

**Servas International
SI EXCO Meeting by Skype
Sunday February 17, 2019 UTC 14:00–16:00**

Participants: : Jonny Sägänger (JS); Carla Kristensen (CK); Radha B. Radhakrishna (RBR) ;Kiat Y Tan (KT); Paige LaCombe (PL); Andreas Becker (AB)

Minutes recorder: KT

Chair: JS

Time keeper: Paige LaCombe (PL)

Actions are identified in Italics and Underline. A summary of action items is at the end of the minutes

Decisions and Motions are in bold

Meeting began at UTC 1400

1. Chit-chat

2. Agenda was adopted

3. Adoption of minutes

a) **Motion: Approve Minutes of Jan 20, 2019 .** **Passed.**

Action: KT will post Jan 20, 2019 minutes.

4. SI Exco members' action item

a) JS and RBR will come up with a motion of registration with background information (2018-11-25 meeting)

JS & RBR reported that progress has been made on the above action item. Someone in Switzerland has researched and found that it is possible to have SI registered in Zurich with some amendments to the statutes and the provision of 3 years of financial statements. There should not be any fine but SI may need to pay overdue taxes. The cost is estimated to be CHF4000. It was pointed out that amendment of Statutes can only be approved by a General Assembly, not Distant Vote.

JS & RBR will look into this matter further and come up with a motion when ready.

b) RBR will write to Judy to check on when the e-stamp can be ready for use in 2019

RBR informed that Judy has replied and he will prepare a report on this.

Action: RBR will prepare a report on the development of e-stamps

5. SI Exco member's verbal & written report

See appendices 1 -3 for Exco Members' written and verbal reports.

It was agreed that all Exco members would submit written reports for the next meeting.

6. Action plan for SICOGA 2018 decisions

JS has compiled an EXCEL chart, listing all 31 decision Items of SICOGA 2018. It was agreed that KT will be in charge of the Chart and AB and KT will transfer the Chart to Confluence-the SIEXCO co-working space on the web; thereafter Exco members will volunteer to take charge of the items listed by putting his/her own names against the items listed. Responsibilities of each Exco member will be decided in the next meeting.

AB will forward the list of 2018 SICOGA participants to Exco members so that the Exco could refer to the proposers of the respective motions. If required, the proposers will be invited to assist in carrying out the decisions made in SICOGA.

Action: KT will be in charge of the chart. AB & KT will transfer the chart to Confluence

Action: AB will post the list of SICOGA 2018 participants to Nextcloud

7. Stretch legs

8. SI Exco member's individual priorities for 2019-2021

JS has prepared the President's priorities for 2019-2021. Other Exco Members are requested to submit each own priorities for 2019-2021 in 8 to 10 bullet points for the next meeting.

9. Open space for SI Exco member's proposed items

- RBR mentioned that SI is running a deficit and it would be too late to address the situation is we wait till the next GA. RBR suggested that a DV be held to vote on an increase in contribution of 10%-20% and also to look into the possibility of cost cutting and global fund raising.
- PL volunteered to be in the Growth Team.

10. Pilot use of Confluence & SI Exco nominations

a) Use of Confluence for SI Exco work

AB gave a brief explanation on the advantages of using Confluence. The Exco agreed to use Confluence for some projects.

b) Use of Confluence for SI Exco decision on SI Exco appointments

The Exco will continue to work on the appointments.

11. Document email decisions since last meeting

None.

12. SI News Bulletin (SINB)

JS informed that the next SINB which is targeted to be emailed on March 31st 2019, will include write ups on activities of Youth & Families, update of national boards, E Stamp pilot programme. AB requested for a permanent column for ServasOnline, JS would try to allocate the space and name it " ServasOnline Update".

Action: JS will provide different deadlines for submission of articles to the relevant parties.

