2021-06-20 SI Exco Meeting agenda & minutes

Date and Time
UTC Time Zone Sunday June 20 2021 14:00-16.00
Los Angeles, USA June 20 2021 at 07:00 PDT (UTC -7)
Ottawa, Canada June 20 2021 at 10:00 EDT (UTC -4)
New York, USA June 20 2021 at 10:00 EDT (UTC -4)
Stockholm, Sweden June 20 2021 at 16.00 CET (UTC +2)
Lisbon, Portugal June 20 2021 at 15:00 WET (UTC +1)
Kuala Lumpur, Malaysia June 20 2021 at 22:00 MYT (UTC +8)
Brisbane, Australia June 21 2021 at 00:00 AEST (UTC +10)

Use the Time Zone Converter set the date and times.

Participants

<table>
<thead>
<tr>
<th>Participant</th>
<th>Position</th>
<th>Present (Y/N)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jonny Sågänger (JS)</td>
<td>SI President</td>
<td>Y</td>
</tr>
<tr>
<td>Carla Kristensen (CK)</td>
<td>SI Vice President</td>
<td>Y</td>
</tr>
<tr>
<td>Kiat Y Tan (KT)</td>
<td>SI General Secretary</td>
<td>N</td>
</tr>
<tr>
<td>Paige LaCombe (PLC)</td>
<td>SI Peace Secretary</td>
<td>Y</td>
</tr>
<tr>
<td>Radha Radhakrishna</td>
<td>SI Treasurer</td>
<td>Y</td>
</tr>
<tr>
<td>Jim Leask (JL)</td>
<td>Co - SI Membership &amp; Technology Secretary (MTS)</td>
<td>Y</td>
</tr>
<tr>
<td>Paul Nielsen (PN)</td>
<td>Co - SI Membership &amp; Technology Secretary (MTS)</td>
<td>N - optional</td>
</tr>
</tbody>
</table>

By invitation: None this time.

Pre-announced difficulty to participate: Kiat Y. Tan

Goals
Being on track with fulfilling SI GA 2018 decisions and SI Exco tasks according to the SI statutes.

Minutes recording: Jim Leask (JL) & Kiat Y Tan
Time keeper: Paige LaCombe (PLC)

Criteria for agenda items
Items are in priority order.
**Agenda**

<table>
<thead>
<tr>
<th>Item</th>
<th>Time (UTC)</th>
<th>Item subject</th>
<th>Who</th>
<th>Reference &amp; background material</th>
<th>Minutes (Notes, decisions, tasks, who &amp; deadlines):</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0</td>
<td>13.45-14.00</td>
<td>Chit-chat: “Social round”</td>
<td>optional</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.0</td>
<td>14.00-14.10</td>
<td>Today’s agenda: Any important last minute items for the agenda?</td>
<td>Jonny Sägäng er, Kiat Y Tan</td>
<td>No last minute items.</td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>14:10-14:30</td>
<td>SI Distant Vote (SI DV) May 2021 (DEI)</td>
<td>Kiat Y Tan, Carla Kristensen, Jonny Sägäng er, Radha Radhakrishna</td>
<td>▪ 5 SI-DV May 2021 motions passed, with a good margin for each.</td>
<td></td>
</tr>
</tbody>
</table>
| 3.1  |            |              | Kiat Y Tan, Jonny Sägäng er, Radha Radhakrishna, Carla Kristensen | Result report on SI DV May 2021 on five SI Exco motions: https://servas.org/en/distant-vote | Minutes:  
▪ Each of the SI-DV May 2021 motions have passed and are now in effect. |

Please note comment from SI DVA Chris Patterson:

*I find it fortuitous that Servas has the ability to make decisions by DV and I find it exciting to be interacting with people around the world - wow!*
4.0 14.30-15.20 Extraordinary SI General Assembly 2021 (E-SIGA 2021)
Jonny Sågäng er
Radha Radhakr ishma
Kiat Y Tan

4.1 Jonny Sågäng er
Radha Radhakr ishma
Summary of upcoming E-SIGA 2021 (JS & RBR)
Minutes:
- Through the SI-DV May 2021, the e-SIGA (virtual general assembly) is approved and will go ahead.

4.2 Jonny Sågäng er
Radha Radhakr ishma
Proposed amendments to SI Statutes (2018)
Minutes:
- This list of documents 1-4 will be sent to the member groups for the E-SIGA 2021 via email.
SI-Exco vote: Is this package of documents appropriate for sending to member groups.
Approved: This package can be sent via SI DVA to the member groups
☐ Jonny Sågänger, Radha Radhakrishna Send package of E_SIGA(2021) documents to SI-DVA 23 Jun 2021

4.3 Jonny Sågäng er
Radha Radhakr ishma
To-do E-SIGA 2021
Action: Send out reminder to the SI member groups about the upcoming E-SIGA, preliminary timeline et cetera. The e-mail message should have "E-SIGA mailout #1" in subject line
Who? JS
Deadline: 2021-06-23

4.4 Jonny Sågäng er
Radha Radhakr ishma
To-do E-SIGA 2021
SI Exco’s motion, proposed amended SI Statutes and other related documents to be sent to SI Distant Vote Administrator (SI DVA) Chris Patterson (CP). SI DVA CP will send the documents to the SI member groups.
Who? JS, RBR
Deadline: 2021-06-23
Minutes:
- Already considered in 4.2

4.5 Kiat Y Tan
To-do E-SIGA 2021
Check which SI member groups are eligible for voting at E-SIGA. CK to provide final list of members in collaboration with Rita Dessauvage.
Who? KYT, RBR
Deadline: 2021-06-23
Minutes:
- Kiat Y Tan, Radha Radhakrishna Verify member group eligibility to vote in E-SIGA 2021. 23 Jun 2021
- Carla Kristensen has provided a final list of member groups.

