



# **Independent Auditor's Report**

# TO THE MEMBERS OF SERVAS INTERNATIONAL, ZURICH, SWITZERLAND

# REPORT ON THE FINANCIAL STATEMENTS

We have audited the accompanying financial statement of SERVAS INTERNATIONAL (SI), Zurich, Switzerland which comprise Balance Sheet as at 31st March 2022, the Statement of Income & Expenditure for the year then ended and a summary of significant Accounting Policies and other Explanatory Information.

#### EXECUTIVE **COMMITTEE'S** (EXCO) RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

The EXCO is responsible for the preparation of these financial statements that given a true and fair view of the financial position and the financial performance of the SI in accordance with the generally accepted accounting principles. This responsibility includes the design, implementation and maintenance if internal control relevant to the preparation and presentation of the financial statement that gives a true & fare and are free from material misstatement, whether due to fraud or error.

# AUDITOR'S RESPONSIBILITY

Our responsibility is to response on option on these financial statement based on our Audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute Of Chartered Accountants Of India. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosers in the financial statements. The procedures selected depend on the auditor's judgements, including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessment, the auditor considers internal control relevant to the organization, preparation and fair presentation of the financial statement in order to design audit procedure that are appropriate in the circumstances, but not for the purpose of expressing an option on the effectiveness of the Organisation's internal Control. An audit also includes evaluation the appropriateness of the accounting polices used and the reasonableness of the accounting estimates made by the EXCO, as well as evaluation the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our Audit option. For SEN & RAY

Chartesed Accountants Council

(Soumik Ray)

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FRN: 303047E

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# SEN & RA CHARTERED ACCOUNTANTS

# **Opinion**

In our opinion and to the best of our information and explanations give to us, the balance Sheet as on 31st March 2022 and the statement of Income and Expenditure for the year 2021-22, the said accounts read together with the Notes to Accounts give a true and fair view in conformity with the generally accepted accounting principles:

(i) In the case of Balance Sheet, of the affairs of Servas International, Zurich, Switzerland as at 31st March 2022.

#### AND

ii) In the case of the statement of Income Expenditure, the excess Income over Expenditure for the year ended on that date.

# Report on the other Legal and Regulatory Requirements

# We report that:

- a) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our Audit.
- b) In our Opinion, traditional books of accounts Viz., Cash/Bank book, Journal Register and Ledger Accounts only, have been kept by Servas International, Zurich, Switzerland so far as it appears from our examination of those books.
- c) The Balance Sheet and Statement of Income and Expenditure dealt with by this report are in agreement with the books of accounts.

For SEN & RAY **Chartered Accountants** 

(Soumik Ray) Partner

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Servas International is an international non-Governmental Organization (iNGO) registered as a not-for-profit in the Canton of Zurich. Servas International's registratio nnumber is CHE-205.260.035

BECKHAMMER 32, 8057 ZURICH, SWITZERLAND

#### BALANCE SHEET AS AT 31st MARCH, 2022

		PARTICULARS	SCH	AS AT 31.			31,30,2021
				(Amount i	n CHF)	(Amour	nt in CHF)
ASSE	ETS						
a)	CURRE	NT ASSETS, LOANS AND ADVANCES					
ш,		T ASSETS	4				
	i)	Business Bank Accounts		179,426.67		162,608.61	
	ii)	Savings Account		251,367.33		251,342.33	
	iii)	Receivables from Servas Member Organizations		739.07		829.30	
	,				431,533.07		414,780.24
	LOANS	AND ADVANCES	5				
	i)	Prepaid Expenses Web Hosting / Printing	1 1	1,451.23		1,530.81	
	ii)	Tax Deducted at Source		2,055.08		2,055.08	
	iii)	Advance to Turkey Peace School		188.83		188.83	
					3,695.14		3,774.72
b)	FIXED A	ASSETS	3				
	i)	Dolphin Software		152.00		152.00	
	ii)	Servas Online Software		641.00		641.00	
	iii)	Capital Work-in-progress		48,336.36		17,865.60	
					49,129.36		18,658.60
				_			127 212 7
	TOTAL	ASSETS		_	484,357.57		437,213.56
LIAI	BILITIES	AND MEMBERSHIP FUNDS			W		
a)	CUPPE	NT LIABILITIES	2				
a)	i)	EXCO Members Expense Claims	1 ~	469.59		-	
	ii)	Advance Receipts - Members' Fees		26,724.84		12,838.93	
	iii)	Accounts Payable Other		5,746.60		12,503.84	
	iv)	External Audit Fees		1,111.00		1,103.13	
	v)	Book Keeping Fees		1,111.00		1,103.13	
					35,163.03		27,549.03
	TOTAL	LIABILITIES			35,163.03		27,549.03
				_			
MEN	MBERSHI	P FUNDS AND RESERVES					
b)		S (MEMBERSHIP) FUND					
	i)	Opening Balance of Corpus		336,853.39		330,343.92	
	ii)	Excess of Expenditure over Income after appropriations		14,530.01		6,509.47	
	iii)	Appropriations to Development Fund Reserve			251		201.000
				-	351,383.40		336,853.39
c)	DEVEL	OPMENT FUND RESERVE	1		32,811.14		32,811.14
d)	GENER	AL ASSEMBLY RESERVE			65,000.00		40,000.00
	MEST	DOWN WATER AND DESERVES		_	440 104 51		100 /// **
	MEMBI	ERSHIP FUNDS AND RESERVES		-	449,194.54		409,664.53
	TOTAL	LIABILITIES AND MEMBERSHIP FUNDS			484,357.57		437,213.56