13. Next meeting – time and date

The next two meetings will be held on March 24, 2019, UTC 14.00-16.00 and April 28, 2019, UTC 14.00-16.00

Proposed dates of future meetings:

2019-05-19 UTC 14.00-16.00

2019-06-16 UTC 14.00-16.00

2019-07-21 UTC 14.00-16.00 (optional, if needed)

2019-08-18 UTC 14.00-16.00

2019-09-15 UTC 14.00-16.00

2019-10-20 UTC 14.00-16.00

2019-11-17 UTC 14.00-16.00

2019-12-15 UTC 14.00-16.00

Proposed regular time: third Sunday every month UTC 14.00-16.00 (1 hour later during summer months). The time and/or date gets adjusted if the ServasOnline Team meeting date is adjusted

14. End of meeting

Time: UTC 1600

Action Items

Action: KT will post Jan 20, 2018 minutes

Action: RBR will prepare a report on the development of e-stamps

Action: KT will be in charge of the chart. AB & KT will transfer the chart to Confluence

Action: AB will post the list of SICOGA 2018 participants to Nextcloud

Action: JS will provide different deadlines for submission of articles to the relevant parties.

Previous Action Items Not Completed

Action Items from 2018-1-20

none

Action Items from 2018-12-16

Action: JS will arrange for CK & KT be added as signatories

Action Items from 2018-11-25 meeting

- Action: Exco members will fill in the email addresses of the volunteers
- Action: JS and RBR will come up with a motion of registration with background information
- Action: JS & KT will put in an action plan in Google drive to be used as the guide for future meetings.
- Action: JS has volunteered as the convener of the fund raising committee, another volunteer from the Exco is required, names of people who wish to be in this committee are to be submitted by Dec 8 2018
- Action: JS & RBR to check action items of the former Exco.

Appendix 1

Jonny's short report to Exco

Action report 2019-01-19 – 2019-02-15

Please find action items below, categorized in Done, In progress and Not done. Beside these actions times I have worked with the following in my fields of responsibility as SI President:

SI EXCO MANAGEMENT

I have:

- * worked on my action items from previous SI Exco meetings (see list of action items below).
- * started one project together with Manon Yzermans of Servas France, who has accepted to work with me in the capacity of SI President collaborator. Another project has been initiated, and other volunteers have been invited.
- * continued communication with SI volunteers who have been appointed to work for for the SI Media & Communications Team.
- * swapped responsibilities with Paige LaCombe, SI Peace Secretary, regarding SI Conflict & Resolution Team and SI Nominations Team. I'm now, together with Kiat Tan, SI General Secretary (SI GS), in charge of the SI Exco nominations of members of the SI Conflict & Resolution Team. PL is in charge of the nominations of candidates for the SI Nominations Team.
- * done continued trial/pilot activities in the webbased cooperation platform Atlassian Confluence, which could become a working tool for SI Exco.
- * in cooperation with the SI GS, created an Action chart in Google Drive for SI Exco for the mandate period 2018-2021, based on the decisions that were made at SI GA 2018.

SI REGISTRATION

I have:

- * established a contact with a Servas volunteer in Switzerland who has offered to help with the SI registration matter. I have talked to the volunteer and I have provided the person with background material.
- * I have in cooperation with the SI Treasurer (SI T) Radha B. Radhakrishna given instructions to the Servas volunteer in Switzerland to make a prestudy about the challenges and opportunities to strengthen the existing registration of SI in Switzerland.

SERVASONLINE SYSTEM

I have had brief contacts with the group that is working on an extension of the SI e-stamp and e-LOI pilot for 2019.

SICOGA 2018 (following up business)

I have:

* made further arrangements to get the SI statutes updated, based on the decisions for amendments that were made by the SI General Assembly 2018. A volunteer is designated to do the amendments and produce an updated version of the SI statutes.

