

## Draft SI Budget for 2016 - 2019

### Expansion Scenario (see note "I" below)

with projection till year 2021 for information purpose

prepared for SICOGA 2015, worked out at Budget Consultative Meeting in April 2015; see also reflections/comments

#### orientation exchange rates as of April 17th 2015

USD 1 = CHF 0.96  
 CHF 1 = USD 1.05  
 EUR 1 = CHF 1.03  
 CHF 1 = EUR 0.97

line titles as based on Mar del Plata Budget, GA 2009, updated

#### SI Cash Holdings in Bank Accounts as of April 5th, 2015

CHF Current Account	CHF 107166.80
EUR Current Account	EUR 24037.04
USD Current Account	USD 61133.23
CHF Savings Account	CHF 251175.52

#### Assumptions

approximate yearly inflow of SI stamps	CHF 80000 for year 2016 and then 10% increase yearly
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- a. running expenses are covered in principle from current income
- b. projects are funded from accumulated financial resources
- c. current structure of stamp fees remains unchanged
- d. we accept the proposal from SI news publication team to assign USD 300 (CHF 290) per year as the publication costs of SI newsletter
- e. the previous ICT budget item is now splitted into two parts: one for ICT web hosting expenses and the other for development of SOLSYS
- f. CBM 2015 decided that there will be a separate section of the budget in which the budget implications of the motions will be reflected. This approach has been implemented because of the uncertainty of the outcome of certain motions. Therefore we present a summary of the budget consequences of all motions reviewed.
- g. We have the assumption that SI income will be rather steady around CHF 80000 per year. Based on that, we decided to review three scenarios.
- h. scenario 1 the base scenario: income is steady and expenses moderate. It is a continuation of past experiences.
- i. scenario 2 the expansion scenario: income increases due to increase in Servas travelers and to stamps distribution; there's a positive effect from SOLSYS implementation; positive results from promotion of Servas movement and travel. In this scenario, we assume a growth of 10% annually.
- j. scenario 3 the implosion scenario: delay in implementation of SOLSYS, stagnant distribution of stamps and competition from similar organizations which have strong internet presence. 10% decrease is expected in this event.
- k. budget items are not splitted into specific categories to allow for the flexibility of the use of the budgeted funding.
- l. the table is prepared under the assumption that 10% annual income growth from the stamp fees is expected. Extra resources generated thereof are distributed to key areas related to the development of Servas with considerable amount of fund allocated to the new projects in new areas.**
- m. proposal presented by Jaime Romero during the CBM 2015 meeting by mail to spend EUR 25 000 on a "communication system improving project", apparently resulting from motion proposals EXC-024 and/or EXC-026 presented in the attached table, has not been directly included into the budget scenarios based on the following: a) late submission and b) lack of proposal details. CBM 2015 see the possibilities to fund this project, if approved by SICOGA 2015, only by using funds from SI accumulated resources; this means that relevant funding amounts and relevant expenses presented in the Non-Operational (Investment) Budget section would need to be increased by CHF 25750 (=EUR 25000) both in the "available funds" and "expense" parts of the Non-Operational (Investment) Budget

#### Note:

CBM 2015 reviewed all contributions we have got, motion proposals with budget consequences and comments. Based on that, CBM 2015 decided to reform the structure of the budget presentation to reflect the comments of different parties.

All in CHF

SECTION A: OPERATIONAL BUDGET

Available Funds	2016	2017	2018	2019	2020	2021	Comment
Available funds, stamp fees	80 000,00	88 000,00	96 800,00	106 480,00	117 128,00	128 840,80	expansion assumption
Available funds, Bank interest	100,00	100,00	100,00	100,00	100,00	100,00	
Available funds, Extraordinary income	0,00	0,00	0,00	0,00	0,00	0,00	represents unspent money from SICOGA 2015 registration; we do not expect any meaningful amount to be left after SICOGA 2015
<b>total available funds:</b>	<b>80 100,00</b>	<b>88 100,00</b>	<b>96 900,00</b>	<b>106 580,00</b>	<b>117 228,00</b>	<b>128 940,80</b>	

