

EXC-007 SI Signatories

As passed earlier this motion is in conflict with the SI Statutes, section IV General Assembly, 3) k). It is not clear if this was seen as an amendment to the statutes – either way EXCO cannot have been empowered to determine the signatories.

To clarify this we propose two motions:

1/ To amend section IV General Assembly, 3) k) to read:

“k) determine which members of the Executive Committee shall be empowered to sign on behalf of Servas International. [The General Assembly may empower the Executive Committee to do this.](#) Two signatures shall be required.”

Then if 1/ is passed:

2/ To confirm the earlier motion to empower the Executive Committee to determine which members of the Executive Committee shall be empowered to sign on behalf of Servas International.

General motion to amend statutes.

To revise the Servas International Statutes based on the motions passed at the 2018 General Assembly.

This applies to three motions,

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|-----------------|---|
| EXC-012 | SI Elections shall include “None of the Above/Reopen Nominations, |
| EXC-021 Part b, | Updated structure for SI committees, teams and groups |
| EXC-015, | SI Statutes change: Principles, organization, minimize ecological footprint |

as amended and passed earlier by more than a two thirds of the eligible voter present.

Mover: Georgia

Seconder: Ireland

For: 43

Against: 0

Abstentions: 0

EXC-012 SI Elections shall include “None of the Above/Reopen Nominations”

That this be formalised by amending Section VI Voting at Meetings of the Servas International Statutes by replacing Clause 5) under Elections by:

- “5) The voting procedure in the election of one or more officers shall be:
- a) The voting paper shall include a “None of the Above/Re-open Nominations” in addition to the name/s of the candidate/s.
 - b) Voters may vote for “None of the Above/Re-open Nominations” as if it is a candidate for the position.
 - c) Votes for “None of the Above/Re-open Nominations” are counted along with those for the candidate/s.
 - d) Candidates receiving more votes than “None of the Above/Re-open Nominations” shall be declared elected.
 - e) Candidates not receiving more votes than “None of the Above/Re-open Nominations” are not elected.
 - f) This voting procedure shall also apply to elections by Distant Voting.”

AND that the process to be followed when an election at a GA results in a vacancy be clarified with a new clause following Clause 5) under Elections, by adding:

- “6) The process for filling a vacancy that remains following an election at a GA either because there are no nominations for the position or as a result of Sub-clause 5) e) above, shall be as follows:

- a) The vacancy may be filled by appointment by the Executive Committee or by calling for new nominations to be elected in another election or in the next Distant Vote.
- b) The Executive Committee shall be responsible for selecting and initiating the process for filling a vacancy unless this has been decided by the GA following the election.”

EXC-021 Updated structure for SI committees, teams and groups, Part b

That the SI Statutes be amended by changes in or replacements of the following sections:

- **III Officers**
- **V Executive Committee**

In VIII Duties and Responsibilities of Officers

Duties and Responsibilities are revised for:

President, Vice-President, General Secretary, Treasurer, Peace Secretary

with **Membership and Technology Secretary** - *Replacing Host List Coordinator*

The proposed changes of the sections affected are:

Replace Section **III Officers** with:

“III Officers

Servas International Officers are individuals who are elected or appointed as the members of the Executive Committee and other SI committees and teams. Servas International shall have at least 6 and no more than 25 officers.

Six of these officers shall be elected by the General Assembly: President, Vice President, General Secretary, Treasurer, Peace Secretary and Membership and Technology Secretary.

These officers constitute the Executive Committee.

Each of the remaining officers may be elected or appointed by the General Assembly, or appointed by the Executive Committee, as determined by the General Assembly. The term of office for all officers ends no later than three months after a General Assembly.”

Replace Section

V Executive Committee with:

“V Executive Committee

The six members of the Servas International Executive Committee are designated as President, Vice President, General Secretary, Treasurer, Peace Secretary and Membership and Technology Secretary.

Responsibilities of the Servas International Executive Committee (to be known as SI Exco):

- 1) Executive Committee is responsible for the day-to-day running of Servas International between one General Assembly and the next. Its decisions and actions should be in accordance with decisions made by the General Assembly.
- 2) Expenditure by Executive Committee is limited to the budget approved by the General Assembly.
- 3) Following the adoption of a three year plan of expenditure by the General Assembly, Executive Committee will prepare a detailed three year budget for this plan.
- 4) Full details of Executive Committee's financial duties are to be set out in the Financial Operating Procedures.
- 5) Executive Committee shall appoint those Servas International officers who have not been elected by the General Assembly.
- 6) If the post of any Servas International officer becomes vacant between General Assemblies, the Executive Committee may appoint a replacement. If the vacancy is for a member of the Executive Committee other than President, the remaining members may make the appointment.
- 7) Within financial limits, Executive Committee shall meet as often as it deems necessary.
- 8) Executive Committee is empowered to make decisions either
 - a) by a majority vote at a meeting of the Executive Committee or
 - b) by a majority vote by correspondence, provided that all members of the Executive Committee are given the opportunity to participate in the decisions.”

In the section **VIII Duties and Responsibilities of Officers** replace the duties and responsibilities of the President, Vice-President, General Secretary, Treasurer, Peace Secretary, and replace *Host List Coordinator* with Membership and Technology Secretary.

“1) The President:

The focus of the President’s role is to lead the Executive Committee and oversee the general operation of Servas International.

The President shall:

- a) Preside over all meetings of Servas International and of the Executive Committee, or delegate this function to a suitable chairperson.
- b) Represent Servas on other international bodies or delegate this function to other suitable persons.
- c) Keep broadly informed about the work of Servas International officers.
- d) Be responsible for the organisation of the Servas International Conference and General Assembly.
- e) Be responsible for the agenda of the Executive Committee and the agenda of the General Assembly.
- f) Perform any other functions directed by the General Assembly.