MEDIA & COMMUNICATION 2018

I have:

- * established a SI Media and Communications Team which have been appointed by SI Exco.
- * I have started to work on a Table of Content, ToC, for SI News Bulletin (SINB) No 1 2019, which will be published not later than March 31, 2019. I asked the rest of SI Exco to come up with ideas for articles and other content for the next issue of SINB. I have offered Servas key persons to contribute to SINB 1-2019.

OUTREACH & SERVAS PROMOTION

I have:

- * received Standard format constitution/statutes from the peace education organisation CISV.
- * followed up contacts with potential members of a team that will work on the promotion of and fundraising for Servas globally.

SI SERVAS COUNTRY SUPPORT

I have identified and been in contact with one person who has volunteered to support one of the Servas member groups that is facing extraordinary challenges.

ROUTINE BUSINESS

* Day-to-day business: prepare for upcoming SI Exco meetings, collect material for coming issues of SI News Bulletin (SINB) and servas.org, approval of payments at SI's internet bank account, email communications, monitoring Servas Twitter accounts, Servas Facebook pages and groups as administrative person and editor. Business intelligence.

Action items from previous SI Exco meetings:

I have executed/not executed the following action items that I have been assigned by Exco

Action items from January 20 2019 meeting:

Done: xx

Ongoing:

Action: JS will arrange for CK & KT be added as signatories (Technical problems with Credit Suisse)

Action: JS will provide SI Exco the list of content of SINB

See also action items below.

Not done: None.

Previous Action Items Not Completed

Action Items from 2018-12-16

Action items from December 16 2018 meeting:

Done:

- Action: JS will arrange for CK & KT be added as signatories.

Action: JS & KT will put in an action plan (about SI GA 2018 decisions) in Google drive to be used as the guide for future meetings.

Ongoing: See below.

Not done: None.

Action items from November 25 2018 meeting:

Done:

Action: JS will share ServasOnline pilot group notes in Nextcloud.

Action: Exco members will fill in the email addresses of the volunteers (some of which are to be appointed by SI Exco)

Ongoing:

Action: JS and RBR will come up with a motion of registration with background information.

Action: JS has volunteered as the convener of the fund raising committee, another volunteer from the Exco is required, names of people who wish to be in this committee are to be submitted by Dec 8 2018.

Action: JS & RBR to check action items of the former Exco.

Not done:

None.

Action items from October 20 2018 meeting:

Action: JS will look for SICOGA application form & procedure (Done/sent to SI GS).

Action items from August 19 2018 meeting:

Done:

- Action: JS will call Sus, the Nominations Committee convenor, about the nominations process

Ongoing:

Action: AG and JS will coordinate assignment of Youth to do video and photo recording during the conference

Not done:

- Action: RBR and JS will plan the 'Vision for the Future of Servas' session for Day 2-1 of the conference
- Action: Jonny will define the volunteer skill sets required, so that a message can be sent to all participants asking for volunteers for the Communications Team

Action items from 22 July 2018 meeting:

Done:

Action: JS will notify Servas Taiwan of the approval of funding for Serena Wang, after she has completed the funding application form

Action: JS will send the reminder that funded delegates must join a SWG

Action: JS will send a reminder, drafted by the AWG, about SWGs in early August

Action: JS will send conference communications July 31, and August 31, 2018 (modified dates: was August 15 and will be September 15).

Ongoing:

Action: AG and JS will coordinate assignment of Youth to do video and photo recording during the conference

Not done:

Action: JS will inform the IAC that the motion for an SI Management Representation Letter be signed in conjunction with the 2017/2018 financial statements did not pass.