Expenses	SI Newsletter publication costs	290,00	290,00	290,00	290,00	290,00	290,00
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Printing costs, SI stamps and postage	500,00	500,00	500,00	500,00	500,00	500,00
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<b>Expenses, Exco</b>	<b>9 490,00</b>	<b>10 490,00</b>	<b>11 490,00</b>	<b>11 990,00</b>	<b>12 490,00</b>	<b>13 490,00</b>
EXCO meetings (all related expenses)	7 000,00	8 000,00	9 000,00	9 500,00	10 000,00	11 000,00
Staff support, external services	100,00	100,00	100,00	100,00	100,00	100,00
Skype, telecommunication	2 000,00	2 000,00	2 000,00	2 000,00	2 000,00	2 000,00
Miscellaneous	390,00	390,00	390,00	390,00	390,00	390,00

<b>Expenses, Servas development projects (regional and other)</b>	<b>13 000,00</b>	<b>15 000,00</b>	<b>16 500,00</b>	<b>18 500,00</b>	<b>20 500,00</b>	<b>22 500,00</b>
Area Meetings (all related expenses, Area Coordinator incl.)	4 000,00	4 500,00	5 000,00	6 000,00	7 000,00	8 000,00
Youth Meetings (related expenses)	2 500,00	3 000,00	3 500,00	4 000,00	4 500,00	5 000,00
DC Projects	6 000,00	7 000,00	7 500,00	8 000,00	8 500,00	9 000,00
Country office grants (EXCO awarded)	500,00	500,00	500,00	500,00	500,00	500,00

<b>DC Other activities</b>	<b>600,00</b>	<b>600,00</b>	<b>600,00</b>	<b>600,00</b>	<b>600,00</b>	<b>600,00</b>
DC small grants USD 200	600,00	600,00	600,00	600,00	600,00	600,00

<b>Expenses, SI committees</b>	<b>1 700,00</b>	<b>1 700,00</b>	<b>1 700,00</b>	<b>1 700,00</b>	<b>1 700,00</b>	<b>1 700,00</b>
Audit Committee (travel expenses incl.)	1 500,00	1 500,00	1 500,00	1 500,00	1 500,00	1 500,00
Job Description Committee	50,00	50,00	50,00	50,00	50,00	50,00
Membership Revision Committee	50,00	50,00	50,00	50,00	50,00	50,00
Nomination Committee	50,00	50,00	50,00	50,00	50,00	50,00
Conflict Resolution/Appeals	50,00	50,00	50,00	50,00	50,00	50,00

<b>UN (Communication materials, membership fees, participation fees included)</b>	<b>1 300,00</b>	<b>1 500,00</b>	<b>1 700,00</b>	<b>1 900,00</b>	<b>2 100,00</b>	<b>2 200,00</b>
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<b>ICT</b>	<b>3 100,00</b>	<b>3 100,00</b>	<b>3 400,00</b>	<b>3 700,00</b>	<b>4 000,00</b>	<b>4 300,00</b>
website hosting (maintenance)	2 100,00	2 100,00	2 300,00	2 500,00	2 700,00	2 900,00
Miscellaneous maintenance cost (IT-related expenses)	1 000,00	1 000,00	1 100,00	1 200,00	1 300,00	1 400,00