The notes are an integral part of the financial statements.

For SEN & RAY Chartered Accountants

(Soumik Ray) Partner

Partner
M. No.-122465
FRN: 303047E

For and on behalf of Executive Committee

President

Treasurer

Date: 2022-08-15

#### SERVAS INTERNATIONAL BECKHAMMER 32, 8057 ZURICH, SWITZERLAND

#### STATEMENT OF INCOME & EXPENDITURE FOR THE YEAR ENDED 31st MARCH 2022

_		PARTICULARS	SCH	AS AT 31.0	3.2022	AS AT 31	30.2021
				(Amount in	CHF)	(Amount in	CHF)
INCO				5 ( 200 00	1	56 200 00	
a)		Fees Revenue (Net)		56,280.00	1	56,280.00	
b)		eceived on Bank Deposit		25.00		25.00	
		ducted at Source: Nil, PY: Nil)				0.500.54	
c)	Donation			1,278.30	1	8,790.54	
d)	Donation	(Restricted)		-		-	
				_	57,583.30	_	65,095.54
EXP	ENDITUR	E					
a)	Operation	nal Expenses			1		
	i)	Exco Meetings	6	21.52		-	
	ii)	Exco Internet/IT		69.32		-	
	iii)	AC & Regional Meetings				136.82	
					90.84		136.82
					- 1		
	i)	Printing - SI Stamps & Newsletters					
	ii)	Postage & Courier		406.23	- 1	87.13	
	iii)	Web Server Hosting		1,946.53		1,387.93	
	iv)	ServasOnline Maintenance		2,908.00	- 1	9,135.27	
	v)	Depreciation/ Amortisation	3	-		-	
	vi)	Book Keeping Expenses		1,111.00		1,103.13	
	vii)	Audit Fees Expenses		1,111.00		1,103.13	
	viii)	Bank Fees		253.17		255.76	
	ix)	Miscellaneous Expenses		469.32	- 1	226.87	
	xii)	Bad debt Provisions/write back		-		326.58	
	xiii)	Legal Expenses- SI Registration		9,757.20		4,960.27	
					17,962.45	_	18,586.07
		Total Operating Expenses			18,053.29		18,722.89
b)	Other nor	n-operating activities			-		-
тот	AL EXPE	NDITURE		_	18,053.29	_	18,722.89
EXC	ESS OF E	XPENDITURE OVER INCOME BEFORE APPROPRIATIONS			39,530.01		46,372.65
APP	ROPRIAT	IONS					
	TRANSF	FER TO DEVELOPMENT FUND RESERVE	7-D.1				136.82
	TRANSF	FER TO GENERAL ASSEMBLY RESERVE			25,000.00		40,000.00
NET	SURPLUS	S - TRANSFER TO CORPUS [MEMBERSHIP] FUND			14,530.01		6,509.47

Significant Accounting Policies & Notes on Accounts

For and on behalf of Executive Committee

The notes are an integral part of the financial statements.