Action items from 10 June 2018 meeting:

Done:

Action: JS will send emails to the 2 people from Costa Rica giving them the June 16 and 26, 2018 deadlines

Action: JS will notify the NS of Servas Iran that funding has been denied

Action: JS will contact members of Servas Iran telling them that they have until June 26, 2018 to find a suitable alternate delegate and have the person register by June 26, 2018

Action: SI Exco will review the draft list of Programme topics and provide feedback to AG and DS by Jun 13, 2018, by updating the document in Dropbox, using different colours

Action: JS will finalize the schedule for conference updates and circulate it to SI Exco, and then to the Servas Korea team

Action: JS and PP will prepare the June 2018 communications, and JS will send it out and arrange for it to be posted

Action: JS will send the Table of Contents for the next SI News Bulletin to SI Exco

In process:

Action: JS will notify SI Exco when the addition of Gulsen Elyak to the Credit Suisse online account and the removal of William d'Souza has been completed

Action items from 20 May 2018 meeting:

Done:

Action: JS will bring a proposal about sustainability at SICOGA 2018 to SI Exco

Action: JS will ask Credit Suisse which countries' citizens cannot have full access to Credit Suisse accounts, and will give this information to the Nominations Committee. JS waiting for answer.

Action: JS will provide DS with his current address and telephone number

In process:

Action: JS and AG will arrange the addition of Gulsen Elyak to the Credit Suisse account and the removal of William d'Souza

Action: JS and PP are preparing a schedule for conference updates to be sent to National Groups, by May 31, 2018

Action: JS will plan the requirements for video streaming and social media.

The plan will be finalized once there's final information about who will participate at SICOGA 2018.

Action: JS and PC will arrange for a 'Transition to ServasOnline' report, to give a 'reality check' as to how many ServasOnline listings are complete, and what seem to be realistic timeframes to complete the transition to replacing the HLSA with host listings on ServasOnline. The report should also indicate estimated timeframes to replace the Key Dolphin functions

Not done:

- Action: JS and RBR will prepare their portion of EXC-021 by June 20, 2018

Reason: Servas Portugal has withdrawn the motion.

•

-
-

Action items from April 22 2018 meeting:

Done:

Action: RBR and JS will prepare a reply to Portugal's motion

Action: JS/PP allow 15 minutes in the agenda for SI Exco written reports discussion at each monthly meeting

Action: AG will work with Amir to create a list of funded people who have not registered, for use by JS to send an urgent reminder to them to register, reminding them of the May 1 deadline for reserving spaces for delegates and key people

In process:

Action: JS will provide a brief outline of the planned Youth presentations for the SICOGA 2018 reminder letter by May 4, 2018

Not done:

Action: JS will send a general reminder about the conference with more description of the programme

There was the general opinion in SI Exco that I should not send a general reminder since the conference was getting filled up.

Action items from 15–19 March 2018 meeting:

Done:

Action: JS to inform Franco Corsi

Action: DS and JS write draft motions based on the Vision, for discussion, by March 31, 2018

Action: All of SI Exco will review their job description in the statutes and in the job descriptions document give any changes to AG by March 31, 2018

Action: JS will research adding Gulsen Elyak as a 4th signatory on the SI bank account.

Action: JS will thank Servas Italy for the discussion, and request a copy of their minutes

Action: JS and DS will prepare a motion for SI structure based on the Vision

In process:

Action: SI Exco JS and RBR will investigate setting up a business Dropbox account so that Servas documents do not count against our personal accounts

Action: JS will sign the contract and return it to Bernard (has the updated version of the contract been signed by Jonny?)

Action: AG and JS, working with the Youth convenor, will identify the process to gather applicants and short list youth volunteers by May 30, 2018

Action: JS and AG will clarify who will interact with the Nominations Committee

Action: JS will ask for the Nominations Committee action plan up to SICOGA 2018

Action: JS will confirm that Nominations Committee will write to every country looking for SI candidates

Action: AG write words to update “Making Connections” servas.org page May 1, 2018, which JS will post

Action: JS will create an “Innovations Project” page on servas.org and will get content from Innovation Group lead person

Action: JS will create a “Youth and Families” page on servas.org, and will get content from the Youth Committee convenor

Action: PP will write words for the SICOGA 2018 with a link for the home page and JS will post it

Action: PP and JS will instruct all delegates to know the status of ServasOnline in their country

Not done:

None.