<b>Expenses, SOLSYS maintenance</b>	<b>1 030,00</b>	<b>1 030,00</b>	<b>1 200,00</b>	<b>1 400,00</b>	<b>1 600,00</b>	<b>1 800,00</b>	actual expense depends on the project continuation
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<b>External auditor</b>	<b>1 000,00</b>	<b>1 000,00</b>	<b>1 000,00</b>	<b>1 000,00</b>	<b>1 000,00</b>	<b>1 000,00</b>
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<b>Accounting expenses</b>	<b>1 200,00</b>	<b>1 200,00</b>	<b>1 200,00</b>	<b>1 200,00</b>	<b>1 200,00</b>	<b>1 200,00</b>
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<b>Bank expenses</b>	<b>3 000,00</b>	<b>3 000,00</b>	<b>3 000,00</b>	<b>3 000,00</b>	<b>3 000,00</b>	<b>3 000,00</b>
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<b>GA provisions</b>	<b>37 500,00</b>	<b>37 500,00</b>	<b>37 500,00</b>	<b>37 500,00</b>	<b>37 500,00</b>	<b>37 500,00</b>	necessary fixed yearly provision for next General Assembly
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<b>Distant voting</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>
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<b>ADDITIONAL EXPENSE ITEMS, various</b>	<b>100,00</b>	<b>100,00</b>	<b>100,00</b>	<b>100,00</b>	<b>100,00</b>	<b>100,00</b>
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Committee on Stamp Fee Review	100,00	100,00	100,00	100,00	100,00	100,00	to be used if such a body is decided to be created by SICOGA 2015
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support to investment projects from current income (to be decided on the operational basis)	0,00	4 800,00	10 430,00	16 910,00	24 358,00	32 470,80	funds are available when resources are in demand for additional activities/ projects. These position is not founded from accumulated resrouces but from current surplus.
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<b>Expenses resulting from motions to be proposed to SICOGA 2015</b>							
presented to SICOGA 2015, if approved, as known to CBM 2015 for details see "motions, financial implications" presented in the separate spreadsheet included and presented with this budget proposal	6 290,00	6 290,00	6 290,00	6 290,00	6 290,00	6 290,00	
<b>Total expenses</b>	<b>80 100,00</b>	<b>88 100,00</b>	<b>96 900,00</b>	<b>106 580,00</b>	<b>117 228,00</b>	<b>128 940,80</b>	

deficit (-) / surplus (+)	0,00	0,00	0,00	0,00	0,00	0,00	
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**SECTION B: NON-OPERATIONAL (INVESTMENT) BUDGET**

Available Funds	2016	2017	2018	2019	2020	2021	Comment
Available funds, IT support fund	0	0	0	0	0	0	If a fund for IT support and contribution to this fund are decided by SICOGA, this fund will contribute to financing the project: "SOLSYS investment", thus substituting the use of accumulated resources. Now the number is 0.
Available funds, SOL contribution cotinued	0	0	0	0	0	0	If a fund for IT support and contribution to this fund are decided by SICOGA, this fund will contribute to financing the project: "SOLSYS investment", thus substituting the use of accumulated resources. Now the number is 0.
Available funds, use of SI reserve money for special projects	24 815,00	16 781,00	15 236,00	14 000,00	14 000,00	14 000,00	represents money from SI financial reserves for funding special projects of special importance listed in the section under title Expenses, SI investment project; it is a capital investment subject to depretiation

<b>total available funds:</b>	<b>24 815,00</b>	<b>16 781,00</b>	<b>15 236,00</b>	<b>14 000,00</b>	<b>14 000,00</b>	<b>14 000,00</b>
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<b>Expenses</b>	<b>Expenses, SI investment project</b>	<b>24 815,00</b>	<b>16 781,00</b>	<b>15 236,00</b>	<b>14 000,00</b>	<b>14 000,00</b>	<b>14 000,00</b>	to be funded from SI accumulated reserves
	Project: SOLSYS investment expenses	10 815,00	2 781,00	1 236,00	0,00	0,00	0,00	based on Bernard Andrieu's budget for SOLSYS
	Project: registration of Servas International, financed from SI financial reserves	9 000,00	9 000,00	9 000,00	9 000,00	9 000,00	9 000,00	Expense proposed by CBM to be approved by SICOGA
	Project: Servas promotion	5 000,00	5 000,00	5 000,00	5 000,00	5 000,00	5 000,00	Expense proposed by CBM to be approved by SICOGA

<b>Total expenses, SI investment projects</b>	<b>24 815,00</b>	<b>16 781,00</b>	<b>15 236,00</b>	<b>14 000,00</b>	<b>14 000,00</b>	<b>14 000,00</b>
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deficit (-) / surplus (+)	0,00	0,00	0,00	0,00	0,00	0,00
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