For SEN & RAY Chartered Accountants

Beckhammer 31, 8057 Zurich, Switzerland

#### STATEMENT OF CASH FLOW FOR YEAR ENDED 31st March 2022

	YEAR ENDED	YEAR ENDED
PARTICULARS	31.03.2022	31.03.2021
Cash Flow From Operating Activities		
Receipts		
Member receipts	70,265.19	61,565.38
SICOGA Fees	-	-
Donations	1,278.30	8,660.50
Interest	25.00	25.00
Payments		
Youth/Regional Meetings	-	
Information Technology Maintenance Expenses	(16,536.72)	(10,051.88)
Bank Charges/FX (gain) Loss	(239.43)	(236.05)
Legal Fees	(9,757.20)	(6,458.97)
Development reserve disbursements	-	(325.65)
Other operating expenses	(2,705.08)	(2,790.65)
NET CASH FROM OPERATING ACTIVITIES	42,330.06	50,387.68
Cash Flow From Investing Activities		
Capital Work in Progress - Servas.Org	(25,487.00)	(5,113.00)
NET CASH USED BY INVESTING ACTIVITIES	(25,487.00)	(5,113.00)
Excess of receipts over payments	16,843.06	45,274.68
Beginning bank balance (1 Apr 2021)	413,950.94	368,676.26
Ending bank balance (31 Mar 2022)	430,794.00	413,950.94

The notes are an integral part of the financial statements.

For and on behalf of Executive Committee

Date:

2022-08-15

For SEN & RAY Chartened Accountants

BECKHAMMER 32, 8057 ZURICH, SWITZERLAND

#### SCHEDULE TO BALANCE SHEET AS AT 31st MARCH, 2022

PARTICULARS		31.30.2022		31.30.2021
	(Amou	nt in CHF)	(Amour	nt in CHF)
SCHEDULE - 1				
DEVELOPMENT FUND RESERVE	1			
Opening Balance		32,811.14		32,947.96
Add : Donation from Servas Member Organisations	Ι.			
		32,811.14		32,947.96
Less: Expenses charged to Fund				
a) Turkey Peace School	1			(136.82)
		32,811.14		32,811.14
	1 '		-	
SCHEDULE - 2	1			
CURRENT LIABILITIES				
a) EXCO Members Expense Claims	l			
i) Exco Members - Jonny Saganger, Member	318.17			
ii) Exco Members - Kiat Yun Tan, Member	151.42			
		469.59		-
b) Advance Receipts - Membership Fees				
i) From Australia			18.00	
ii) From Brazil			0.30	
iii) From Germany	26,714.84		12,524.84	
iv) From France			0.77	
v) From Korea			285.00	
vi) From Georgia	10.00		10.00	
vii) From Nederland			0.01	
viii) From Turkey			0.01	
		26,724.84		12,838.93
c) Accounts Payable Other				
i) Andreas Becker	105.84		105.84	
ii) Kevin Gautreau	467.76			
iii) Talorig Portage Salarial	5,173.00		7,072.00	
iv) PixNGraph			5,326.00	
		5,746.60		12,503.84
d) External Audit Fees				
i) Sen & Ray., Chartered Accountants, Kolkata, India.	1,111.00	No. on colonial management	1,103.13	
		1,111.00		1,103.13
e) Book Keeping Expenses				
i) S.R. Consultancy, Kolkata, India.	1,111.00		1,103.13	
		1,111.00		1,103.13
			_	
		35,163.03		27,549.03
			_	

For SEN & RAY Chartered Accountants

BECKHAMMER 32, 8057 ZURICH, SWITZERLAND.

SCHEDULE - 3

FIXED ASSETS AS AT 31st MARCH, 2022

SI.No.	Description	Gross Block as on 01.04.2021	Additions during the year	Gross Block as Additions during Disposals during Gross Block as at the year the year 31.30.2022		Opening accumulated depreciation/amo rtisation as on 01.04.2021	Depreciation/ Amortisation for the year	Accumulated depreciation/ amortisation on Disposals during the year	Closing accumulated depreciation/ amortisation as on 31.30.2022	Net Block as at 31.30.2022	Net Block as at 31.30.2021
		CHF	CHF	CHF	CHF	CHF	CHF	CHF	CHF	CHF	CHF
1	Dolphin Software	152.00	,	,	152.00			1	•	152.00	152.00
2	Servas Online Software	641.00		,	641.00			1		641.00	641.00
3	Capital Work-in-progress	17,865.60	30,470.76		48,336.36				,	48,336.36	17,865.60
		07 657 61	30 470 76		26 041 07					70 001 0F	07 0#7 04
		0000000	0,011,00		47,147,30					47,147,30	10,020,00
		The second secon			The second secon						

