Nominations Procedure and Guidelines
Servas International Nominations Team 22 April 2022

Nominations for SI Exco and other Servas International officers

Elections are to be held at the SI General Assembly.

Nominations
The Nominations Team is accepting nominations for positions on the next SI Executive Committee (Exco) and for other elected SI officers as listed below. Nominations will remain open until the General Assembly (the exact time will be announced at https://servas.org/en/nominations-and-elections). However, it is important that National Groups consider possible nominations well before the GA so that active Servas members can come forward, even though they may not be able to attend the GA in person.

If you would like to put yourself forward as a candidate for one of the positions, please complete the Candidate Form. If you would like to recommend a candidate, please complete the Support Form. The form will be available with the job descriptions at https://servas.org/en/nominations-and-elections. Please contact the Nominations Team at nominations@servas.org if you are interested in standing for an elected position or would like one of us to discuss a nomination with a possible candidate. The nomination and election process is based on rules contained in the SI Statutes together with established practice followed at previous GAs.

- Any current Servas member may stand for a position in SI although there is an expectation that candidates will have already been active in Servas in their National Group or at a regional or international level.
- The candidate will need to be supported by a nomination from their own National Group or by 5 individual Servas members who can be from one or more countries.
- The Candidate Form is submitted by the candidate and the Support Form is submitted by either the National Group or 5 other supporters. The completed forms will be received by the Nominations Team. Please complete separate forms if a candidate is being put forward for more than one position.
- Candidates are invited to provide information about themselves including why they are standing and what particular skills and experience they have to offer.
- The job descriptions for each position are available at: https://servas.org/en/nominations-and-elections.
- If candidates are unsure about whether they should put themselves forward for a particular position, they are encouraged to ask the current position holder about their experiences in the role and in particular about the time commitment involved. The Nominations Team can help candidates make contact with current position holders.
- There is an expectation that candidates will have some knowledge of how Servas works and be committed to the philosophy of Servas as a peace organisation. If not, we can help you learn about Servas.
- As English is the working language within Servas International, candidates will need to consider whether they have sufficient written and spoken fluency to communicate within the particular role they are standing for.
Nominations Procedure and Guidelines
Servas International Nominations Team 22 April 2022

- Given the widespread use of electronic communication, there is an expectation that candidates will have adequate IT knowledge and regular access to internet.

- It is expected that supporters are known to the candidate. They are welcome to provide information on the Support Form as to why they are supporting the candidate but this is not required. The Nominations Team will confirm receipt of all nominations to the candidate and supporters.

- Updates about received nominations will be posted on SI website at https://servas.org/en/nominations-and-elections prior to and during the GA. More details about the election process will be found on the website as part of planning for the GA.

**Appointed positions**
There are a number of other SI positions that will be appointed by Exco rather than elected by the General Assembly. These include the ICT team, the Conflict Resolution Team, the Nominations Team, SI News Editors and the UN observers, etc. Please ask the Nominations Team if you are interested in these and need further information. You can put yourself forward for an appointed position at any time. Appointed positions are described in the Job Descriptions. https://servas.org/en/nominations-and-elections.

Members seeking appointment to positions in SI should fill in the forms as follows:

1. Use the Candidate Form. Consider whether you would like to ask other members to send the Support Form to recommend you if you are unknown to SI.
2. Use only the Candidate Form if you are already known to SI (have held a position before).

The reason why a form is helpful even for people already known to SI is that we don’t know if the future Exco know them. Exco will review and appoint them.

**Elected positions open for nominations**

**A. EXCO members:**
❖ President
❖ Vice President
❖ General Secretary
❖ Treasurer
❖ Peace Secretary
❖ Membership & Technology Secretary

**B. SI Committees:**
❖ Audit Committee - 3 positions
❖ Development Committee - 5 positions
❖ Youth and Families Committee - 5 elected positions and in addition appointed volunteers from all continents.

**C. SI Officers:** ❖ SI Distant Vote Coordinator (1)

22 April 2022.
SI Nominations Team
Arnoud Philippo, Dianne Ortega, Norma Nicholson, Susanne Th estrup (convenor)
nominations@servas.org