Action items from 18 February 2018 meeting:

Done:

Action: JS/PP allow 15 minutes in the agenda for SI Exco written reports discussion at each monthly meeting

Action: JS will draft the face-to-face meeting agenda and also a prioritized list of items to be discussed by February 25, 2018

Action: JS will arrange for Richard Cabassut to become a signatory for Credit Suisse

Action: JS will communicate the decision to provide full minutes to IAC, and SI Exco’s concerns, to the IAC

Action: JS and RBR will research the new SI Registration information, and JS will present a report to SI Exco for the March face-to-face meeting

Action: JS and DS will propose a statement related to sustainability for possible inclusion in the SICOGA 2018 invitation letter by February 19, 2018, and SI Exco will make an email decision about including it

Action: JS/PP will ensure that all of SI Exco has the opportunity to comment on the SICOGA 2018 invitation letter.

In process:

See below.

Not done:

None

Action Items from SI Exco meeting January 14 2018

Done:

Action: JS will send the contact details of a New Zealand Servas member who contacted JS about ethical banking, and then Radha can contact the NZ member

Action: JS will add RBR to the ServasOnline Team

Action: JS will follow up with his contact in Switzerland about his earlier request for information about insurance for SICOGA 2018

Action: JS will contact the preferred names to find out if they are interested in being a neutral moderator (AG took over the action item)

In process:

Action: Once it is final, JS will send the announcement to National Groups about Servas Canada's 2018 electronic LOI pilot

Action: Jonny will review the response, add relevant documents and send it to SI Exco

Action: JS will send the SI Registration invoice to SI Exco

Action: JS will propose a way to position the conference (SICOGA 2018) as ethical, environmental, and good for the world

Action: Each SI Exco member will prepare for the Feb 18, 2018 meeting:

- Pros, cons and comments on the Servas Vision documents
- Up to 5 particular items to comment on, and put them into a separate document, with clear references to what they are commenting on

Action: JS and PC will complete the text of the official public update about ServasOnline after receiving questions from DS

Action: All SI Exco members will identify Action Items listed in the minutes that have been completed, so that they can be removed

Action: All SI Exco members will look at their job descriptions, especially related to what is written in the SI Statutes

Not done:

Action: JS will send a draft agenda (for SICOGA 2018) to SI Exco

I have executed/not executed the following action items that I have been assigned by Exco

Action Items from SI Exco meeting December 17 2017

Done:

Action: JS will formally notify RBR and GE that they are the successful candidates

Action: JS will notify the unsuccessful candidates

Action: JS will invite GE to the 2018 Face-to-face meeting, to arrive late on Thursday March 15, 2018 and to attend the meeting from Thursday March 16, 2018 until the meeting ends on Monday March 19, 2018

Action: JS and DS will finalize the wording of the SICOGA 2018 article

Action: DS and JS will research the start date of Servas

Action: JS will invite RBR and inform him about time and date.

In process:

Action: JS will arrange Credit Suisse signatory changes

- Action: DS will send specific questions to PC and JS
- Action: PC and JS will prepare an official public update about ServasOnline
- Action: PP will work with PC and JS on finalizing the official public update about ServasOnline

Action Items from SI Exco meeting 2017-11-11

Done:

Action: JS will instruct the IAC to copy SI Exco on correspondence unless there is a particular reason not to copy all of SI Exco.

Action: JS will send an ad to look for a new ServasOnline Project Manager

Action: JS will continue the process of searching for a new SI Treasurer

Action: JS will send his specific reimbursement request to SI Exco for an email decision

In process:

Not done: Action: JS will circulate deadlines for SI News Bulletin submissions for the rest of 2017 and all of 2018

Action items from Oct 29, 2017 Exco meeting.

Done:

Action: JS will circulate a new recruitment advert for SI treasurer to members groups.

Action: JS will follow up with the person interested in being an SI assistant treasurer.

Action: JS will recirculate his comments about the draft SI budget 2019 -20121 to Exco.

