status report. (Deadline was March 31)</p>	<p>Minutes:</p> <ul style="list-style-type: none"> ▪ annual reports will be presented at the next meeting.
7.0	15.30-15.35	SI Exco member's verbal and written reports Questions about the reports, anyone?	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristensen Jonny Sägänger Radha Radhakrishna	<p>Please upload your written reports in Nextcloud, 24 hours before the meeting starts. Insert the weblink to your report in Nextcloud (accessible via Nextcloud with appropriate sharing permissions).</p>	<p>Minutes:</p> <ul style="list-style-type: none"> ▪ SI-ICT has gained access for Servas International to a Not-For-Profit Token (Tech Soup) which allows us free access to Google's tools and those of many vendors including Microsoft.

8.0	15:35–15:45	Open space for SI Exco member's proposed items Items anyone?	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristensen Jonny Sägänger Radha Radhakrishna		Minutes: None.
9.0	15:45–15:50	Next meetings – time and dates		Proposals: (Proposed regular time: third Sunday every month UTC 14.00-16.00 (1 hour later during summer months). The time and/or date gets adjusted if the ServasOnline Team meeting date is adjusted) 2021-07-18 UTC 14.00-16.00 2021-08-22 UTC 14.00-16.00 2021-09-19 UTC 14.00-16.00 2021-10-17 UTC 14.00-16.00 2021-11-21 UTC 14.00-16.00 2021-12-19 UTC 14.00-16.00	Minutes: Next meeting: Decision: 2021-07-18 UTC 14.00-16.00
	15:50–16:00	Instant minutes	All	Review the minutes so they can be finalized.	
	Time:	End of meeting: 16:01UTC	Paige LaCombe		

Task Summary

Incomplete Tasks from this meeting

Description	Due date	Assignee	Task appears on
<input type="checkbox"/> Jim Leask , Paul Nielsen Contact SI-DVA to ask how the email for E-SIGA 2021 will be used. Is it a mailing list of participants, or an email to receive the results of the votes? 22 Jun 2021	22 Jun 2021	Jim Leask	2021-06-20 SI Exco Meeting agenda & minutes
<input type="checkbox"/> Jonny Sägänger, Radha Radhakrishna Send package of E_SIGA(2021) documents to SI-DVA 23 Jun 2021	23 Jun 2021	Jonny Sägänger	2021-06-20 SI Exco Meeting agenda & minutes
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<input type="checkbox"/> Kiat Y Tan, Radha Radhakrishna Verify member group eligibility to vote in E-SIGA 2021. 23 Jun 2021	23 Jun 2021	Kiat Y Tan	2021-06-20 SI Exco Meeting agenda & minutes

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- [Radha Radhakrishna](#) With help from SI-DVA, contact member groups to verify who will be the voting delegate for the upcoming E-SIGA 2021. **25 Jun 2021** ,

25
Jun
2021

[Radha
Radhaki
shna](#)

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Completed Tasks

Task report

Get going, no tasks completed yet.

NoteDeeport in NextcloudAc