

Date and Time

UTC, Time Zone Sun, 19 May 2024 at 12:00-14:00
 Social talk starts UTC 11:45.






Ottawa, Canada Sun, 19 May 2024 at 08:00 EDT
 Brisbane, Australia Sun, 19 May 2024 at 22:00 AEST
 New York, USA Sun, 19 May 2024 at 08:00 EDT
 Stockholm, Sweden Sun, 19 May 2024 at 14:00 CET
 Lisbon, Portugal Sun, 19 May 2024 at 13:00 WET
 Paris, France Sun, 19 May 2024 at 14:00 CET
 Mexico City, Mexico Sun, 19 May 2024 at 06:00 CST
 Taipei, Taiwan Sun, 19 May 2024 at 20:00 IST





(Use the [Time Zone Converter](#) to calculate the above times)

Meeting link

meet.google.com/ckb-avze-wwb

Participants & Attendance

Participant	Photo	Position	Present (Y/N)
Radha Radhakrishna (RBR)		SI President (SI P)	Y
Carla Kristensen (CK)		SI Vice President (SI VP)	Y
Jonny Sågänger (JS)		SI General Secretary (SI GS)	Y
Jim Leask (JL)		Co-SI Membership & Technology Secretary (SI Co-MTS)	Y
Paul Nielsen (PN)		SI Membership & Technology Secretary (SI MTS)	Y

Francisco Salomón Luna Aburto (FSLA)		SI Peace Secretary (SI PS)	Y
Hsueh-mei Wang (HW)		Co- SI Peace Secretary (SI Co-PS)	Y
Jon Corrado (JC)		Co- SI Treasurer (SI Co-T)	Y
Richard Cabassut (RC)		SI Treasurer (SI T)	Y

By Invitation: Bonnie, Servas Taiwan

Agenda and Minutes

Minutes recording: *JS supported by others*

Time keeper: *JS, FSLA*

Item	Reference, background material & discussion	Motions and Decisions (who, when)
1.0 Meeting Initiation		
1.1	Attendance and call to order	Start of meeting: 12.00
1.2	<p>Agenda additions and modifications.</p> <p>1.2.1: Paul wants to add a project in the future to properly tag the SINB file for greater accessibility.</p> <p>1.2.2: Jon Corrado made an announcement that he has to resign his position as co-treasurer due to poor health. He offered to help where required.</p>	<p>Decision:</p> <p>1.2.1: Agreed that it would be a future project.</p> <p>1.2.2: SI Exco thanked JC for all his devoted work for SI.</p>
2.0 SI Exco Monthly Reports		

2.1	<p>SI President Report (SI P) Report</p> <ul style="list-style-type: none"> ● Met with Servas France team on Zoom to discuss SICOGA 2025 preparation. ● Sent an address to Servas France General Assembly on behalf of SI Exco. ● Worked with Philip Olero to help with the Servas East Africa Regional meeting in August 2024. ● Collaborated with the SI Finance Team on routine business. ● Worked with the Youth and Families Team. ● Corresponded with various Servas member groups. 	
2.2	<p>SI Vice President (SI VP) Report</p> <ul style="list-style-type: none"> ● meetings related to the ongoing work with the content and design for www.Servas V02- Design & Content Team ● Uploaded news and events on facebook, instagram and on the webpage (both on servas.V01 and V02) ● SIYNB #1-24- was sent to NSs and Main Contacts (Eng. and Spa.). The French version was finished recently and also sent to Servas France ● Meetings with : Paige & Kent, about Servas Women project; Servas France and the SICOGA organizing Team ● Sent an email to NSs and Main Contacts with information about latest SI events https://servas.org/en/events-meetings ● Communication with A.E. (Argentina) about Servas Language Experience (for members over 35 yo) 	
2.3	<p>SI Membership and Technology (SI MTS) Report</p> <ul style="list-style-type: none"> ● Focused on finalising Servas.Org version 2 ● Running Servas.org version 2 Training Sessions and Planning Train the Trainer Program 	