For SEN & RAY Chartered Accountants

PARTICULARS	AS AT 31.30.2022	AS AT 31.30.2021
SCHEDULE - 4	(Amount in CHF)	(Amount in CHF)
CURRENT ASSETS  a) Business Bank Accounts  i) CHF Current Account No. 239330-21-1 with Credit Suisse, Zurich  ii) USD Current Account No. 239330-22-1 with Credit Suisse, Zurich  iii) Euro Current Account No. 239330-22-3 with Credit Suisse, Zurich  b) Savings Account	66,472.86 74,390.10 38,563.71	65,654.22 56,319.39 40,635.00 162,608.61
<ul> <li>i) Swiss Francs Savings Account No. 239330-20-1 with Credit Suisse, Zurich</li> <li>c) Receivables from Servas Member Organizations         <ol> <li>i) Member Fees</li> <li>Less: Provision for Doubtful Receivables</li> </ol> </li> </ul>	1,058.70 (319.63) 73'	1,177.77 (348.47) 0.07 829.30
SCHEDULE - 5  LOANS & ADVANCES  a) Prepaid Expenses Web Hosting/Printing  b) Tax Deducted at Source	145	1530.8 255.08 2055.0
c) Advance to Turkey Peace School	3,69	8.83 188.8 5.14 3,774.72

For SEN & RAY Chartered Accountants

PARTICULARS	AS AT 31.30.2022	AS AT 31.30.2021
	(Amount in CHF)	(Amount in CHF)
CHEDULE - 6		
MEETING EXPENSES		
Meetings		
EXCO Meetings		
i) Travel Expenses	21.52	-
AC & Regional Meetings		
i) Meeting Expenses (Grants Sanctioned by EXCO)	- 1	136.
		136.
	21.52	126
	21.52	136.

For SEN & RAY
Chartered Accountants

(Soumik Ray)
Partner
M. No.-122465
FRN: 303047E

BECKHAMMER 32, 8057 ZURICH, SWITZERLAND.

#### Detailed Schedule of Member Fee Receivables as at 31.03.2022

Particulars	To Receive	Total
	CHF	CHF
Member Fees Receivable 2022		
Argentina	640.00	
Brazil	18.70	
Korea	380.00	
Russia	20.00	
Grand Total		1058.7

