



Servas International - Nominations Team

Candidate Form - nominations@servas.org

Form version October 2022

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Appendix A - Guidelines to be read before filling in the Candidate Form

- Before filling in the form please read the Job Description on the website. You may wish to contact the current Key Person who is in the position to which you wish to be elected.
- You cannot nominate yourself. The National Secretary of your country OR at least five individual Servas members should nominate you in the Support Form.
- The daily working language of the organization is English. It is expected that the forms will be completed in English.
- If you are retired, please put your former work.
- By submitting your Candidate Form as early as possible to the Nominations Team you are:
 - telling everyone about yourself so they will know who you are.
 - giving yourself more time to correct and clarify any misunderstanding.
 - showing respect to the delegates who will be voting.
- Last minute candidates will also fill in and submit their Candidate Form to the Nominations Team to be studied and approved before the GA elections for that position.
- Last minute candidates are also required to have the necessary Supporters to make them eligible.



Appendix B - Candidate considerations

The Nominations Team is looking for people with the skills needed and high motivation to take on a task in Servas International - small or big. We are looking for people with a respected and active record in the organization.

The following list is a general one, which applies for all roles and positions. Please make sure that you have also read and fully understood the Job Description of the position you want.

1. You have been a Servas member for the past three years.
2. You are patient and have high motivation to help achieve Servas goals.
3. You have the communication, computer and social skills needed for the position you want.
4. You have enough time to work independently and the willingness to learn by yourself and from others.
5. You are able to work in a team and cooperate with other team members.
6. You have some previous experience in Servas in your country or another SI position. This is especially important for an EXCO position.
7. You are able to speak, listen, read and write in English.
8. You are able to use and have access to a computer (Office and MS365 Teams), Wi-Fi connection for the internet, emails and Skype/Whatsap.
9. You have the support from your National Secretary, County Main Contact Person OR any five Servas members for your nomination.