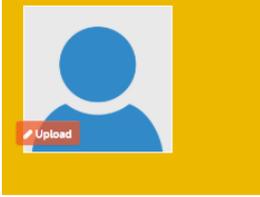
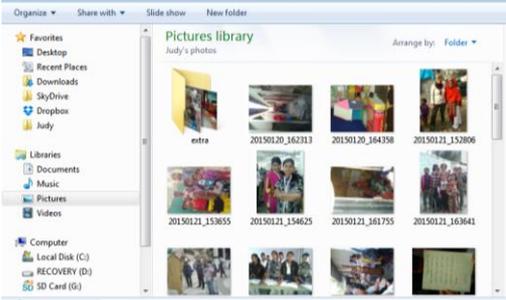
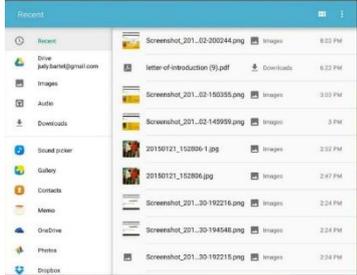
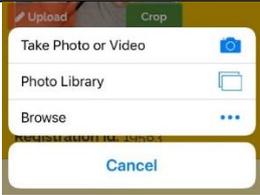


How to upload your photos

Reminder: Your screen may look different from the figures here; the view may vary, depending on the device you use (e.g. computer, laptop, phone) or your browser (e.g. Chrome, Safari, etc.).

As always, if you have any difficulties, contact first your local Coordinator then if you have no answer, email your local administrator at your.country@servas.org. (e.g. Canada@servas.org)

Alternately, use the **<Contact Us>** link at the bottom of the Servas Online home page to contact an administrator.

<ol style="list-style-type: none"> 1. Initiate editing your profile – refer to the Editing my profile chapter of the online help. 2. Within the header area of your profile, click on the red [Upload] button at the bottom of the current photo or the empty square area. 	 <p>Welcome Jack JLTEST06</p> <p>My Profile</p> <p>Find Members</p>
<ol style="list-style-type: none"> 3. Search for a photo from your photo library in your computer, smartphone or tablet etc... 4. On your computer, the photo might be in the Pictures, in Gallery or Uploads directory. These files may be in a format called png, jpeg or jpg. In some cases, this format name is shown as the suffix of the file name. 5. Note: you might first have to upload the photo from your camera or phone to your computer. 	 
<ol style="list-style-type: none"> 6. On your cell phone, you might see options such as shown in the example shown here. 	
<ol style="list-style-type: none"> 7. Click on the photo. You may also have to click [Open]. 8. And let the servas.org website work, it will take some minutes (depending on the size of the photo) to resize it, change the shape (for a square size) and your photo will be automatically uploaded. If you don't like it, upload another one. 9. Some countries are asking a specific format, but most of the times, you can use any kind of photo but the most important thing is that your Host must be able to recognize you if he picks you up at the station for example 	 <p>Welcome Jack JLTEST06</p>

Also if you are a couple and live with a partner, we recommend to upload a photo of both of you.