2.4	<p>SI General Secretary Report (SI GS)</p> <p>EO-SIGA 2024</p> <ul style="list-style-type: none">• Continuous collaboration and dialogue with the SI Distant Vote Administrator PK of Servas India around the ongoing EO-SIGA democratic procedure. <p>Servas.org V2</p> <ul style="list-style-type: none">• Further development work on content and design for Servas.org V2.<ul style="list-style-type: none">- Made agendas for - and convened - a number of Servas.org V2 meetings with servas.org V2 Design & Content Team (SV2 CMT) since April 21.• Emailed servas.org v2 design & content migration status report on behalf of servas.org V2 Design & Content Team (SV2 CMT) to SI MTS, SI Tech Team and SI P RBR.• Follow-up on the document "Servas.org V2 content maintenance requests" (volunteers requests and wishes for modifications on current servas.org V2 version) <p>Other work</p> <ul style="list-style-type: none">• Completed compilation of SI Member Group and SI officer reports for SI Annual Report 2023 (SI AR 2023).	
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SI Peace Secretary Report (SI PS)**SI Peace Forum:**

- Organization for the next Servas International Peace Forum for June 1 with the theme of youth camps. Participation of Italy, Brazil and Germany in the presentation.

SERVAS IN CSW:

- Compilation of all reports from in-person participants at the CSW event. The final document will be shared in the coming weeks by Kent Macaulay SI's Main Rep to the UN in New York.

Servas Women Group:

- Discussion with Kent, Paige and Hamsa about the creation of this group that will have CSW as its main task in NY.
The proposal is that it can be a Team under the supervision of the representatives to the UN led by Paige and Kent in cooperation with Hamsa. Or the coordination could be done by Paige and whichever EXCO member that EXCO decides.

SERVAS ANNIVERSARY:

- Follow up through the Peace Secretaries on the proposal to plant trees as a part of the activities and also the Servas story competition to celebrate the 75th Anniversary of Servas.

SERVAS PEACE INSTAGRAM:

- Content is currently being uploaded to the profile we have on the Instagram platform to share international events. Currently we have 359 followers and we are trying to post each week.

SERVAS ARTISTIC RESIDENCE:

- Servas Mexico project organized by Lilly Kerekes, former translator of SI, and Cinthya Granados, Secretary of Youth and Art of Servas México.

	<p>PEACE SCHOOLS:</p> <ul style="list-style-type: none"> • Collaboration in the promotion of the Peace Schools participation. • First edition of the peace school in Argentina. <p>INTERNATIONAL MEETINGS:</p> <ul style="list-style-type: none"> • In the coming weeks, registration for the regional meeting of Servas Latin America in Brazil begins. 	
2.6	<p>SI Treasurer Report (SI T)</p> <ul style="list-style-type: none"> • Jon informed us that he has to resign from his co-treasurer's position for health reasons. • Routine work on banking and accounting, collection of fees, disbursement of funds and managing budgets. • Correspondence with member groups responding to queries as and when required. Member groups that have not yet paid their fees for 2023-24 will be receiving a reminder next week. • Financial statements for 2023-24 (for period 1/04/23 to 31/03/24) have been prepared. The internal audit committee and the external auditors have received the statements and documents, and the audit has begun. 	-
3.0 New and Continuing Business		
3.1	<p>SICOGA 2025 Update (RBR)</p> <p>SICOGA 2025 in Dijon, France: First meeting: UTC 12.00-13.30 April 27. Meeting notes were written. Second meeting scheduled for June 1.</p>	<p>RBR presented a verbal status report. It is anticipated that the SI Exco-Servas France SICOGA planning team will split up in smaller groups moving forward.</p>
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<p>3.2</p>	<p>Servas.org V2 development update (JL/PN)</p> <ul style="list-style-type: none"> • servas.org Version 2 (V2) is in beta and is being used by many groups for training • Many subsystems are just being reviewed and modified now, which is creating a bottleneck in the release. • The Help system has help added to all pages, and the English version reviewed in detail. This will be one of the main ways for members and administrators to understand how the system will work. • The Notifications and admin workflows are being reviewed in detail. The Notification emails are being crafted to accurately reflect the message that should be sent. This has resulted in new notifications being generated that were not previously in the system. • The automated sending of email notifications was not working as expected and will require some rework to fix. This will allow notifications that are time based, such as when memberships are due or expire to be correctly sent. • Servas Group specific templates are being created that will take into account if the group has a membership or estamp fee or not. The templates are different in each case. This is a new requirement from the original design. • Amikos (friends of Servas) that are not full members have been clarified. The Amikos are typically ex-members where their membership has lapsed, or possibly an applicant that has not yet completed their interview process. • The Servas Roles for all administrators have been set. These are loaded into the system and should be correct when we go live. This data needs to be further verified by the Servas Groups. • Training of many Servas Groups has been done or is under way. • Critical bugs are being identified and fixed • The server to host V2 has been upgraded. It needed to have the host operating system updated as the one we are using now was end-of-life and no longer had support. We moved to a new server. <p>Timeline:</p> <ul style="list-style-type: none"> • As soon as possible. • Unfortunately the ship date has been slipping due to the flurry of activity finishing and reviewing many different parts of the system. We are constrained by the people we have available to do the work. 	<p>Action item:</p>
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	<ul style="list-style-type: none"> We expect to ship in June, but it is still dependent on many factors outside of the control of the core development team. 	
3.3	<p>Servas.org V2 Design & Content Team Update (SV2 DCT)</p> <ul style="list-style-type: none"> - Servas.org V2 Design & Content Team describe the current design and content on the website. 	<p>JS & CK made a verbal report. Decision:</p> <ol style="list-style-type: none"> JL will engage with SV2 DCT in a discussion about priorities for the systems pages when he gets specific questions. JL confirmed SV2 DCT should continue working on the content server, not the production server.
3.4	<p>SI Funding for Africa Regional Meeting</p> <ul style="list-style-type: none"> • Proposal for grant and conditions for the grant • Budget • Preliminary program here. 	<p>Decision. SI EXCO unanimously agreed to provide a grant of CHF 3,000 to Servas Kenya for the meeting - stipulated that it should be spent for purposes outlined in the proposal document.</p>
3.5	<p>Servas Story Project (MW)</p> <ul style="list-style-type: none"> • Servas Story Competition 	<p>Decision: Tabled. MW will report when it's ready</p>