Ongoing - in pipeline:

Action: JS to consider an article on electronic stamps for the next Exco bulletin.

From Oct 1, 2017 Exco meeting. Action Items.

Done:

- Action: JS will notify the IAC and SI Key people of WD's resignation
- Action: JS will send the SI Treasurer ad that was used to recruit WD to SI Exco for their review
- Action: JS will include adds for both an SI Treasurer and Assistant SI Treasurer in the next SI Exco Bulletin

From August 20 Exco meeting. Action Items

Done:

- Action: JS and AG will send their sections of the 2016 SI Annual Report to PP by Aug 31, 2017
- Action: JS will send a draft presentation or workshop for the CISV meeting in the Netherlands in August 2018, for comments by SI Exco

Ongoing:

- Action: JS will prepare an ad for an SI Assistant Treasurer, rephrasing the one used to find the SI Treasurer WD, and also making reference to the fact that WD will not be running for SI Treasurer in 2018; AG will send it out.

Not done:

- Action: JS will draft a Vision paper which is intended to stimulate informed debate about possible ways to encourage democracy in our process, for comments by SI Exco

From June 25 Exco meeting, Action Items

Done:

Action: JS will review the proposed contract with WD and LVS related to SI Registration

- Action: JS will consult the IAC as required regarding the proposed contract for SI Registration, to get their input on both the contract and the proposed process
- Action: JS will investigate using the attorney's address as the SI formal mailing address
- Action: JS will inform the ServasOnline Team of the SI Exco ServasOnline System update priorities
- Action: JS will consult with Servas Switzerland about their registration 10 years ago
- Action: All SI Exco members comment on email from PP re: approval of Servas membership

Ongoing:

- Action: JS will think about ad propose a theme for SICOGA 2018
- Action: JS will contact Servas Italy and US Servas about their active involvement with the ServasOnline project
- Action: JS will send an outline of his proposed presentation or workshop for the CISV meeting in the Netherlands in August 2018, for comments by SI Exco

Not done:

- None.

May 28, 2017 Action Items not completed:

- Action: JS to reply to IAC re: 2009 GA decision to rename Internal Audit Committee as Finance Committee, and WD to discuss it further at the IAC face-to-face meeting in July 2017

- Action: PP will draft a motion for a trial 'office manager' for 2018 and circulate it to SI Exco for comments

Done:

- Action: JS to reply to IAC re: 2009 GA decision to rename Internal Audit Committee as Finance Committee, (and WD to discuss it further at the IAC face-to-face meeting in July 2017)

March 30 - April 2, 2017, Exco meeting: Action Items

Done:

- Action: JS and PP will proceed with the SI registration motion
- Action: JS will talk to Antoine Boesch about liability insurance
- Action: JS will follow up with the IAC
- Action: JS will sign and scan the letter and email it to LVS; LVS will sign (if he agrees) and scan the letter and email it to the IAC with a copy to SI Exco
- Action: DS, JS, LVS/WD will add financial information to their reports
- Action: JS will follow up with Maison des Associations in Geneva regarding and SI mailing address and for one of DS contact persons in Geneva.
-
-

Ongoing:

- Action: JS will replace the main photos on the ServasOnline homepage with photos related to Servas
- Action: JS will draft a Vision paper which is intended to stimulate informed debate about possible ways to encourage democracy in our process by June 30, 2017
- Action: JS will confirm with Judy and Harley that they agree with this User Group role
- Action: DS and JS will send email addresses for the US Servas Board to Guy, so that he can take over communications with US Servas from Bernard
- Action: JS, PC, Guy and others sending ServasOnline communications will stress that Key Dolphin and the HLSA remain active and must be kept up to date in every communication that is sent
- Action: JS will consult with Bernard to determine if the ServasOnline budget in the revised budget is adequate, so that it can be confirmed when the budget is updated again for the Nov 217 DV
- Action: JS will handle SICOGA 2018 publicity
- Action: Each SI Exco member will look carefully at their job description, and also the SI Exco job description, and ensure that it reflects current reality. They will also define a realistic time commitment for the position
- Action: JS will suggest to the Nominations Committee that they write a special article in Sept 2017 to begin the SI Exco candidate recruitment process
- Action: JS and PP will add ServasOnline capitalization and budgeting to the 2017 Face-to-face meeting agenda