4.6 Jonny Sågäng er
Paul Nielsen
To-do E-SIGA 2021
Action: To send out an email to collect the names and email addresses of the persons who will be voting delegates during the E-SIGA 2021.
The assumption is that the same persons who were the voting delegates at the May 2021 SI DV will also be the voting delegates for E-SIGA 2021.
SI DVA CP offers to assist.
Minutes:
- Radha Radhakrishna With help from SI-DVA, contact member groups to verify who will be the voting delegate for the upcoming E-SIGA 2021. 25 Jun 2021

4.7 Jim Leask
Paul Nielsen
To-do E-SIGA 2021
Action: To set up the email address for E-SIGA 2021.
Minutes:
- Jim Leask, Paul Nielsen Contact SI-DVA to ask how the email for E-SIGA 2021 will be used. Is it a mailing list of participants, or an email to receive the results of the votes? 22 Jun 2021
| 4.8 | To-do E-SIGA 2021 | Jonny Sågänger | Radha Radhakrishna | Questions & Answers about E-SIGA 2021 to be:  
- posted on servas.org and communicated (Q&A) (JS & RBR)  
- disseminated to SI member groups (JS & RBR) | Minutes:  
- Radha Radhakrishna, Jonny Sågänger are working on a FAQ document for the upcoming E-SIGA 2021. |
| 4.9 | To-do E-SIGA 2021 | Jonny Sågänger | Radha Radhakrishna | Carla Kristensen | Kiat Y Tan | Paige LaCombe | Jim Leask | Live information sessions via Zoom.  
Overall responsible: RBR, CK  
Dates and time for meeting in the following time zones:  
- Americas  
- Africa, Middle East & Europe  
- South & East Asia and Australia/New Zealand  
Action item: Decide time and dates for zoom Q&A sessions.  
Please note:  
SI DVA suggests that there should be an open invitation to all three zoom meetings to increase participation. | Minutes:  
- Radha Radhakrishna, Carla Kristensen  
Set up zoom meetings for E-SIGA 2021 information sessions.  
30 Jun 2021  
Propose voting from August 1st to August 15th, with results presented on August 17th.  
The SI-Exco meeting will be moved to August 22nd, so it is after results of the E-SIGA 2021 are known. |
The timeline can be found here. | Minutes:  
- Jonny Sågänger has updated the timeline.  
22 Jun 2021 |
E-conference tools  
Jonny Sågänger & Kiat Y Tan report on May meeting with volunteers from Servas Spain and Servas Brazil. | Minutes:  
- Paul Nielsen has been in contact with Election Buddy about using their software. A meeting is planned to explore the options we need and what they can offer. |
| 6.0 | 15:25–15:30 | Kiat Y Tan | Jonny Sågänger | SI Annual Report 2020:  
A) Servas countries. Status report. (Deadline was March 31).  
B) SI officers and other key persons. Status report. (Deadline was March 31) | Minutes:  
- annual reports will be presented at the next meeting. |
| 7.0 | Servas International Annual Report 2020 Update | Kiat Y Tan | Paige LaCombe | Jim Leask | Carla Kristensen | Jonny Sågänger | Radha Radhakrishna | SI Exco members' verbal and written reports  
Questions about the reports, anyone?  
Please upload your written reports in Nextcloud, 24 hours before the meeting starts. Insert the weblink to your report in Nextcloud (accessible via Nextcloud with appropriate sharing permissions). | Minutes:  
- SI-ICT has gained access for Servas International to a Not-For-Profit Token (Tech Soup) which allows us free access to Google's tools and those of many vendors including Microsoft. |
8.0 15:35–15:45
Open space for SI Exco member’s proposed items
Items anyone?
Kiat Y Tan
Paige LaCombe
Jim Leask
Carla Kristensen
Jonny Sågängér
Radha Radhakrishna

Minutes:
None.

9.0 15:45–15:50
Next meetings – time and dates
Proposals:
(Proposed regular time: third Sunday every month UTC 14.00-16.00
(1 hour later during summer months). The time and/or date gets adjusted if the ServasOnline Team meeting date is adjusted)
2021-07-18 UTC 14.00-16.00
2021-08-22 UTC 14.00-16.00
2021-09-19 UTC 14.00-16.00
2021-10-17 UTC 14.00-16.00
2021-11-21 UTC 14.00-16.00
2021-12-19 UTC 14.00-16.00

Minutes:
Next meeting:
Decision: 2021-07-18 UTC 14.00-16.00

15:50–16:00
Instant minutes
All
Review the minutes so they can be finalized.

Time:
End of meeting:
16:01UTC
Paige LaCombe

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**Task Summary**

**Incomplete Tasks from this meeting**

<table>
<thead>
<tr>
<th>Description</th>
<th>Due date</th>
<th>Assignee</th>
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Radha Radhakrishna: With help from SI-DVA, contact member groups to verify who will be the voting delegate for the upcoming E-SIGA 2021. 25 Jun 2021.

Completed Tasks

Task report

Get going, no tasks completed yet.

NoteDeeport in NextclouAc