2) The Vice President:

The focus of the Vice President’s role is to promote the development of Servas at all levels of the organisation. This includes encouraging collaboration between national groups and those working for Servas International to strengthen and develop Servas membership across all regions.

The Vice-President shall:

- a) Perform the functions of the President in the absence or incapacity of the President.
- b) Work with the development committee and youth leadership committee together with national groups to strengthen and develop Servas at a local, regional and international level
- c) Perform such other functions as shall be delegated by the President or General Assembly.

3) The General Secretary:

The focus of the General Secretary’s role is communication and process management.

The General Secretary shall:

- a) Handle the correspondence and information sharing of Servas International.
- b) Collect information from national groups.
- c) Send communications to national groups and maintain their contact information.
- d) Maintain SI records, including statutes and procedures.
- e) Ensure the updating of SI documentation following any changes to the statutes made at a General Assembly. Also keep the statutes under review and recommend any required amendments to the General Assembly.
- f) Manage Distant Votes between General Assemblies.
- g) Be responsible for recording minutes of meetings and conferences. This includes the minutes of the General Assembly at the end of the term of office and Distant Vote decisions.
- h) Represent the interests of their assistants, National Secretaries and Main Contacts in the Executive Committee.

In the case of assistants being elected by the General Assembly or appointed by the Executive Committee, the General Secretary nevertheless carries the final responsibility for the duties of General Secretary.

4) The Treasurer:

The focus of the Treasurer's role is on the overall financial operation of Servas International.

The Treasurer shall:

- a) Manage Servas International funds.
- b) Guide the Executive Committee on financial matters.
- c) Be in charge of Servas International budget management. Guide the Executive Committee in planning expenditure and realizing revenues.
- d) Manage the financial accounting and record keeping function for Servas International.
- e) Manage financial audits.
- f) Prepare financial reports for presenting to members and the General Assembly.

The duties and responsibilities of the Treasurer are to be set out in detail in the Servas International Financial Operating Procedures (known as FOP).

A paid external bookkeeper, contracted by the Executive Committee on the recommendation of the Treasurer, will support the Treasurer by maintaining financial records and preparing the financial statements under the direction of the Treasurer. The reports of the external auditor shall be submitted for adoption by the General Assembly or by Distant Vote.

5) The Peace Secretary:

The focus of the Peace Secretary's role is to promote Servas International as a peace organization.

The Peace Secretary shall:

- a) Promote the peace aspect of Servas International in national groups and internationally supported by an interest group (open to all members) which focuses on peace issues.
- b) Support the work of National Peace Secretaries and/or Peace Committees through networking and the exchange of ideas.
- c) Represent the interests of National Peace Secretaries and the Servas Representatives to the United Nations in the Executive Committee.
- d) Encourage liaison with other peace organisations in cooperation with local Servas members and promote representation in such organisations when appropriate.

6) The Membership and Technology Secretary:

The focus of the Membership and Technology Secretary's role is to maintain an international overview of membership issues including the recruitment of new members and the technology that supports them.

The Membership and Technology Secretary shall:

- a) Promote accuracy and regular updating of members data in ServasOnline and the Dolphin storage area.
- b) Be the Executive Committee member with overall responsibility for the management of the technology that supports the membership systems.

- c) Be the Executive Committee contact person for technology in Servas.
- d) Be the Executive Committee member with overall responsibility for the management of ServasOnline.
- e) Be the lead Executive Committee member in supporting the work of the ServasOnline team, the Dolphin Team and the ServasOnline Users group.
- f) Work with others involved in the management of ServasOnline to maintain communication with ServasOnline national administrators.
- g) Ensure maintenance of a list of key persons in Dolphin Key or its replacement.
- h) Promote understanding and implementation of ServasOnline.
- i) Work with the ServasOnline team and others to recruit and support a ServasOnline tutor group.”

Note: The final paragraph:

7) Convenors shall - remains unchanged

EXC-015 SI Statutes change: Principles, organization, minimize ecological footprint

That the section **I Definition**, be replaced with:

“I Definition

1) Principles, Ethos and Values, Vision and Mission

Principles: The fundamental principle of Servas International is the belief in the dignity and worth of the human person, and in the equal rights of all human beings as a foundation for a more peaceful world.

Ethos and Values: We, the members of Servas, believe that our lives are enriched when we meet, interact, share and learn from each other.

Members of Servas promote peaceful coexistence by embracing values of

- * Friendship based on openness, trust and respect.

- * Hospitality and generosity, through travel, hosting and other opportunities for meetings.
- * Diversity and inclusivity, extending widely across cultures, traditions and religions

Vision and Mission: The aim of the networking is to create conditions for exchange of ideas, experiences and knowledge that promote tolerance and understanding between the peoples of the world.

The overarching and long term vision of Servas International is a more peaceful world and the mission is to contribute to the progress towards this goal.

2) Organisation & structure

Organisation & structure: Servas International is an international, non-profit, non- governmental federative organisation of national Servas member groups, interest groups and individual members, which at its core encompass an international network of hosts and travellers who share these principles. The purpose of the network is to provide and develop opportunities for personal contacts between people of different nationalities, cultures, ethnic and religious backgrounds.”

AND that in section **IV General Assembly**

“I) leave as little ecological footprint as possible on the environment of the planet earth.”

Be added at the end of the list in Clause **3) The General Assembly shall:....**