Not done:

- Action: JS will send a general public announcement about the SICOGA host country decision (done by PP)
- Action: PC and JS will work with the User Group to define the changes, and send them to Bernard and Guy for implementation
- Action: JS will investigate virtual attendance options (at SICOGA 2018)
- Action: Bernard will send JS the previous ad, JS will revise it as necessary and post it (JS has not received the ad)

* On hold:

1. Ethical fund and bank '

Feb 19 2017, Exco meeting: Action Items

Action Items

Done:

- Action: LVS, JS, AG and PP will sign and scan the Financial Statements and return them to LVS so that he can obtain the External Auditor's Report
- Action: JS and PP will put 'growth and new member management and interviews' on the 2017 face-to-face meeting agenda
- Action: JS will reply to Dr. Sharma, acknowledging his email and indicating that SI Exco has considered the information available and accepts the results and validity of the election, and believes that his concerns are an internal Servas India matter

Jan 15 2017, Exco meeting: Action Items

Done:

Ongoing:

Action: JS and PP will add ServasOnline capitalization and budgeting to the 2017 Face-to-face meeting agenda

* On hold:

2. Ethical fund and bank '

Jonny Sägänger

President

Servas International

2015-2018

Appendix 2

RBR informed that :

- The Auditor should revert in 2 weeks and RBR should be able to present the current SI financial position in the next meeting.
- There are some big countries like the U.S., Italy, Switzerland that have not settled 2018 stamp fees.
- SI Statutes require that all Exco members work on pro-bono basis, the Statutes however provide for reimbursement of expenses (like for face to face meeting, the Exco members can claim for the cheapest airfare & accommodation available, for monthly meeting Exco members can claim for 75% of their internet costs) incurred . Exco members could submit the claim form once 1 year or once every 6 months.

Appendix 3

Servas International Peace Secretary Activities Report for January and February 2019

Paige LaCombe, SI PS

January 2019

New Year **Greeting Letter for 2019** to the National Peace Secretaries.

Action: to send letter out in January 2019.

STATUS: Complete

See SI PS letter here:

<https://docs.google.com/document/d/1wXBIQ7sNjK8gyRexOKwgYMJBpWKNhQWSrlFwslPvCBw/edit?usp=sharing>

UN/Servas Business:

Meeting with Jeanne Devine to create agenda for coordinating the new committee meeting with UN Servas Committee members. Set dates for the year and notified members of agenda.

UN/Servas International meeting with Danielle Serres with regards to **SI UN Committee and budget** planning for 2019. Confirmed SI US Reps for ECOSOC (NY, Geneva, Vienna) and discussed Upcoming conferences: Counsel of Human Rights in Feb in Vienna, Commission for the Status of Women in March NY, and Geneva team in April.

Action Item: Collecting and sending « Women travelling with Servas » articles for publication.

Monthly online meetup with small group of National Secretaries and Peace Secretaries to support each other with issues specific to women in leadership and travel, SDG #5 and give each other updates on progress in different countries. Agreement to continue to meet via Skype monthly or every other month.

Meeting with **potential Sevas partners:** UNA USA meetings and events, and Janet Elliot at the NGO IVCLA (<https://www.ivcla.org/>), and Weavers Way Co-op (20,000 members).

Action: post article about Servas and sharing cultural dialogue with a meal or post ad about joining Servas.

Bob Luitweiler's Biography: I recently found an **author** to write a book about **Bob Luitweiler**, the founder of Servas. This will be in development over the 2019-2020 years and will be a book available on kindle.