For SEN & RAY Chartered Accountants

#### SERVAS INTERNATIONAL Beckhammer 31, 8057 Zurich, Switzerland

SI Budget Vs Actual [1 Apr 2021 - 31		
	(Currency : Swiss	Francs - CHF)
(Budget approved at SICOGA 2018)	Budget	Actual
INCOME	komment, som med men men state som	
Member Fees	55,000.00	56,280.00
Bank Interest Income	25.00	25.00
Donation-Restricted	-	
Donation- General	-	1,278.30
SICOGA Fees	- 1	-
TOTAL INCOME	55,025.00	57,583.30
EXPENDITURE		
OPERATING EXPENSES		
EXCO		
Face to Face Meetings	6,500.00	-
Internet	1,000.00	69.32
Miscellaneous	-	21.52
Total EXCO	7,500.00	90.84
DEVELOPMENTAL PROJECT		
Area / Youth Meetings	7,000.00	-
Development Committee Projects	-	-
Total Developmental Project	7,000.00	-
SI Committees		
Audit	150.00	-
UN Peace related activities	2,000.00	-
Conflict Resolution	-	-
Host List Validation	-	_
Total SI Committee	2,150.00	-
ICT		
Website Hosting	3,000.00	1,946.53
Servas.Org Maintenance	72,450.00	2,908.00
Total ICT	75,450.00	4,854.53
	Budget	Actual
OTHER OPERATING EXPENSES	000.00	106.20
Printing/ Newsletter/ Postage/ Courier	800.00	406.23
D 1 CI	1,000.00	253.17
Bank Charges		-
Forex (gain)/Loss	1 200 00	1 111 00
Forex (gain)/Loss Auditor fees	1,200.00	,
Forex (gain)/Loss Auditor fees Accounting fees	1,200.00	1,111.00
Forex (gain)/Loss Auditor fees Accounting fees		1,111.00
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries) ONE-OFF GRANT APPROVALS	1,200.00 1,000.00	1,111.00
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries) ONE-OFF GRANT APPROVALS Commission for organizational change	1,200.00 1,000.00	1,111.00
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries) ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members	1,200.00 1,000.00 1,000.00 200.00	1,111.00
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries)  ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members Improve SICOGA ecological footprint	1,200.00 1,000.00 1,000.00 200.00 200.00	1,111.00
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries)  ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members Improve SICOGA ecological footprint Outreach to like-minded organizations	1,200.00 1,000.00 1,000.00 200.00 200.00 1,000.00	1,111.00
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries)  ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members Improve SICOGA ecological footprint Outreach to like-minded organizations Feasibility of paid administrator	1,200.00 1,000.00 1,000.00 200.00 200.00 1,000.00 500.00	1,111.00
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries)  ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members Improve SICOGA ecological footprint Outreach to like-minded organizations Feasibility of paid administrator Youth and Family opportunities	1,200.00 1,000.00 1,000.00 200.00 200.00 1,000.00 500.00 667.00	1,111.00 469.32
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries)  ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members Improve SICOGA ecological footprint Outreach to like-minded organizations Feasibility of paid administrator Youth and Family opportunities	1,200.00 1,000.00 1,000.00 200.00 200.00 1,000.00 500.00	1,111.00 469.32
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries)  ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members Improve SICOGA ecological footprint Outreach to like-minded organizations Feasibility of paid administrator Youth and Family opportunities TOTAL OPERATING EXPENSES  SPECIAL PROJECTS	1,200.00 1,000.00 1,000.00 200.00 200.00 1,000.00 500.00 667.00	1,111.00 469.32
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries)  ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members Improve SICOGA ecological footprint Outreach to like-minded organizations Feasibility of paid administrator Youth and Family opportunities TOTAL OPERATING EXPENSES  SPECIAL PROJECTS Servas Registration	1,200.00 1,000.00 1,000.00 200.00 200.00 1,000.00 500.00 667.00	1,111.00 469.32 - - - - - - - - - - - - - - - - - - -
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries)  ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members Improve SICOGA ecological footprint Outreach to like-minded organizations Feasibility of paid administrator Youth and Family opportunities TOTAL OPERATING EXPENSES  SPECIAL PROJECTS Servas Registration Servas.Org Capital Projects	1,200.00 1,000.00 200.00 200.00 1,000.00 500.00 667.00 100,867.00	1,111.00 469.32 - - - - - - - - - - - - - - - - - - -
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries)  ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members Improve SICOGA ecological footprint Outreach to like-minded organizations Feasibility of paid administrator Youth and Family opportunities TOTAL OPERATING EXPENSES  SPECIAL PROJECTS Servas Registration Servas.Org Capital Projects	1,200.00 1,000.00 1,000.00 200.00 200.00 1,000.00 500.00 667.00	1,111.00 469.32 - - - - - - - - - - - - - - - - - - -
Forex (gain)/Loss	1,200.00 1,000.00 200.00 200.00 1,000.00 500.00 667.00 100,867.00	1,111.00 1,111.00 469.32 - - - - - - - - - - - - - - - - - - -
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries)  ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members Improve SICOGA ecological footprint Outreach to like-minded organizations Feasibility of paid administrator Youth and Family opportunities TOTAL OPERATING EXPENSES  SPECIAL PROJECTS Servas Registration Servas Org Capital Projects TOTAL SPECIAL PROJECTS	1,200.00 1,000.00 1,000.00 200.00 200.00 1,000.00 667.00 100,867.00	1,111.00 469.32 - - - - - - - - - - - - - - - - - - -
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries)  ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members Improve SICOGA ecological footprint Outreach to like-minded organizations Feasibility of paid administrator Youth and Family opportunities TOTAL OPERATING EXPENSES  SPECIAL PROJECTS Servas Registration Servas, Org Capital Projects TOTAL SPECIAL PROJECTS  TOTAL EXPENSES (INCL SPECIAL PROJECTS)  Excess of Income over Expenses	1,200.00 1,000.00 200.00 200.00 1,000.00 500.00 667.00 10,000.00 10,000.00	1,111.00 469.32 - - - - - - - - - - - - - - - - - - -
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries)  ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members Improve SICOGA ecological footprint Outreach to like-minded organizations Feasibility of paid administrator Youth and Family opportunities TOTAL OPERATING EXPENSES  SPECIAL PROJECTS Servas Registration Servas.Org Capital Projects TOTAL SPECIAL PROJECTS  TOTAL EXPENSES (INCL SPECIAL PROJECTS)  Excess of Income over Expenses  RECONCILIATION TO REPORTED INCOME (DEFICIT)	1,200.00 1,000.00 200.00 200.00 1,000.00 500.00 667.00 10,000.00 10,000.00	1,111.00 469.33 - - - - - - - - - - - - - - - - - -
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries)  ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members Improve SICOGA ecological footprint Outreach to like-minded organizations Feasibility of paid administrator Youth and Family opportunities TOTAL OPERATING EXPENSES  SPECIAL PROJECTS Servas Registration Servas.Org Capital Projects TOTAL SPECIAL PROJECTS  TOTAL EXPENSES (INCL SPECIAL PROJECTS)  Excess of Income over Expenses  RECONCILIATION TO REPORTED INCOME (DEFICIT) Subtract: Transfer to General Assembly Reserve	1,200.00 1,000.00 200.00 200.00 1,000.00 500.00 667.00 10,000.00 10,000.00	1,111.00 469.33
Forex (gain)/Loss Auditor fees Accounting fees Miscellaneous Expenses (recoveries)  ONE-OFF GRANT APPROVALS Commission for organizational change Procedures for recruiting new members Improve SICOGA ecological footprint Outreach to like-minded organizations Feasibility of paid administrator Youth and Family opportunities TOTAL OPERATING EXPENSES  SPECIAL PROJECTS Servas Registration Servas.Org Capital Projects TOTAL SPECIAL PROJECTS  TOTAL EXPENSES (INCL SPECIAL PROJECTS)  Excess of Income over Expenses  RECONCILIATION TO REPORTED INCOME (DEFICIT)	1,200.00 1,000.00 200.00 200.00 1,000.00 500.00 667.00 10,000.00 10,000.00	1,111.00 469.33 - - - - - - - - - - - - - - - - - -

