

USA-001 MOTION FOR SI GA 2015

Subject Working Group: Modernization of procedures

Title of motion

Servas Handbook and SI documents referenced in the Handbook

National secretary and national member group proposing motion

Mary Jane Mikuriya, National Secretary, US Servas

Summary of the motion

Approve and widely distribute recently up dated Servas Handbook and approve all SI documents referenced in the handbook as being current, clear and accurate.

Background information and reasons for proposing the motion.

GA approval as well as a Workshop on the Servas Handbook is recommended (The Servas Handbook is a living document subject to changes over time. It has been revised during the 2012 -2015 EXCO and yet it has not been reviewed, discussed, clarified, and accepted by the SI GA as a key SI document.) A copy of the 2012-2015 EXCO updated Servas Handbook as well as the documents referred to in the Handbook such as SI Financial Operating Procedures, SI Job Descriptions, and I Statutes need to be given to and discussed with and approved by GA attendees in order for Servas International to function effectively with clear and agreed-upon expectations and requirements.

For Servas to operate according to SI expectations, SI and National Key Persons need become aware of the many changes in Servas over the last 17 years forth in the revised Servas Handbook.

The 2012-2015 EXCO updated Servas Handbook, as well as the documents referred to in the handbook such as SI Financial Operating Procedures, SI Job Descriptions, and SI Statutes need to become known and discussed with the GA attendees in order for Servas to function effectively with clear and agreed on expectations/requirements of Servas

Without knowing the rules/expectations of Servas, how can international, national and local leaders work for Servas effectively?

As a Peace organization, does the Servas Handbook provide clear expectations for its groups for peace building?

EXCO shall include workshops at the GA on the Servas Handbook for review and revision

Time shall be made allocated to the GA to hear and vote on any changes/revisions/additions to the Servas Handbook.

Likely benefits for Servas International and national groups if the motion is passed.

A better informed SI membership and more enthusiastic national groups knowing what is expected.

The GA members will learn how Servas documents are living documents that can be changed with GA approval - - based on member requested revisions/additions to these documents.

Resource implications if the motion is passed in terms of time, human resources and specialist expertise.

>Translating and printing Servas Handbook, and SI Financial Operating Procedures, Job descriptions and Statutes which are referred to in the Handbook for discussion and each GA attendee to take home

>Identifying GA workshop leaders

>Scheduling workshops at the GA

>The presentations of corrections, deletions and revisions for vote by the GA

>Publication of the 2015 GA approved, revised, updated and translated Servas Handbook on an easy to find location on SI website

What are the budget implications, if any, of the motion for Servas International and for national groups in the short and longer term?

The cost of printing Servas Handbook, SI Financial Operating Procedures, Job descriptions and Statutes for each GA attendee

Who should be responsible for the actions arising from the motion in terms of planning, development and management, for example which officer within SI Exco or SI Committee.

EXCO shall include workshops at the GA on the Servas Handbook for review and revision

Measurement: A better informed SI membership and more enthusiastic national groups knowing what is expected

The GA members will learn how Servas documents are living documents that can be changed with GA approval - - based on member requested revisions/additions to these documents

Would there be implications for the Servas International statutes if the motion is passed?

No

What is the likely impact if the motion is not passed?

Ignorance and inconsistent ways of managing Servas will continue