Action: Begin fundraising for this project.

Social Media: I created a facebook and instagram called **Servas PEACE page** to promote Servas as a peace organization and a way to communicate to Peace Secretaries, Servas member countries, members and the wider world.

Action: Post peace related messages and Servas Events/Pictures.

February 2019

Communications as the Servas International Peace Secretary:

Responded to various countries supporting peace activities and welcoming new National Peace Secretaries in Spain and Italy. Checked in with Peace Secretaries in Guatemala, Britain and Canada. Communications developing through social media hubs: Servas Peace page on Facebook <https://www.facebook.com/groups/601174377014769/> and Servas Peace page on instagram <https://www.instagram.com/servaspeace/>. Invited many peace secretaries, national secretaries and members to join. Posted pictures of peace events and other Servas related experiences. To post pictures of Servas Peace activities: #servaspeace or @servaspeace.

Action: Post peace related messages and Servas Events/Pictures.

STATUS: completed/ongoing

Created a google group for national peace secretaries introductions and dialogue servas-peace-secretaries@googlegroups.com

Action: Post a welcome and encourage introductions and dialogue.

Servas Youth Peace Camps: Made connections with Servas Turkey regarding Peace Camps and other activities in Turkey. Plans developing to visit Turkey in July to see Peace Camp in action. Working on meeting in Istanbul with Susanna/ Youth and Family Committee, and possibly others, depending who is interested.

<https://drive.google.com/file/d/0B7x3AhRVAsSlc1ZIREljSVZDS1FnYWM5M0xBb0FINI8xUEVn/view?usp=drivesdk>

Action: Plan trip and find Servas hosts. Notify Servas Turkey I will be attending.

US Servas Conference/International Servas Members Invited. Plans made with the US for conference, especially communicating with speakers, authors and hosts. I will be presenting workshops on UN Servas connection, Peace Building with Bob and Servas Experiences Pilot.

Funds Development: Discussions with Raleigh Tomlinson (Youth Coordinator US Servas and member of the Peace Secretary Team) and Radha Radhakrishna (Exco Treasurer and US Servas board), regarding changes in fee structure with the US, as well as fundraising for Servas International. Discussed plans for meeting in person to further these discussions during the trip to UN in NY for CSW (Commission for the Status of Women) March 11-22, 2019.

Miscellaneous: Meeting in person with US Peace Secretary, David Schwartz about the US Conference and other US business including planning a trip to the Servas Archives at the Hoover Library in April. Meeting with David and Colleen Paeff regarding children's book of Bob Luitweiler's life and sharing this at the US Conference.

Servas Experiences Pilot: Exchanged information with Radha about US Servas pilot Servas Experiences. Radha and Gopal may start a Servas Experiences with Servas New York members. See flyer for Servas Experiences here:

<https://drive.google.com/file/d/0B7x3AhRVAsSITjI5ajZjcEY3WU9ieW4xU3NqYjNjWFUybGE4/view?usp=sharing>

Pilot- 'Servas Experiences':

January raised \$170 USD in donations for US Servas

Dim Sum Brunch and Historical Walk Downtown LA



February 2019

Servas Experiences: Wine Tasting and Lunch at the historic San Antonio Winery

Raised \$90.00 USD

See FB video here:

<https://www.facebook.com/adrian.duciuc.7/videos/10218499912466750/UzpfSTewMDAwMDQ4ODQ3NDgzODpWSzo2MTk1MDI1MDg1MTUyODk/>



UN/ Social Justice

Meetings with UN Servas Committee to plan local events or partner with local NGOs to educate the public about UN initiatives and UNs 17 SDGs (sustainable development goals). Gathering partners to work with and adding them to a list of NGOs. Canadian Peace Secretary is working on a letter to reach to potential partners. Planning a PS letter to encourage peace camps in more countries, including the US.

SI Report from Paige LaCombe, SI Peace Secretary