3.6	<p>Servas Women’s Team (CK)</p> <ul style="list-style-type: none"> • CK to present the proposal for discussion and decision. Please read the proposal made by Kent, with inputs from Paige and Carla: • SI Committees and Teams - SI-Exco - Google Drive 	<p>Decision: SI Exco recommends option no. 1: To form a “Servas women” subgroup within SI’s UN Team that is focussed on planning for and implementing Servas’ participation in UNCSW and taking on other approved and related projects that come up.</p>
3.7	<p>Extraordinary SIGA 2024 (EO-SIGA) Update (JS)</p> <ul style="list-style-type: none"> - The process is on schedule. - On May 17, 40 % of the eligible voters had casted their votes. - Voting goes on until May 25. 	<p>JS made a verbal report.</p>
3.8	<p>General text for event servas.org page Proposal to publish a disclaimer text. (JS, CK)</p>	<p>Decision: SI Exco endorsed that SV2 DCT (JS & CK) will write a disclaimer text for servas.org V2.</p>

3.9	<p>Group @Servas.Org (PN)</p> <ul style="list-style-type: none"> • The roles for all the Main Contacts - identified from the Postfix Group@servas.org forwarding addresses have been entered into Servas.org. Once the scripts are established, the Group at Servas.Org email addresses will be drawn from: <ul style="list-style-type: none"> ○ Members with the role main Contact (can be more than one per group) ○ The Main Contact email address for the Group on their group page (only one per group e.g. info@usservas.org) • We are looking at creating a group list for 'Contact Us' support via a contact point in each Group/Dev Committee Member. • We will be building various lists for admin functions such as a voting delegate list in Servas.Org version 2.01 	Paul made a report.
3.10	<ul style="list-style-type: none"> • 3.10.1: Servas International Volunteer Opportunities Update (CK) • 3.10.2: Develop proposal for a new Environment Activities Manager (RBR) • 3.10.3: SI Handbook Update Update (CK) SI Handbook 2023 - Google Docs 	Decision: Tabled.
4.0 Closing Procedures		
4.1	<p>Future proposed meetings – time and dates</p> <p>2024 2024-07-21 2024-08-18 2024-09-15 2024-10-20 2024-11-17 2024-12-15</p>	<p>Next meeting: 2024-06-16 UTC 12.00-13.30 to speak about face to face meeting</p>
4.2	<p>Minutes Review and Approval Review the minutes from today's meeting so they can be finalized.</p>	
4.3	<p>End of meeting:</p>	<p>End of meeting: UTC 13.23</p>