For SEN & RAY Chartered Accountants

Beckhammer 32, 8057 Zurich, Switzerland.

#### SCHEDULE - 7

# SIGNIFICANT ACCOUNTING POLICIES & NOTES FORMING PART OF ACCOUNTS FOR THE YEAR ENDED 31.03.2022:

#### A. Corporate Information – Build World Peace:

Servas International (Servas or "the Organization") is a worldwide, non-profit and nongovernmental Organization, promoting peace through a co-operative network of hosts and The Organization aims to provide and improve personal contacts between individuals of diverse cultures and encourages UN peace representation. The purpose of the network is to help build world peace, goodwill and understanding.

#### B. Basis of presentation of Financial Statements:

#### a) Basis of Preparation:

The Organization is located in Switzerland and registered in the canton of Zurich. It maintains its books of accounts and prepares its statutory financial statements in accordance with the Generally Accepted Accounting Principles (GAAP). The financial statements have been prepared from the financial records of the Organization and presented in Swiss Francs (CHF) with adjustments and reclassifications for the purpose of fair presentation.

#### b) Measurement Currency and Reporting Currency:

The reporting currency of the Organization operating in Switzerland is Swiss Francs (CHF).

# C. Significant Accounting Policies:

#### 1) Recognition of Income and Expenditure:

The income and expenditure which have material bearing on the financial statements are accounted on accrual basis.

# 2) Fixed Assets:

The Fixed assets are valued at cost of acquisition less accumulated depreciation/ amortisation.

#### 3) Depreciation/ Amortisation:

The depreciation/amortisation has been provided on fixed assets using Straight Line Method considering the life of the assets. Depreciation/ amortisation on additions/ deletions are accounted on a pro-rata basis. Fixed assets are depreciated over their useful life to their residual value (1% of original cost). The residual value is written off when the asset is no longer in use.

# 4) Foreign Currency Transactions and Translation:

Transactions in foreign currencies during the year have been translated at the exchange rates prevailing at the dates of these transactions. Balance Sheet items denominated in foreign currencies have been translated at the exchange rates prevailing at the balance sheet date. Exchange gains or losses arising from settlement and translation of foreign currency items have been included in the income or expense accounts as appropriate. The foreign exchange rates used by the Organization as at 31.03.2022 are as follows:

Currency	CHF	Currency	CHF
USD	0.92566	EUR	1.03087

#### 5) Use of Estimates:

The preparation of financial statements in conformity with Accounting Standards requires the Servas Intentional Executive Committee (hereafter "EXCO") to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of significant changes in expenses and revenues during the reporting periods. Actual results could differ from those estimates. For SEN & RAY

> Downik Kar (Soumik Ray) Partner

Chartered Accountants

M. No.-122465 FRN: 303047E

#### D. Notes on Accounts

#### 1. Development Fund Reserve:

During the year, the Development Committee did not make any disbursements. In the previous year (2020-21), it disbursed CHF 136.82 to Servas Turkey for a peace school program.

#### 2. Contingent Liabilities and Law Suits:

#### A. Contingent Liabilities

- (a) Probability of Personal Injury and Sexual Harassment claims by Servas Hosts/Travelers on Servas International.
- (b) Possibility of Penalties by the Swiss Tax authorities for late filing of Tax returns claiming refund of the Tax Deducted at Source.

#### **B. Law-Suits:**

There was no law-suit pending in favor or against the Organization as at March 31'st 2022.

#### 3. Fixed Assets:

During the year, no assets were capitalized. Capital Work-In-Progress (Servas.Org Version 2) increased by CHF 30,470.76. At the end of the year, Capital Work-In-Progress stood at CHF 48,336.36. The existing Servas Online software (Version 1) is fully amortized and reported at its residual value while still in use.

# 4. Receivables - Member Fees (Net of Provisions - Ref: Schedule 4(c)):

- i. Receivables include Member fees (Net of Provisions).
- ii. The member fees have been accounted for based on the confirmation from the Treasurer.
- *iii.* Member Fees of current year (2021-22) and the previous year (2020-21) still pending as of 31.03.2022 are CHF 1,058.70, and a provision amounting to CHF 319.63 has been made for the same at the end of FY 2021-22.

# 5. Advances to EXCO Members, SI Officers& Others:

No advances were given during Fiscal Year 2021-22.

#### 6. Prepaid Expenses:

Prepaid Expenses represent an amount of CHF 1451.23 being the payment for Web hosting Charges pertaining to the financial year 2022-23. (Previous Year - CHF 1530.81)

# 7. Tax Deducted at Source Receivable:

Represent the cumulative tax deduction by Credit Suisse Bank on interest receipts amounting to CHF 2055.08 which is pending to be claimed from Tax Authorities. This is the accumulated amount of tax deducted on interest receipts since 2004. During the year, Servas International registered in the cantonment of Zurich in Switzerland on 22 February 2022 and received the status of a tax-exempt, not-for-profit entity. Servas International is awaiting the decision of the Tax Office on any past claims.

# 8. Expenses Recognition:

Expenses have been recognized on accrual basis based on the Claim Forms/ Supplier Invoices/ emails submitted by SI Officials/ EXCO Members/Vendors.

For SEN & RAY Charter od Accountants

(Soumik Ray)
Partner
M. No.-122465
FRN: 303047E

Council Kay

# 9. Member Fees from Servas Member Groups and Countries:

During the General Assembly held in October 2018, it was decided that members would be charged a fixed membership fee for each of the next three years 2019-2021. The fixed fee chargeable is the average stamp fee payment in the previous three years (2016-2018). The membership fee charged for 2021 was calculated on this basis.

As per the resolution at the General Assembly in 2018, membership fees from 2022 will be based on a new funding model to be voted on and approved before the next general assembly. During 2021, a new method was voted on and approved at the May 2021 distant vote. The new method of charging member fees will be adopted for the year 2022.

For the accounting year, SI has recognized membership fee dues from Servas Member Groups and Countries, on accrual basis.

#### 10. Statement of Budget:

Represents the actual income & expenditure as compared to the budget for the relevant period.

#### 11. Internal Audit Committee Review:

The Internal Audit Committee has reviewed the Financial Statements and, except as noted in its Internal Audit Committee report, the Financial Statements reasonably represent the activities of the Organization as at 31.03.2022.

For and on behalf of

**Executive Committee** 

President

Place: Spockholm, Sweden

Dated: 2022-08-15

As per our report of even date

for SEN & RAY.

Chartered Accountants

Firm Registration No. 303047E

For SEN & RAY Chartened Accountants

> (Soumik Ray) Partner

M. No.-122465 FRN: 303047E

Place:

Dated: